

April 13, 2021

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Chuck Mehlbrech. Members present Dean Koch, Marc Dick, Charles Liesinger, and Steve Gordon.

Chairman Mehlbrech led the Pledge of Allegiance.

Chairman Mehlbrech called for approval of the Agenda. Motion made by Koch to approve the Agenda as posted. Second by Gordon. Motion carried.

The minutes from the March 23<sup>rd</sup> meeting were sent to Board members for review prior to publication. Motion made by Gordon to approve the minutes for publication. Second by Koch. Motion carried.

Citizen Input: Auditor Sherman presented a letter from Jamie Feterl, owner of Town N' Country Motel and Shuttle, to the Commission, regarding some taxi drivers not having CDL licenses for their services. Feterl is asking the Board to adopt an ordinance which require commercial auto insurance for taxis and shuttles. The letter was given to States Attorney Fink who will join the meeting a bit later.

Commissioner Reports: none.

Hwy Supt, Mic Kreutzfeldt, informed Board that the 2010 Tahoe has been inspected and is ready for sale. Results for bridge #44-010-185 grant application will be available later this week. If unsuccessful, the contract with IMEG for bid ready design, with cost not to exceed \$110,000 will be executed. Roads to be chip sealed in 2021 were reviewed. Spring load limits were removed April 7<sup>th</sup>. The haul road agreements are in place for the I-90 reconstruction project. The bid letting for bridge west of Salem on SD38 is scheduled for April 14<sup>th</sup>. Current projects include 2019 FEMA repairs, picking ditch trash and milling/packing potholes as no asphalt is available until early May. The current distribution of wheel tax monies was reviewed.

Motion was made by Koch to convene as Drainage Commission. Second Liesinger. Motion carried.

Drainage Administrator Kreutzfeldt presented the following drainage permit applications to the Board, noting that downstream landowner signatures were obtained, and he has signed off on them. All permits are available for inspection at the Hwy Dept Office.

D21-015	Townsend Family LLP	S2NW4 & N2SW4 24-102-54
D21-016	Dan & Terri Smith	SW4 9-103-53
D21-017	Dan & Terri Smith	W2SE4 9-103-53

Lavern Raap joined the meeting to share his concerns regarding Lounsbery permits. Kreutzfeldt explained that changes were made to the tile permit application, then approved, and the letters that Raap received were notices of approved routine maintenance permits.

Motion made by Liesinger to convene as Planning Commission. Second Gordon. Motion carried.

Cori Kaufmann, Zoning Administrator, and Kristin Benidt, Secog Planner, met with the Board to continue review of updates to the Comprehensive Plan; chapter 6 Land Use and chapter 7 Planning Policy Framework. Mike Fink, States Attorney, was present. Sections reviewed and discussed included categories of land use and evaluation of land use. Guiding policies for transition areas, lake development areas, major highway corridor areas, and rural areas were also reviewed. Goals of a planning strategy were also reviewed. Benidt noted that a full draft review will be available at their May 11<sup>th</sup> Commission meeting.

The Board reconvened as Board of County Commissioners.

Comm Koch asked States Attorney Fink about the letter received from Jamie Feterl regarding an ordinance requiring commercial auto insurance for taxis and shuttles. Fink noted that the County Commissioners do not regulate the insurance that an individual may carry on his/her vehicle/s, nor should they. The Board members agreed and will not go through the process of adopting an ordinance, as requested by Feterl.

Cori Kaufmann, Director of Equalization, asked the Board if Paula Kroger can attend a GIS workshop, virtually, for 3-4 days, at the cost of \$550. Approval given. Kaufmann asked for permission to paint the DOE office to lighten up the space. Approval granted.

Kaufmann informed the Board that the equalization agenda is short so we will hold Equalization hearings on the afternoon of April 27<sup>th</sup> beginning at 1pm.

Following review of the 1<sup>st</sup> plat review form, motion was made by Gordon to approve the following County Commission Resolution. Second Liesinger. Motion carried.

Be it resolved by the Board of Commissioners of McCook County, South Dakota, that the Plat known and described as Tract 2 of Rowley Addition in the Northeast Quarter of Section 30, Township 103 North, Range 53 West of the Fifth Principal Meridian, McCook County, South Dakota is approved, and that the Auditor is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon.

Adopted 13<sup>th</sup> day of April 2021.

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Chair, Board of Commissioners  
McCook County, South Dakota

Following review of the 2<sup>nd</sup> plat review form, motion was made by Koch to approve the following County Commission Resolution. Second Dick. Motion carried.

Be it resolved by the Board of County Commissioners of McCook County, South Dakota, that the plat of TMR Tract 2-A in the NW ¼ of Section 28, T 104 N, R 56 W of the 5<sup>TH</sup> P. M., McCook County, South Dakota, which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Adopted 13<sup>th</sup> day of April 2021.

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Chairperson of the Board of County Commissioners of  
McCook County

Motion made by Dick, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 4/3/2021:

Commissioners 1923.05 mileage 277.72; Auditor 5243.15; Treasurer 4460.09; States Attorney 2840.05; Custodian 1239.10; Dir of Equalization 3712.97; Register of Deeds 2565.87; Veterans Service Officer 262.80; Sheriff 11246.01; Contract Law 5188.37; Care of Poor 192.31; Welfare 253.65; Community Health Nurse Secretary 1409.80; 4-H Program Assistant, 1092.70; Weed 37.50; Drainage 296.07; Planning & Zoning 544.53. Reemployment Assistance Division of SD, 1<sup>st</sup> Qtr unemployment contribution 1106.07; SD Dept of Revenue, SD Developmental Center-Redfield 60.00; A&B Business Solutions, monthly copier contract 68.31; AutoEx LLC, law enforcement vehicle service 12411.46; Avera McKennan Hospital, 2 mental health holds 3640.00; Avera Queen of Peace Hospital, blood alcohol draw 117.00; Card Service Center, election supplies 119.86 date stamp 25.94 gas & computer cords 139.38; Central Farmers Coop, law enforcement auto fuel 4380.17; Chesterman Co, water 76.50; City of Bridgewater, April ambulance appropriation 6083.34; Dakota Data Shred, shredder service 53.82; Dakota Embalming & Transport Service, storage 60.00; Davison County Sheriff, March jail services 3515.00; Eich Law Office, court appt attorney for Shiela Rose Stone 3574.40; English Law, court appt attorney for James Willis Neiman 207.90; Mike Fink, March expenses 320.63; Gordon Flesch Company, monthly copier contract 19.00; Inter-Lakes Comm Action, April CSW funds 783.08; KW Electric, electrical updates-Courthouse 1031.81; Lentsch Tree Service, snow removal 130.00; Lewis & Clark BHS, mental health services 184.00; Lewis Family Drug, prisoner care 152.76; LSQ Funding Group, mobile data software maintenance 2690.24; Marco Technologies, monthly copier contract 69.45; McCook Conservation District, 2<sup>nd</sup> Qtr appropriation 3750.00; McCook County EMS, April appropriation 11059.00; McCook County Fair Board, 2021 appropriation 6400.00; McCook County Treasurer, postage 289.30; McLeod's Printing, 50 cases copy paper 1762.50 office supplies 201.73; Meyer Motor, oil change & service 46.80; Microfilm Imaging System, scanning equipment rent 534.00 film 53.43 film processing 58.46; MidAmerican Energy, utilities 568.57; Minnehaha County SD JDC, 3 days juvenile housing 732.00; Mitchell Clinic, prisoner care 114.00; New

Century Press, publishing 1007.95; Office Depot, office supplies 249.99; Douglas Papendick, court appt attorney for Michael J Pettigrew 1275.00; RBS Sanitation, garbage service 77.00; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 98.60; Salem Veterinary Service, drug dog services 75.97; SD Achieve, services for six residents 360.00; SDACC, 1<sup>st</sup> Qtr CLERP assessment 3392.00; SDACO, spring workshop registration 555.00; Stacey Sieverding, mileage 16.80; Sioux Falls Food Bank, food pantry delivery charges 70.00; SD Public Health Dept, lab services 125.00; Southeast Enterprise Facilitation Project, 2021 appropriation 5000.00; Doug Stroup, mileage-electronics disposal 19.74; Tech Solutions, managed IT services 3686.00; Triotel Communications, telephone/internet service 714.47; Verizon Wireless, iPad services 40.01, cell phone service 260.29, internet modem service 240.44; Deb Wollman, supplies 29.98; Xcel Energy, utilities 551.82; Yankton County Sheriff, serving papers 50.00; Zapp Hardware, janitorial supplies 92.08.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 4/3/2021: Hwy Dept 21925.68. Reemployment Assistance Division of SD, 1<sup>st</sup> Qtr unemployment contribution 782.20; Appera, towel & mat rental 85.68; Boyer Trucks, parts 68.69; Bridgewater Twp, culvert replacement 15294.53; Brock White Company, Kohler engine 3600.00; Butler Machinery, parts 6018.33 Backhoe loader 111965.54; Capital One Trade Credit, supplies 64.22; Card Service Center, office supplies & fuel 175.68; Central Farmers Coop, lp gas-heating 298.12; Chesterman Co, water 17.00; CHS Inc, lp gas 496.51; Cole's Petroleum, diesel fuel 15580.00; Dakota Fluid Power Inc, parts 65.22; Diesel Machinery Inc, parts 242.03; Equipment Blades Inc, carbide blades 1080.00; Gessner Welding & Repair, parts & labor 336.10; Istate Truck Center, parts 4.99; Lawson Products, cable ties 110.08; The Lodge at Deadwood, lodging 196.00; Maynards Salem, iPad charging cord 9.99; McCormick Motors, parts & labor 1265.24; MidAmerican Energy, utilities 213.76; North American Truck & Trailer, parts 10.63; PowerPlan OIB, parts 57.68; Puthoff Sales & Service, parts 184.10; Travis Raap, gas 138.64; RBS Sanitation, garbage service 68.00; Salem City, utilities 153.99; Salem Lumber, supplies 522.69; SDPAA, 2021 Freightliner & 2020 Backhoe insurance 659.34; Southeastern Electric, utilities 35.21; Sturdevant's Auto Supply, supplies 2066.13; Triotel Communications, telephone/internet service 116.97; Verizon Wireless, cell phone service 84.14; Wheelco Truck & Trailer, parts 912.71; Xcel Energy, utilities 473.90; Zapp Hardware, supplies 6.99.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Schneider Geospatial, 911 consulting 2767.50; Triotel Communications, 911 telephone service, 179.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 4/3/2021: EDS Director 1412.31. Reemployment Assistance Division of SD, 1<sup>st</sup> Qtr unemployment contribution 52.54; Brad Stiefvater Jr, March expenses 115.74; T&C's Pit Stop, meals & water for Sanford's staff providing covid vaccinations 92.63; Triotel Communications, telephone/internet service 88.47.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 4/3/2021: Sheriff Secretary/Dispatcher 192.16.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 4/3/2021: Dir of IRS, county share of FICA 3692.41 Medicare 863.54; SD Retirement System, county share of retirement contribution 3835.46; Wellmark BCBS of SD, county share of health insurance premium 8849.85.

The Auditor's Account with the County Treasurer for the month of March 2021: deposits in banks, \$6,375,428.33; cash to deposit, \$612.20; checks to deposit, \$82,559.36; CC payments, \$546.45; Cash Items (postage) \$289.30; Treasurer's Cash, \$1,280.70; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$7,261,666.34.

Geralyn Sherman, Auditor/Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in March. Two Notices of Hospitalization were received from Avera McKennan Hospital (2021-10 & 2021-11). An Application for County Assistance for a hospital bill was picked up but not returned yet (2021-08). An Application for Poor Relief Assistance was received from Avera McKennan (2021-09). A letter was sent to the patient informing him of this and letting him know that more

information is needed. A Hospital Request for Payment was received from Avera McKennan Hospital for 8/12/2020 services that were a Mental Health Hold (2020-27); claim will be paid today.

Laura Schultz, HR Coordinator, informed the Commission that in the process of vault cleanout, she and Deputy Auditor Eichacker have been doing, Veteran's documents were found, and VSO Havard is now scanning them into the VA VetraSpec online program. Noting the travel requests at this meeting, Schultz asked the Board if they would like to formalize the process going forward. This would ensure that the Auditor's Office can set up direct billing at conference hotels and that the Commission stays informed of employee travel. Schultz informed the Board that Casey Urrutia, Chief Deputy, has completed the Leadership Academy offered through NACO and Cori Kaufmann, Dir of Equalization, has started the development program. According to information posted on the NACO website, McCook County will receive an estimated \$1,080,000 in the next stimulus package (America Rescue Plan Act of 2021). BJ Stiefvater, owner, has requested funds from this appropriation for the McCook County Emergency Medical Service and would like to meet with the Board at a future meeting to discuss.

The following building permits were issued the month of March:

2021-007	Brad & Heather Kranz	60x118 new home	W1193' of N730' of NE4 20-103-55
2021-009	Kevin Dement	Implement Shop	NW4 32-104-56
2021-010	Matthew & Genevieve Klinkhammer	34x48 new home	Tract 1 Bartmanns Addition in SW4 27-102-53
2021-011	Vyacheslav & Regina Volkotrub	dry wood storage shed	E175' of W545' of S484' NE4SE4 14-101-53
2021-012	Mark & Cheryl Ruter	10x16 shed/8x24 shed	N777' of E395' in SE4 17-103-53
2021-013	Todd & Christi Matthies Trust	grain bin	Tract A Feterls Add in N2 20-103-54
2021-014	Jason Schoenfeldt	Ag storage	E2NE4 26-102-53
2021-016	Jamie & Tracie Gogolin	reside home	N686' of S1891' of E726' of NE4 3-101-54
2021-017	Randall Bunger	48x25 grain bin	125 AC in SE4 S of I-90 4-102-56
2021-018	John Lewis	52x32 new home	
2021-020	Heartland Partners SD LLC	48x64 pole building	Lot 2 Olson's First Add SW4 13-104-56
2021-021	Benjamin Holland	72x40 new home	Tract 1 Hollands Addition 26-103-53

The March Law Enforcement Reports were noted & filed.

Stacey Sieverding, 4-H Youth Program Assistant, met with the Board to present a poster, Barn Rasin BBQ Contest, which is a fundraiser with proceeds going towards building a second barn at the McCook County Fairgrounds. Sieverding noted that the Fair Board asked, and Salem City advised the Fair Board that they could apply for a Special Alcohol Beverage License for the day. There will be a rib cook-off, ribs provided, with payouts and a bean bag tournament. More details will follow. Sieverding said she was here to see if the Commission would give their approval of this plan. Yes.

Jake Morris and Trent Bruce, DGR Engineering, met with the Commission to discuss Salem City Storm Sewer Project. Also present were Ace English, Salem City Mayor, and John McCormick, Courthouse Custodian. It was noted that the project cannot be bid until July with work beginning in September or October; with pipe being placed. Discussed working with one contractor for this job which will include replacement of curb & gutter and the east sidewalk. Morris presented a Temporary Construction Easement and a Permanent Storm Sewer Easement to the Board. Motion was made by Gordon to authorize Chairman Mehlbrech to sign both easements. Second by Dick. Motion carried.

The meeting adjourned subject to call.

Dated this 13<sup>th</sup> day of April 2021.

Charles Mehlbrech \_\_\_\_\_  
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County