

August 23, 2022

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.

Members present: Dean Koch, Marc Dick, and Charles Liesinger. Absent: Chuck Mehlbrech.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the agenda. Auditor Sherman noted addition of an Executive Session at 12:30 p.m.

Motion made by Koch to approve the agenda with 12:30 p.m. Executive Session added. Second by Liesinger. Motion carried.

The minutes from the August 9<sup>th</sup> meeting were sent to Board members for review prior to publication. Motion made by Dick to approve the minutes for publication. Second Liesinger. Motion carried.

Public input: none.

Commissioner Reports: none.

Conflict of Interest: none noted.

Mic Kreutzfeldt, Hwy Supt, informed Board that Tyler Mays did accept the position of Hwy Dept Shop Manager with August 1, 2022, start date. Motion made by Liesinger to approve hiring of Tyler Mays, \$20.85/hour, as Shop Manager. Second Koch. Motion carried. Kreutzfeldt and Michelle Stubkjaer, HR Consultant, informed Board of inquiry from McCook Central School about a Release to Work Program which provides a student work training opportunities during the academic school year. Stubkjaer noted that there are more questions to be answered but would like the Board's approval to move forward with this, taking it to all schools within the County. The Commissioners support the idea.

Brice Paulson, Butler Machinery, met with the Commission and Hwy Supt Kreutzfeldt to discuss mechanical issues with the 2020 420 Backhoe since purchased new and options to replace with a new backhoe. Paulson noted that a machine won't be available until March 2023 and there have been many price increases since our purchase. The 2020 Caterpillar is under full warranty until 2026. Kreutzfeldt noted that Butler did provide a loaner backhoe while the machine was in the shop for repairs. Following discussion, Kreutzfeldt recommended keeping the machine due to warranty coverage & cost to replace. Board agreed, thanking Paulson for his time.

In other business, Kreutzfeldt told the Board that he has concern regarding the 2016 Broom, having had to replace the engine, and still running too warm. Liesinger had suggestions to get more air to cool engine. Kreutzfeldt informed the Board that the Wieman Auction ends tomorrow, and all county items have been bid on; the Streff Plat is on hold due to errors; and current projects include fog sealing and graveling 438<sup>th</sup> Ave.

Motion made by Koch to convene as Drainage Commission. Second Liesinger. Motion carried.

No drainage permit applications.

Kreutzfeldt informed the Board that he did investigations on the drainage complaints filed by Harold Schwartz and Lloyd Stockwell against each other and sent results of his finding to each complainant as he was unable to resolve.

Motion made by Liesinger to convene as Planning Commission. Second Dick. Motion carried.

Cori Kaufmann, Zoning Administrator, presented a plat for approval. Following review of the plat review form, motion was made by Dick to approve the following County Commission Resolution. Second by Gordon. Motion carried.

Be it resolved by the County Commission of McCook County, South Dakota, that the Plat of Lots 17 and 18A of Eagle Ridge Addition in the West Half of the Southwest Quarter of Section 35, Township 102 North, Range 53 West of the 5<sup>TH</sup> Principal Meridian, McCook County, South Dakota be and the same is hereby approved.

Dated this 23<sup>rd</sup> day of August 2022.

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Chair, County Planning Commission  
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

In other business, Kaufmann asked the Board to consider purchasing Tax Estimator software from Schneider Corp, the set-up fee is \$1104, no annual fee, and the cost would be split between the Dir of Equalization, Treasurer, and Auditor budgets. Kaufmann explained that this software will allow individuals (property owner, banker, real estate agent) to go to the Beacon site and enter a value to come up with an estimated real estate tax. This will free up time spent between the three offices when calls asking for this information are received. Following discussion, motion made by Koch to purchase the Tax Estimator software. Second Liesinger. Motion carried.

At 10:40 a.m. the first reading of Ordinance 2022-01, An Ordinance for the Regulation of Fire Hazards in McCook County was held as advertised. Auditor Sherman read the ordinance title. Brad (BJ) Stiefvater, Jr., Emergency Manager, was present and explained that the ordinance states that no person shall conduct open burning outside of a municipality in McCook County while the National Weather Service has declared the South Dakota Grassland Fire Danger Index to be in the “very high” or “extreme” category or has issued a “Red Flag Warning” for any portion of McCook County. With the adoption of this ordinance, the Board won’t have to adopt a resolution every time a burn ban is warranted. Motion made by Koch to set 10:50 a.m. on Thursday, September 8<sup>th</sup>, as time for the second reading & adoption. Second Gordon. Motion carried.

In other business, motion was made by Dick to approve the following Search & Rescue Members for the 2023 Work Comp Renewal: Jerry Heumiller, Mike Heumiller, Marty Heumiller, David Oyen, Darin Koch, Justin Hagemann, Dustin Weber, Nathan Olinger, Jerry Francis, Lake Romolo, and Brad Stiefvater, Jr. Second Liesinger. Motion carried.

Stiefvater also updated the Board on the FEMA Discovery Meeting held with FEMA and State Representatives, Hwy Supt Kreutzfeldt, Hwy Dept Administrative Assistants Val Krempges & Michelle Zelmer, Auditor Sherman, and himself.

At 11:00 a.m. a public hearing was held to consider a new application for Alcoholic Beverage License. Applicant: Ports Petroleum Company d/b/a Fuel Mart. Legal description: Lot 1 in SW4 Section 5, Jefferson Twp. The application is for Package (off-sale) Liquor. Motion made by Liesinger to approve the application. Second Koch. Motion carried.

Kris Graham, Southeastern Behavioral HealthCare, joined the meeting via phone call. Graham provided an overview of services through the past year along with the 2023 budget request, \$5618 (\$1/capita). Graham thanked the Board for their support.

Geralyn Sherman, Welfare Director, and the Commission reviewed Care of Poor Report. Three Notices of Hospitalization were received from Avera McKennan Hospital (2022-34, 2022-35, 2022-36). An Application for County Assistance for a hospital claim was denied because the individual chose not to take health insurance offered by the employer (2022-31). An Application for County Assistance for a delinquent water bill (\$549.00) was denied because the bill was for prior renters, not the applicant (2022-37).

Auditor Sherman presented an updated “draft” copy of the School Resource Officer Agreement to the Board for their review, noting that it will be sent to the schools following this meeting.

Sherman presented information regarding the SDPAA Cyber Credit Program to the Board. Members can achieve credits by qualifying for three tiers of credits by the end of December 2022. McCook County has completed Tier 1, enrollment in the Dakota State University Project Boundary Fence program. Tier 2 requires the County to designate a “cyber representative” for the entity. Koch asked if Tech Solutions could be the designee for the county. Sherman will follow-up with them. Tier 3 is implementing necessary measures to manage risks.

Auditor Sherman reviewed Loss Control Survey improvement recommendations with the Board.

The Board reviewed the insurance claim for damages from the derecho windstorm and following review authorized Auditor Sherman to sign-off on the Proof of Loss Statement.

Motion made by Dick, second Liesinger, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 8/20/22: Commissioners 1980.75; Auditor 5536.42; Kay McCormick, PT in Auditor's Office, \$16.50/hour; Treasurer 3956.84; States Attorney 2925.25; Custodian 1249.50; Dir of Equalization 2501.68; Register of Deeds 3116.13; Veterans Service Officer 606.45; GIS 1595.79; Sheriff 11506.72; Contract Law 6722.72; Care of Poor 198.03; Welfare 365.82; Community Health Nurse Secretary 1451.81; Extension Secretary, 1382.51; Weed 183.12; Drainage 298.48; Planning & Zoning 561.47. Grand Jury, fees & mileage 347.04; Transamerica Employee Benefits, August contribution 3365.86; AutoEx, vehicle maintenance 412.39; Century Business Products, 2 monthly copier contracts 196.37; Davison County Sheriff, July jail services 10735.00; Michele Eichacker, mileage-SDACES meeting 92.82; Mike Fink, July expenses 341.30; First Dakota National Bank, check order 25.25; Kathryn Heumiller, blood draw 125.00; Jack's Uniforms & Equipment, uniforms 799.49; Marshal & Swift/Boeckh, Residential Cost Handbook 379.95; Angela McCormick, mileage-training 51.70; McLeod's Printing, 4 boxes stamped window envelopes 1498.00; Mitchell Clinic, prisoner care 216.00; ODP Business Solutions, office supplies 174.43; Laurie Schwans, supplies for district meeting 61.67; SDACC, convention registrations 975.00; Michael D Sharp, court appointed attorney for Christopher Lenius (2 claims) 681.99; Beth Skaff, office clock 13.83; St Mary's Script, gift cards-National Breastfeeding Month 110.00; Vital Records Control, vault box storage, 41.23; Yankton County Sheriff, mental illness hearing-serving papers 50.00.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 8/20/22: Hwy Dept 21927.97. Transamerica Employee Benefits, August contribution 2086.04; Commercial Asphalt, hot mix 3244.28 asphalt paving 1531577.10; Flint Hills Resources, asphalt 15963.19; Graham Tire SF North, tires 11919.72; McCormick Motors, parts 14.07; Northwestern Energy, utilities 10.00; SDACC, 2022 convention registration 195.00; Verizon Wireless, cell phone service 82.00.

911 SERVICE FUND: Sioux Valley Energy, radio tower utilities 63.11.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 8/20/22: EDS Director 1454.68. Transamerica Employee Benefits, August contribution 96.51. Brad Stiefvater Jr, July expenses 187.51.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 8/20/22: Sheriff Secretary/Dispatcher 220.15.

AMERICAN RESCUE PLAN FUND: H&R Salvage, partial clean-up debris pile #2 17347.20.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 8/20/22: Dir of IRS, county share of FICA 4007.28, Medicare 937.16; SD Retirement System, county share of retirement contribution, 4015.17; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 20898.69.

Motion made by Koch to approve automatic supplement to the American Rescue Plan (ARPA) fund in the amount of \$74,000.00 (partial clean-up of debris pile #2). Second Liesinger. Motion carried.

Motion made by Liesinger, second Dick, and carried, to adopt the following resolution:

#### RESOLUTION 2022-15

Whereas insufficient appropriations were made in the 2022 budget to discharge just obligations of said appropriation.

Whereas SDCL 7-21-32.2 provides that transfers may be made by Resolution of the Board from the Contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations.

Therefore, be it resolved that appropriation of \$8,100.00 be transferred from Contingency as follows: GIS \$3,000.00 and Human Resources \$5,100.00

Dated this 23<sup>rd</sup> day of August 2022.

Steve Gordon \_\_\_\_\_  
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County

Motion made by Koch to move \$1,540,095.74 in Road & Bridge Fund from Assigned to Capital Outlay-STP funds to Assigned to Road Purposes. Second Liesinger. Motion carried.

Motion made by Koch to transfer \$1,500,000 from General Fund Assigned for Road Projects to Road & Bridge Fund Cash & Assigned to Road Purposes. Second Liesinger. Motion carried.

Motion made by Koch to enter Executive Session at 12:30 p.m. for personnel discussion, SDCL 1-25-2 (1). Michelle Stubkjaer, Alternative HR Consultant, and Auditor Sherman were present. Second Liesinger. Motion carried. Chair Gordon declared out of Executive Session at 1:15 p.m.

The meeting adjourned subject to call.

Dated this 23<sup>rd</sup> day of August 2022.

Steve Gordon \_\_\_\_\_  
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County