

December 14, 2021

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Chuck Mehlbrech. Members present Dean Koch, Marc Dick, Steve Gordon, and Charles Liesinger.

Chairman Mehlbrech led the Pledge of Allegiance.

Chairman Mehlbrech called for approval of the agenda. Motion made by Koch to approve the agenda as posted. Second Dick. Motion carried.

The minutes from the November 23<sup>rd</sup> meeting were sent to Board members for review prior to publication. Motion made by Dick to approve the minutes for publication. Second Koch. Motion carried.

Public input: Auditor Sherman presented an Affidavit of Ronald M Leitheiser and Richard R Leitheiser to the Board. They are petitioning the McCook County Board of Commissioners, McCook County Planning & Zoning Commission, and all other legal entities with jurisdiction in granting permits and any other conditional use plans to deny with prejudice the proposed construction plans of a concentrated hog confinement unit by Roger Hofer. The proposed site to be located approximately 1500 feet north of our farmstead and residence.

Commissioner Reports: none.

Mic Kreutzfeldt, Hwy Supt, and Brad (BJ) Stiefvater, EDS Director, met with the Commission to discuss the need for a large shop style building for Search & Rescue equipment, vehicles, and supplies; for Hwy Dept equipment and supplies; and Law Enforcement utilization also. Mark Norris, Sheriff, was present. Stiefvater informed the Board that with the increase in the amount of equipment required to respond to a rising multitude of different emergencies and a growing number of responses in the past few years, a new solution is needed for Emergency Management and Search & Rescue. Stiefvater noted that county assets should be in a county building and at this time S&R equipment is in several different city buildings. Location of this building is critical. Koch asked that a building for Hwy Dept, Search & Rescue, and Law Enforcement be investigated, and information/options be brought to the next Commission meeting. Utilization of COVID funds was also discussed.

Hwy Supt Kreutzfeldt presented two utility permits for approval. Motion made by Dick to approve Electric Utility Permit for Southeastern Electric, FEMA mitigation-moving overhead lines to underground (Montrose area), and approve Telephone Utility Permit for Golden West Telecommunications to bore across 446<sup>th</sup> Ave to provide service at 26382 446<sup>th</sup> Ave. Second Gordon. Motion carried. Kreutzfeldt presented two documents for a Bridge Improvement Grant Project, Number BRO 8044(00)18-1. Motion made by Liesinger to authorize Chairman Mehlbrech to sign a Utilities Certificate and Right-of-Way Certificate for the project. Second Koch. Motion carried. Kreutzfeldt presented his estimate for paving projects on Co Rd 01A & 25A; \$1,711,262.30. This bid letting will be held on Friday, December 17<sup>th</sup>. The results from Wieman Auction were reviewed. The 4-Way stop at 252<sup>nd</sup> St & 438<sup>th</sup> Ave was discussed, Kreutzfeldt will investigate the use of solar or flashing signs. Culverts on 262<sup>nd</sup> St near 450<sup>th</sup> Ave bridge eligibility status was discussed. Motion made by Liesinger to set 9:30 a.m., January 25, 2022, as time for bid letting for used snowplow truck. Second Gordon. Motion carried. Current projects include reshaping gravel roads and stock piling chips.

Motion was made by Dick to convene as Drainage Commission. Second Koch. Motion carried.

Mic Kreutzfeldt, Drainage Administrator, presented two drainage permit applications to the Board, noting that downstream landowner signatures have been obtained, and he has signed off on them. All permits are available for inspection at the Hwy Dept Office.

D21-059	Michael Gottlob	E2NE4 Ex Lot H-2 21-103-56
D21-060	Violet Healy	E2NW4 31-103-53

Kreutzfeldt presented a copy of DANR Water Rights Program report – DANR referencing a conflict between Brian Kelly (drainage complaint) and Willis Klaus. Being unable to resolve the drainage complaint, Kreutzfeldt will turn this over to St Atty Fink.

Kreutzfeldt informed the Board that nothing is happening with the Hanson County drainage permit for Ed Miller.

The Board reconvened as Board of County Commissioners.

Motion made by Dick to enter Executive Session at 10:30 a.m. for review of employee evaluations with department heads, SDCL 1-25-2 (1) personnel. Second Gordon. Motion carried. A call was placed to Deb Wollman (in Hanson County), Community Health Nurse. Laurie Schwans, Register of Deeds, met with the Board. Carol Lauer, Treasurer, met with the Board. Chairman Mehlbrech declared out of Executive Session at 11:00 a.m.

Heather Broehm, SEFP Enterprise Facilitator, met with the Board to introduce herself and explain her role with SEFP going forward. Broehm presented the December Facilitator's Report to the Board. She is meeting with city councils and county commissions, updating the SEFP website, and finding expertise for local entrepreneurs. Residential needs are a priority in most localities.

Anna Misar, Deputy Sheriff/School Resource Officer, provided her November report to the Commission, reviewing the calls noted and answering questions from the Board.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and November lien payments. An Application for Poor Relief Assistance was received from Avera McKennan Hospital (2021-34). A Notice of Action denying payment was sent to the hospital because the individual has not applied for county assistance and no financial information was provided by the hospital. A Notice of Hospitalization was received from Avera McKennan Hospital (2021-35 newborn).

The Commissioners discussed the proposal from Adam Buss, New York Life Agent, for the group term life and AD&D insurance. At this time, they are not interested in making changes to what the employees currently have.

Motion made by Koch to authorize Chairman Mehlbrech to sign the 2022 Memorandum of Understanding between SDSU and McCook County. Second Liesinger. Motion carried.

The following building permits were issued the month of November:

2022-001	John & Angela Pulse	16x20 storage shed	Tract 1 Pulse Add in SE4NE4 32-104-54
2022-002	Roger & Sharon Paweltzki	30x65 hoop barn	NE4NE4 7-101-55

The November Law Enforcement Report was noted and filed.

Karen DeLange, Alternative HR, met with the Commission to discuss the pros and cons of hiring a Human Resources employee or continuing contract services with Alternative HR.

Motion made by Liesinger to enter Executive Session at 1:30 p.m. for review of employee evaluations with department heads (SDCL 1-25-2(1) personnel. Second Koch. Motion carried. Mic Kreutzfeldt, Hwy Supt, met with the Board. Geralyn Sherman, Auditor, met with the Board. Mark Norris, Sheriff, met with the Board. Chairman Mehlbrech declared out of Executive Session at 2:15 p.m.

Motion made by Koch to accept the resignation of Casey Urrutia effective November 23, 2021. Second Liesinger. Motion carried.

Sheriff Norris informed the Board that Tim Simmermon has been hired to fill the position of deputy sheriff, he is an uncertified officer. He will begin full-time duty on 12/27/2021. Motion made by Gordon to approve the hiring of Simmermon. Second Liesinger. Motion carried. Auditor Sherman noted that the beginning pay for an uncertified officer is \$39728/annually.

Motion made by Dick, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 11/27/21: Commissioners 1923.05 mileage 64.68; Auditor 5209.29; Treasurer 3824.20; States Attorney 2840.05; Custodian 1213.10; Dir of Equalization 3675.32; Register of Deeds 2999.27; Veterans Service Officer 262.80; Sheriff 17348.58; Contract Law 5263.37; Care of Poor 192.31; Welfare 439.66; Community Health Nurse Secretary 1409.80; Extension Secretary, 867.44; Drainage 307.60; Planning &

Zoning 582.03. Grand Jury fees & mileage 842.44; SD Dept of Revenue, SD Developmental Center-Redfield 60.00; A & B Business, copier contract 70.83; AAA Collections, lien collection fee 655.45; Affordable Auto Body, repairs & supplies for 2018 Ford Explorer 6204.31; Alternative HR, November HR consulting 1328.98; American Stamp & Marking Products, Treasurer stamp 171.59; AutoEx, law enforcement vehicle service & parts & 2 sets of tires & supplies 3854.44; Card Service Center, law enforcement supplies 254.33; Central Farmers Coop, fuel 18.00; Century Business Products, monthly copier contract 113.49; Chesterman Co, water 127.50; City of Bridgewater, December ambulance appropriation 6083.33; Dakota Data Shred, shredding services 53.82; Elections Systems & Software, hardware/firmware maintenance 4607.50; Feeding South Dakota, deliver charges 70.00; Mike Fink, November expenses 278.13; G&R Controls, boiler repair 244.00; Gordon Flesch Company, monthly copier contract 21.00; Inter-Lakes Community Action, December CSW funds 783.08; Jack's Uniforms & Equipment, uniforms/supplies 807.59; Marco Technologies, copier contract 146.80; Maynards Salem, DARE supplies 23.52; McCook County EMS, December appropriation 11059.00; McCook County Treasurer, postage 416.72; McLeod's Printing, office supplies 61.97 traffic tickets & envelopes 220.72; Meyer Motor, law enforcement vehicle service 97.10; New Century Press, publishing 707.53; Office Depot, toner & office supplies 299.62; RBS Sanitation, garbage service 77.00; Record Keepers Inc, vault box storage 19.25; Running Supply, supplies & parts 333.82; Salem City, utilities 105.96; Salem Lumber, paint for offices 240.91; Sanford Health, blood alcohol 278.00 alleged assault 717.58; Laurie Schwans, mileage to district meeting 21.00 signature tablet 63.89; SD Achieve, services for six residents 360.00; SD Public Health Laboratory, lab services 40.00; Stacey Sieverding, training 100.00; James D Taylor, court appt attorney for mental illness matters 1260.03; Tech Solutions, monthly IT services 3548.00; Triotel Communications, telephone/internet service 702.69; Two-Way Solutions, quarter wave antenna 64.97; US Postal Service, postage 1102.00; Verizon Wireless, iPad services 40.01, cell phone service 412.55; Xcel Energy, utilities 541.63; Zapp Hardware, supplies & labor 34.96.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 11/27/21: Hwy Dept 21656.21. Appeara, towel & mat rental 75.21; Batteries Plus, battery 12.95; Boyer Trucks, parts 2955.58; Brock White Company, sealant blocks 27880.71; Butler Machinery, parts & supplies 2055.89; Card Service Center, office supplies 200.90; Central Farmers Coop, parts/supplies 766.65; Chesterman Co, water 31.50; Cole's Petroleum, fuel 15062.12; Concrete Materials, asphalt 3225.87; Gessner Welding & Repair, tank oxygen 39.00; IMEG Corp, engineering design 26250.00; Interstate Power System, generator repair 303.48; Lanair Heaters & Boilers, part for oil burner 259.67; New Century Press, publishing 15.84; North American Truck & Trailer, switch 30.24; Pomp's Tire Service, tires & supplies 9292.15; Puthoff Sales & Service, parts 227.49; Travis Raap, fuel reimbursement 60.00; RBS Sanitation, garbage service 68.00; Running Supply, supplies & parts 446.95; Salem City, utilities 151.69; Salem Lumber, fencing tools 24.64; Sanitation Products, frame rail 200.00; SDACHS, 2022 dues 350.00; Southeastern Electric, utilities 33.00; Spencer Quarries, chips 1434.24; Sturdevant's Auto Supply, parts & supplies 679.32; Transource Truck & Equipment, parts 2276.05 labor 792.00; Triotel Communications, telephone/internet service 104.86; US Postal Service, postage 58.00; Verizon Wireless, cell phone 81.96; Wheelco Truck & Trailer, parts & supplies 776.58; Xcel Energy, utilities 456.79; Zapp Hardware, supplies 54.94.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service 371.72; Schneider Geospatial, consulting 1518.75; Triotel Communications, 911 telephone service 199.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 11/27/21: EDS Director 1412.31. Brad Stiefvater Jr, mileage 52.50 cell phone expense 47.18; Triotel Communications, telephone/internet service 87.95.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 11/27/21: Sheriff Secretary/Dispatcher 192.17. Arrowwood Resort, lodging 24/7 conference 77.00.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging System, scanning equipment rent 534.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 11/27/21: Dir of IRS, county share of FICA 4092.81, Medicare 957.20; SD Retirement System, county share of retirement contribution, 3902.21; Wellmark Blue Cross/Blue Shield of SD, county share of health insurance contribution 7194.24.

The Auditor's Account with the County Treasurer for the month of November 2021: deposits in banks, \$8,335,621.90; cash to deposit, \$92.96; checks to deposit, \$74,914.38; CC payments, \$3,969.55; Cash Items (postage) \$416.72; Treasurer's Cash, \$1,153.28; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$9,217,118.79.

Motion made by Koch to authorize Chairman Mehlbrech to sign the 2022 Consultant Contract for Provision of Community Health Service between McCook County and SD Dept of Health. The County will pay \$5580.00 for community health nursing services, a 2.4% increase. Second Dick. Motion carried.

David Weidler, Dept of Legislative Audit, met with the Commission to introduce himself and answer any questions they may have regarding the county audit. Motion made by Gordon to authorize Chairman Mehlbrech to sign the engagement letter for the audit including years of 2019 & 2020. Second Dick. Motion carried.

Auditor Sherman presented a request from Risty Benefits to provide the Commission with quotes and options for all employee benefits, that being medical, dental, vision, life, etc. when they come up for renewal. The Commissioners asked Auditor Sherman to let Mr. Risty know that they are not interested in getting quotes, at this time, because employees are satisfied with coverages that they currently have.

The meeting adjourned subject to call.

Dated this 14<sup>th</sup> day of December 2021.

Charles Mehlbrech \_\_\_\_\_  
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County