

February 9, 2021

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Chuck Mehlbrech.

Members present: Marc Dick, Dean Koch, Steve Gordon. Absent: Charles Liesinger.

Dawn Rye, New Century Press, was present for the meeting.

Chairman Mehlbrech led the Pledge of Allegiance.

Chairman Mehlbrech called for approval of the Agenda. Motion made by Gordon to approve the Agenda as posted. Second by Koch. Motion carried.

The minutes from the January 26th meeting were sent to Board members for review prior to publication. Motion made by Koch to approve the minutes for publication. Second by Dick. Motion carried.

Citizen Input: none.

Commissioner Reports: Mehlbrech and Koch attended an informational meeting hosted by the Sioux Metro Growth Alliance at First Dakota National Bank. The goal of the Alliance is to support economic growth of communities, businesses, and general stakeholders of the metro area outside of Sioux Falls.

Comm Liesinger joined the meeting.

Hwy Supt, Mic Kreutzfeldt, noted that bids for supplies to be furnished to the Hwy Dept were opened on Friday, February 5th, at 11:00 a.m. Hwy Supt Kreutzfeldt, Michelle Zelmer, Hwy Dept Administrative Assistant, Commissioner Mehlbrech, and Auditor Sherman were present, along with 4 vendor representatives. Bids were opened & reviewed. Motion made by Koch, second Liesinger, and carried, to award bids as follows: Item #1 Liquid Asphalt – Jebro Inc; Item #2 Asphalt Concrete for County Patching – Concrete Material and Commercial Asphalt based on work locations; Item #3 Reinforced Concrete Culverts – Hancock Concrete Products; Item #4 Precast Concrete Box Culverts – Hancock Concrete; Item #5 Concrete Bridge Beams – Forterra Concrete Products Inc; Item #6 Quartzite Materials – Spencer Quarries Inc; Item #7 Bridge Repair – Hollaway Bridge & Culvert; Item #8 Magnesium Chloride – Dustbusters Enterprise; Item #9 Deicing Sand – Michael Johnson Construction; Item #10 Overlay Patching – Commercial Asphalt; Item #11 Diesel Fuel & Gasoline – Cole’s Petroleum. All bids are on file in the Auditor’s Office for public inspection.

Kreutzfeldt presented a utility permit for approval. Motion made by Gordon to approve a Telephone Utility Permit for Golden West Telecommunications. Scope of Project: Golden West proposes to access an existing vault in NW corner of the intersection of 262 St and Prairie Lane and plowing west to provide service to 45216 262 St residence. Second Dick. Motion carried. HB1259, an Act to create the rural access infrastructure fund, was discussed. Kreutzfeldt provided cost of skid steer and trade-in information received from Puthoff Repair to the Board. Kreutzfeldt will check into more options to dispose of 2004 Gehl 6640. Kreutzfeldt informed Board that the 2021 budget includes purchase of a backhoe and presented a Sourcewell bid of \$111,965.54 from Butler Machinery. Following discussion, motion was made by Gordon to proceed with purchase of 420 Backhoe Loader. Second Koch. Motion carried. Kreutzfeldt informed Board that he, Kevin Van Winkle and Canistota Twp have an agreed upon route regarding spring load limits. The Annual Road Assessment of the county road system surfacing was reviewed.

No drainage permits.

Motion made by Liesinger to convene as Planning Commission. Second Gordon. Motion carried.

Cori Kaufmann, Zoning Administrator, and Kristin Benidt, Secog Planner, met with the Board to continue review of updates to the Comprehensive Plan. Mike Fink, States Attorney, (by phone) and Jeff O’Hara were present. Topics discussed included transition area guidelines, lake residential in Lake Vermillion area, rural area guidelines, residential area guidelines, and joint jurisdiction. O’Hara noted that there is concern about “new” flood zones proposed by FEMA mapping.

The Board reconvened as Board of County Commissioners.

Motion was made by Liesinger to enter Executive Session at 11:30 a.m. to discuss litigation of two hospital claims (SDCL 1-25-2 (3)). Auditor Sherman and States Attorney Fink (by phone) were present. Second by Gordon and motion carried. Chairman Mehlbrech declared out of Executive Session at 11:40 a.m. Motion made by Koch to not pay claim for Case #2015-13 in order for Case (2019-39) to be dismissed. Second Liesinger. Motion carried.

Geralyn Sherman, Auditor/Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in January. Three Notices of Hospitalization were received from Avera McKennan Hospital (2021-03, 2021-04, & 2021-05). Sherman informed the Board that the Medicaid pricing has been received for Case #2020-18 and the hospital bill will be paid today based on that pricing \$5731.45.

Auditor Sherman presented a letter from Dept of Veterans Affairs regarding re-appointment of our VSO for a period of four years, through the first Monday in January 2025, to the Commission. Motion was made by Koch to re-appoint Brian (BJ) Havard as McCook County Veteran's Service Officer through first Monday in January 2025. Second by Dick. Motion carried.

Auditor Sherman presented the following abatement applications to the Board: #12 Leroy Graveman, parcel 09.27.5020, reason for abatement: valuation error, amount abated \$1072.10. Motion made by Gordon to approve the abatement. Second Koch. Motion carried. #10 City of Spencer, parcel 20.04.2109, reason for abatement: tax deed property, amount abated \$68.26. Motion made by Liesinger to approve the abatement. Second Koch. Motion carried.

The January Law Enforcement Reports were noted & filed.

The following building permits were issued the month of January:

2021-001	Leo Wipf	addition & garage	Lot A Schlueter Subd in SW4 11-101-54 Ex land deeded for road
2021-002	Mark & Cheryl Ruter	demolish house	N777' of E395' in SE4 17-103-53
2021-003	Jacob Boom	basement finish	Tract 1 Boom Enterprises Addn NE4 04-102-53
2021-004	Eugene & Jacklyn Uphoff	remodel bathroom	NE4 26-103-56

Motion made by Liesinger, second Dick, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 2/6/2021: Commissioners 1923.05; Auditor 5258.59; Treasurer 4210.08; States Attorney 2840.05; Custodian 1239.10; Dir of Equalization 2511.77; Register of Deeds 1994.07; Veterans Service Officer 262.80; Sheriff 10771.80; Contract Law 5113.37; Care of Poor 192.31; Welfare 236.74; Community Health Nurse Secretary 1409.80; 4-H Program Assistant, 1341.91; Drainage 293.20; Planning & Zoning 544.53. A&B Business Solutions, monthly copier contract 68.31; AlphaGraphics of Sioux Falls, 6 germ shields 845.00; Alternative HRD, HR consulting 290.00; AutoEx LLC, law enforcement vehicle service 1246.57; Avera Queen of Peace Hospital, blood alcohol 117.00, care of poor 5731.45; Card Service Center, dog food 157.68 gas & batteries 68.22 germ shield bag 20.99 newsletter program 79.00 laptop attachés 99.20 headset 294.07; Central Farmers Coop, law enforcement auto fuel 408.68; Chesterman Co, water 76.50; City of Bridgewater, February ambulance appropriation 6083.34; English Law, court appt attorney for Jeremy Inhofer 593.90; Mike Fink, January expenses 357.73; Gordon Flesch Company, monthly copier contract 19.00; Headset Advisor, headset 279.99; Hillyard/Sioux Falls, janitorial supplies 926.70; Ilchuk Enterprises, annual website hosting 180.00; Inter-Lakes Comm Action, February CSW funds 783.08; Iron Wheel Sales & Service, supplies & labor 273.95; Larry's Food & Auto, oil change & brake replacement 189.13; Lentsch Tree Service, snow removal 65.00; Lincoln County Treasurer, reimbursement of mental health expenses 471.95; Marco Technologies, monthly copier contract 158.32; McCook County EMS, February appropriation 11059.00; McCook County Treasurer, postage 873.70; McCormick Motors, law enforcement vehicle service & parts 281.95, courthouse pickup service 1598.87; McLeod's Printing, office supplies 308.11; Microfilm Imaging System, scanning equipment rent 534.00; MidAmerican Energy, utilities 739.80; New Century Press, publishing 462.51; Office Depot, office supplies 87.32; Peters Distributing, alarm system updates 1014.88; RBS Sanitation,

garbage service 77.00; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 100.32; Laura Schultz, HR meeting mileage 34.02; SD Achieve, services for six residents 360.00; SD Sheriff's Assn, conference registration 115.00; SD Public Health Dept, lab services 40.00; Tech Solutions, managed IT services 3413.00; Triotel Communications, telephone/internet service 683.29; Verizon Wireless, iPad services 40.01, cell phone service 260.29, internet modem service 240.28; Xcel Energy, utilities 575.84; Zapp Hardware, Courthouse supplies 70.32.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 2/6/2021: Hwy Dept 20638.54. 3-D Specialties, tool 178.48; Appera, towel & mat rental 85.57; Boyer Trucks, parts 2217.80; Brock White Company, pump & sensor 2004.86; Butler Machinery, parts & labor 620.64; Card Service Center, laptop attaché 24.80; Central Farmers Coop, tires & labor 1650.00; Chesterman Co, water 23.58; Gessner Welding & Repair, repairs 10.00; Istate Truck Center, truck parts & labor 1570.59; Lauck & Koepsell Construction, install door & closure 459.18; Lyle Signs, handicapped parking signs 44.06; McCook County Treasurer, postage 66.00; McCormick Motors, lighting knob 11.34; MidAmerican Energy, utilities 259.65; RBS Sanitation, garbage service 68.00; Salem City, utilities 150.77; Salem Farmers Market, supplies 36.24; Salem Lumber, office door & supplies 1679.64; SD Dept of Transportation, engineering 367.90 County share of State projects 984.70; Southeastern Electric, utilities 39.63; Spencer Quarries, rock chips 5968.93; Stan Houston Equipment, hose end & clamps 21.50; Stern Oil Co, gas, oil & diesel 22002.70; Sturdevant's Auto Supply, supplies 2093.71; Transource Truck & Equipment, truck repairs 5340.09; Triotel Communications, telephone/internet service 118.79; Wheelco Truck & Trailer, red work lights 104.93; Xcel Energy, utilities 521.02.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 193.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 2/6/2021: EDS Director 1412.31. McCook County EMS Inc, Lucas Chest Compression System battery & car charger 938.00; Stan Houston Equipment, gas detectors 2100.00; Brad Stiefvater Jr, January mileage 68.04 cell phone reimbursement 47.28; T&C's Pit Stop, meals for Sanford staff 49.15; Triotel Communications, telephone/internet service 88.63.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 2/6/2021: Sheriff Secretary/Dispatcher 192.16.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 2/6/2021: Dir of IRS, county share of FICA 3511.70 Medicare 821.31; SD Retirement System, county share of retirement contribution 3598.84; Wellmark BCBS of SD, county share of health insurance premium 7783.06.

The Auditor's Account with the County Treasurer for the month of January 2021: deposits in banks, \$5,284,169.26; cash to deposit, \$.00; checks to deposit, \$28,049.77; CC payments, \$81.00; Cash Items (postage) \$939.70; Treasurer's Cash, \$630.30; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$6,114,820.03.

Cori Kaufmann, Dir of Equalization, joined the meeting and explained that Diane Ericksen & neighbors (Fox Dr) who requested to meet with the Board will not be here. Kaufmann explained that property owners are concerned about increased taxes that they will be paying. Kaufmann shared with the Board the conversations that her office had with the landowners in the Hideaway Place area. Kaufmann had told the landowners that the time for appealing the assessed values has passed and noted that the land values have increased due to property sales. Laura Schultz, HR Coordinator, was present.

Schultz noted that four individuals will be interviewed for the Staff Appraiser position in Dir of Equalization office.

Motion made by Dick to enter Executive Session at 1:15 p.m. for discussion of personnel issues, SDCL 1-25-2 (1). Cori Kaufmann, Dir of Equalization, and Laura Schultz, HR Coordinator, were present. Second Gordon. Motion carried. Chairman Mehlbrech declared out of Executive Session at 1:19 p.m.

Laura Schultz, HR Coordinator, presented HR report. Schultz met with Karen DeLange, Alternative HRD, to review various HR policies. Alternative HRD will review the documents submitted and provide recommendations. Schultz will be meeting with Aflac representatives regarding open enrollment and employee meetings.

Motion made by Koch to enter Executive Session at 1:30 p.m. for discussion of personnel issues, SDCL 1-25-2 (1). Casey Urrutia, Chief Deputy, joined the meeting and noted that HR Coordinator Schultz could stay for the discussion. Second Gordon. Motion carried.

Upon Urrutia leaving the meeting, Tonya Mayou, Deputy Sheriff, joined the Executive Session. Laura Schultz, HR Coordinator, was also present per request. Chairman Mehlbrech declared out of Executive Session at 2:26 p.m.

The meeting adjourned subject to call.

Dated this 9th day of February 2021.

Charles Mehlbrech _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County