

January 10, 2017

The meeting of the McCook County Commission was called to order in their Meeting Room by Commissioner Ralph Dybdahl in the absence of prior Chairman and Vice-Chairman. Members present: Marc Dick, Steve Gordon and Commissioners Elect Dean Koch and Charles Liesinger,

Auditor Sherman administered Oaths of Office to Dean Koch, Charles Liesinger and Mike Fink. Carol Lauer wasn't able to attend due to illness.

Comm Dybdahl led the Pledge of Allegiance.

Comm Dybdahl called for approval of the Agenda. Motion made by Koch to approve the Agenda as sent. Second by Gordon and motion carried.

The minutes from the December 29, 2016 meeting were sent to Board members for review prior to publication. Motion made by Dick to approve the minutes for publication. Second Dybdahl and motion carried.

Commissioner Reports: none.

Old business: none.

At this time, the meeting was turned over to Auditor Sherman to reorganize as the 2017 Board of County Commissioners. The Auditor called for nominations for a Chairman.

Koch nominated Gordon as Chairman. Second was made by Liesinger. Dick moved that nominations cease and Gordon be declared Chairman. All voted aye.

Koch nominated Dick as Vice-Chairman. Second was made by Liesinger. Gordon moved that nominations cease and Dick be declared Vice-Chairman. All voted aye.

Dybdahl nominated Koch as Official Stamper. Second was made by Gordon. Dybdahl moved that nominations cease and Koch be declared Official Stamper. All voted aye.

Chairman Gordon assumed control of the meeting.

Motion made by Dybdahl, second Koch, and carried, to make the following appointments and designations for 2017. Authorize all county officials to attend meetings and workshops within the State of South Dakota, which are beneficial to McCook County. Commissioner Meetings will be held the 2nd and 4th Tuesday of each month.

APPOINTMENTS: Gordon: 4-H Youth Advisory Board, Southeast Enterprise Facilitation Project (SEFP) Board. Dybdahl: Inter-Lakes Community Action Board. Liesinger: Bridgewater Ambulance Board, Weed Board. Dick: Southeastern Behavioral Healthcare, Volunteers of America, Dakotas, South Eastern Council of Governments Board. Koch: Minnehaha County Regional Juvenile Detention Center Board, Food Pantry Board, Emergency & Disaster Service. County Health Board: SD Department of Health and States Attorney Mike Fink. Planning & Zoning Board: Board of County Commissioners. Drainage Board: Board of County Commissioners. Public Health Physician: State Health Board. Highway Superintendent: Michael Kreutzfeldt. Custodian: Dwayne McIntyre. Weed Supervisor: Gary Parry. County Coroner: Andrew Kinzley.

DESIGNATIONS: Official county newspapers: Salem Special, Canistota Clipper and Montrose Herald. Depositories for county monies: Farmers State Bank, Bridgewater; The Security State Bank, Canistota; Security State Bank, Montrose; First Dakota National Bank, Salem; Security State Bank, Spencer.

Election Board workers will receive \$125.00 compensation for Election Day and \$25.00 for attending the election school.

Mileage will be paid at State rate (\$.42/mile) and receipts will be required for meal reimbursement which will be paid through payroll according to IRS rules.

McCook County does not discriminate on the basis of handicapped status in the admission or access to, treatment of employment in, its programs or activities.

The wage scale for McCook County employees for fiscal year 2017 follows:

Salaried (includes longevity):

Geralyn Sherman, Auditor	\$42621
Geralyn Sherman, Welfare Director	\$ 3500
Michele Eichacker, Deputy Auditor	\$34332
Michele Eichacker, Lien Billing	\$ 2500
Carol Lauer, Treasurer	\$42221
Rebecca Hoiten, Deputy Treasurer	\$33732
Laurie Schwans, Register of Deeds	\$42621
Beverly Bartling, Deputy Register of Deeds	\$34132
Tracy Hofer, Director of Equalization	\$42321
Tracy Hofer, Planning & Zoning Administrator	\$ 5000
Susanne Arnold, Clerk	\$33582
Donald DeKnikker, Staff Appraiser	\$32382
Donald DeKnikker, Planning & Zoning Secretary	\$ 3000
Mike Fink, States Attorney	\$39265
Tammera Hofer, States Attorney Secretary	\$22750
Jessica Klinkhammer, CHN Secretary	\$30582
Mark Norris, Sheriff	\$50650
Kipp Stearns, Deputy Sheriff	\$39700
Casey Urrutia, Deputy Sheriff	\$39850
Anna Misar, Deputy Sheriff	\$39700
Randall Schwader, Deputy Sheriff	\$39850
Cole German, Deputy Sheriff	\$39700
Dylan Hillestad, Deputy Sheriff	\$39700
Annette VanEmmerik, Sheriff's Secretary/Dispatcher	\$33732
Annette VanEmmerik, 24/7 Secretary	\$ 4500
Michael Kreutzfeldt, Drainage Administrator	\$ 5000
Michelle Zelmer, Hwy Dept Administrative Assistant	\$34140
Michelle Zelmer, Drainage Secretary	\$ 3000
Bradley Stiefvater, EDS Director	\$36098
Dwayne McIntyre, Custodian	\$32265

Ralph Dybdahl, Commissioner	\$ 7950
Dean Koch, Commissioner	\$ 7600
Charles Liesinger, Commissioner	\$ 7600
Marc Dick, Commissioner	\$ 7950
Steve Gordon, Commissioner	\$ 7600

Part-Time	
Gary Parry, Weed Supervisor	\$ 9500

Hourly:

Highway Department employees:

Michael Kreutzfeldt, Hwy. Supt. longevity	\$22.44 + \$950
Kevin Anderson, Maintenance Worker	\$17.50
James Fecko, Maintenance Worker longevity	\$17.81 + \$350
Ron Heumiller, Maintenance Worker longevity	\$17.96 + \$150
Heath Koepsell, Maintenance Worker longevity	\$17.81 + \$250
Doug Mokros, Maintenance Worker longevity	\$17.81 + \$450
David Oyen, Auto/Diesel Technician	\$19.22
Donnie Theel, Maintenance Worker longevity	\$17.81 + \$650
Brian Weber, Highway Technician longevity	\$19.12 + \$750
Joshua Zens, Maintenance Worker longevity	\$17.81 + \$250

Part-Time

Kay McCormick, Auditor's Office	\$14.00
Cleta Lentsch, Register of Deeds	\$14.00
Jim Lentsch, Courtroom Security Officer	\$14.00
Keith Aden, Veteran's Service Officer	\$14.00
Robyn Koch, Treasurer's Office	\$14.00
Kristine Longe, Extension Office	\$14.00
Sharon Hieb, Social Service's Office	\$12.12

Hwy Supt, Mic Kreutzfeldt, reported the present worth of inventory \$273,124.63; present worth gravel pit inventories \$50,762.40; present worth of fixed assets \$2,371,425.00 (excluding buildings). The 2016 ending budgets for Hwy Dept, Weed Dept and Drainage were reviewed. Kreutzfeldt recommended retaining the current material rates/pit royalties for 2017 as follows: gravel 1.00/ton; sand 1.00/ton; rock 1.00/ton; and retain black dirt 1.50/cubic yard; and clay .75/cubic yard. Equipment rates and Moving Permit rates were reviewed. Following discussion, motion was made by Dick to make no changes to material rates/pit royalties, to follow FEMA hourly rates for equipment rental rates and set \$29.00 per hour for labor rate. Moving permit rates which must be pre-approved by Hwy Supt will be discussed at the January 24th meeting. Second made by Liesinger and motion carried. All rates are on file in the Hwy Dept Office.

In other business, motion was made by Dick to set 10:00 a.m., Monday, February 13th, as time for gravel crushing bid letting. Second made by Dybdahl and motion carried.

No drainage permits.

Sharon Hieb, Mary Bauer, ICAP, and Pastor Jackie Braun, Christ Lutheran Church, met with the Commission to discuss Food Pantry Operations. Following discussion, it was decided that Pastor Braun will talk with other Ministers tomorrow at their Ministerial Meeting and report back to the Commission at their January 24th meeting.

Zoning Administrator, Tracy Hofer, met with the Commission to discuss implementation of a fee schedule for plats. Hofer explained the work that goes into the

plat process before it reaches them for their review and approval. Following discussion, motion was made by Koch to set a \$50 fee per plat plus \$25 per lot. Second made by Dybdahl and motion carried.

Mike Fink, States Attorney, presented information on the Juvenile Incentive Diversion Program that has been initiated by the SD State Unified Judicial System, whereby participating Counties can receive funds. Fink hopes to continue funneling juvenile offenders into the Diversion program. McCook County received \$1000 in 2016.

Tracy Hofer, Zoning Administrator, rejoined the meeting. Hofer had a question regarding the existing Sub-Division Regulations. With reference to Section 202, can an exception be recommended by the Planning Commission to the County Commission? States Attorney Fink and the Commission reviewed Section 202, and yes a recommendation can be made to the County Commission.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases. One Notice of Hospitalization was received from Madison Regional Health System. A request was received for payment of two Avera Heart Hospital claims (2016-66 & 2016-68) and if these were paid by the County a claim for Avera McKennan Hospital (2016-51) would not be pursued. Sherman noted that the County isn't paying these claims in order for another one to go away because the patient hasn't applied for assistance and we don't know if he/she qualifies; a denial of payment was sent to Avera McKennan Hospital.

The following building permits were issued the month of December, 2016:

16-83	Roger Leitheiser Trust	32x32x14 pole barn	SE4SW4 5-
101-56			

Motion made by Dybdahl to authorize Chairman Gordon to sign the 2017 Memorandum of Understanding between SDSU Extension and McCook County. The County agrees to pay \$28366 for partial salary support of the 4-H Advisor. Second made by Koch and motion carried.

The December 2016 Law Enforcement Report was noted & filed.

The December 2016 Activities Report for Southeast Enterprise Facilitation Project was noted & filed.

The December 2016 Clerk of Courts Report was noted & filed.

Motion made by Dybdahl, second Dick, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 1/1/17: Commissioners 2161.55; Auditor 3652.04; Treasurer 3462.04; States Attorney 2529.42; Custodian 1231.35; Dir of Equalization 4597.50; Register of Deeds 4251.04; Veterans Service Officer 196.00; Sheriff 8139.92; Contract Law 4680.76; Care of Poor 230.77; Welfare 290.88; Community Health Nurse Secretary 1442.23; Extension Secretary, 588.00; Weed 365.38; Drainage 307.69; Planning & Zoning 307.69. Grand Jury fees & mileage, 671.04; Unemployment Ins Div of SD, 4th qtr 2016 contribution, 210.04; SD Remittance Center, lab services, 105.00; A & B Business Solutions, monthly copier contract 33.04; AutoEx LLC, law enforcement vehicle supplies/parts & service 1093.58; Avera Queen of Peace Hospital, prisoner care 478.83; Bridgewater Senior Citizens, 2017 appropriation 500.00; Brown & Saenger, calculator paper 39.18; Card Service Center, dog food 41.28, law enforcement auto fuel & car wash 295.95; Chesterman Co, water 28.00; City of Bridgewater, January ambulance appropriation 3311.92; Eich Law Office, court appt attorney for Chase Gossman 570.58, for Julia Reyes-Hernandez 755.41; Floral Bokay, open house balloons

9.59; Inter-Lakes Comm Action, January CSW funds 701.83; Larry's Food &Auto, oil change 45.65; Lentsch Tree Service, snow removal 150.00; Marco Technologies, monthly copier contract 233.32 (overage due to tax notices); McCook Conservation District, 1st qtr 2017 appropriation 3750.00; McCook County EMS, ½ 2017 appropriation 89852.00; McCook County Publishers, publishing 1106.30; McCormick Motors, law enforcement vehicle service & supplies 145.25; Microfilm Imaging System, scanning equipment rent, 469.00; Montrose Senior Citizens, 2017 appropriation 500.00; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 84.44; Salem Sales, law enforcement auto fuel 2867.70; Salem Special, holiday hours & open house ads 157.52; Santel Communications, hard disk 149.00; Schneider Corp, account management 2265.00, annual maintenance 7350.00; SD Achieve, services for five residents 300.00; SD Assn of Weed & Pest Board, 2017 membership dues 50.00; SD Sheriff's Assn, 2017 membership dues 518.54; SD State's Attorneys Assn, 2017 membership dues 759.00; SDACC, 2017 membership dues 1343.00, NACO dues 450.00; SDACO, 2017 membership dues 918.26; SDAE4-HP, 2017 dues 120.00; SDML Work Comp Fund, 2017 work comp renewal 9171.58; SDSU Extension, 1st qtr 4-H Advisor salary appropriation 7091.50; Sioux Falls Food Bank, delivery charges to Food Pantry 70.00; South Eastern Council of Governments, 2017 appropriation 11418.00; Southeastern Behavioral HealthCare, 1st qtr 2017 allotment 1404.50; Sturdevant's Auto Supply, winter blades 21.70; Triotel Communications, telephone/internet service 657.82, 3 headsets 1030.89; Verizon Wireless, cell phone service 196.07, internet modem service 255.66; Xcel Energy, utilities 684.02; Zuercher Technologies, annual software maintenance 4223.02.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 1/1/17: Hwy Dept 17446.51. Unemployment Ins Div of SD, 4th qtr 2016 contribution 83.63; AMG rural Clinics, new employee screening 117.00; Campbell Supply, supplies 336.96; Card Service Center, office supplies & auto fuel 204.65; Central Farmers Coop, tire tubes 91.00, LP gas 243.26; Mac's Inc, seafoam motor tune-up 29.16; McCook County Publishers, publishing 83.49; Michael Johnson Construction, sand for snow removal 2205.37; RBS Sanitation, garbage service 56.25; Salem City, utilities 83.20; Salem Lumber, supplies 40.04; SDML Work Comp Fund, 2017 work comp renewal 15474.33; Servall Towel & Linen, towel & mat rent 45.34; Southeastern Electric, utilities 31.77; Sturdevant's Auto Supply, supplies 12.76; Triotel Communications, telephone/internet service 104.13; Xcel Energy, utilities 483.26.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Mitchell Regional 911 Center, 1st qtr E911 services, 11920.25; Triotel Communications, 911 telephone service, 213.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 1/1/17: EDS Director 1351.85. SDML Work Comp Fund, 2017 work comp renewal, 747.78; T & C's Pit Stop, Search & Rescue fuel 44.00; Triotel Communications, telephone & internet service, 91.41.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 1/1/17: Sheriff Secretary/Dispatcher 173.08. SDML Work Comp Fund, 2017 work comp renewal, 10.31

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging Systems, scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 1/1/17: Dir of IRS, county share of FICA 3274.30, Medicare 765.79; SD Retirement System, county share of retirement contribution, 3363.01.

The Auditor's Account with the County Treasurer for the month of December, 2016: deposits in banks, \$5,184,013.94; cash to deposit, \$71.09; checks to deposit, \$72,131.52; CC payments, \$186.30; Cash Items (postage) \$0; Treasurer's Cash, \$1,570.00; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$6,058,922.85.

The meeting adjourned subject to call.

Dated this 10^h day of January, 2017.

Steve Gordon

County Commission

Chairman, McCook

ATTEST:

Geralyn Sherman _____
Auditor, McCook County