

July 12, 2022

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.

Members present: Dean Koch, Marc Dick, Chuck Mehlbrech, and Charles Liesinger.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the agenda. Motion made by Koch to approve the agenda as posted. Second by Dick.

Motion carried.

The minutes from the June 28th meeting were sent to Board members for review prior to publication. Motion made by Koch to approve the minutes for publication. Second Gordon. Motion carried. Auditor Sherman noted a correction to the June 14th minutes. McCormick Motors is correct vendor for law enforcement vehicle maintenance and courthouse vehicle maintenance, not Meyer Motors.

Public input: Auditor Sherman presented 10 pages of requests for information from Ron & Darla Shelburg to the Board. The requests are made under the Freedom of Information Act, The Sunshine Act, and SD Public Records SDCL 1-27-1. Sherman introduced Cindy and Gary Meyer who are present to provide information as to the requests being made. States Attorney, Mike Fink, was present. Cindy Meyer noted 2020 election fraud and stated that because of anomalies there is no election integrity, and the group is asking for information that county auditors should provide. Fink noted that the group is requesting a waiver of all fees and at this time the Board needs to decide to waive fees or not. Motion was made by Koch to not waive fees, but charge for all copies made and for the time spent by the Auditor's office staff to gather the information. Second Liesinger. Motion carried. Sherman noted that a \$1/copy is charged to individuals who request copies, and that staff time will be the hourly rate of pay for whomever is doing the task.

Commissioner Reports: Koch provided a food pantry report with reference to the second derecho storm and damage to the Salem Armory, adding that Beth Skaff, Food Pantry Coordinator, will meet with them this morning.

Conflict of Interest: none noted.

Hwy Supt, Mic Kreutzfeldt, presented an Electric Utility Permit for Xcel Energy for approval. Scope of Project: rebuild existing 69kV transmission line from Canistota-Salem. Location of Installation: crossing county roads 9A (446th), 16 (261st), and 15A (443rd). Motion made by Mehlbrech to approve the utility permit. Second Liesinger. Motion carried. Kreutzfeldt presented the Commission with six (6) Bridge Improvement Grant / Local Federal Bridge Program Resolutions Authorizing Submission of Applications to the SD Dept of Transportation. Motion made by Liesinger, second Dick, and carried to authorize Chairman Gordon to sign each resolution.

1st resolution: Structure #44-091-040 (4 miles N & 1.9 miles W of Salem SD) Project in 5-Year County Plan

2nd resolution: Structure #44-124-160 (7.5 miles S & 1.4 miles E of Salem SD) Project in 5-Year County Plan

3rd resolution: Structure #44-030-029 (2.0 miles E & 5.1 miles N of Spencer SD) Project not in 5-Year Cnty Plan, County pays 0% match

4th resolution: Structure #44-123-020 (6.5 miles N & 1.3 miles E of Salem SD) Project not in 5-Year Cnty Plan, County pays 0% match

5th resolution: Structure #44-018-190 (1 mile N & 3.2 miles W of Bridgewater SD) Project not in 5-Year Plan, County pays 0% match

6th resolution: Structure #44-180-068 (1.7 miles N & 7 miles E of Salem SD) Project in 5-Year County Plan, County pays 20% match

Kreutzfeldt informed the Board that McCook County will be receiving \$254,974.65 in Rural Access Infrastructure funds. Eligible townships may submit applications for these funds to the Commissioners by October 31, 2022. Funds are to be used for construction, rehabilitation, and maintenance of small structures (culverts) on township roads. Storm tree & debris clean-up continues.

No drainage permits.

Kreutzfeldt gave update on two drainage complaint investigations.

Beth Skaff, Food Pantry Coordinator, Sharon Kinzley, and Lori Heumiller, Salem City Finance Officer, met with the Commission to update them on condition of the Food Pantry location in Salem Armory. Heumiller informed the Board that the Armory is structurally

sound, the electricity to the building has been disconnected for safety reasons, until the building can be inspected further. Skaff noted that ideally it would be great if a generator can be hooked up in order to hold the distribution from the pantry site next week. Heumiller said she would reach out to BJ Stiefvater, Emergency Manager, to let him know this is what we'd like to plan for.

Motion made by Dick to convene as Planning Commission. Second Liesinger. Motion carried.

Cori Kaufmann, Zoning Administrator, presented 2 plats for approval. Following review of the 1st plat review form, motion was made by Koch to approve the following County Commission Resolution. Second by Liesinger. Motion carried.

Be it resolved by the Board of County Commissioners of McCook County, South Dakota, that the Plat known and described as Tract 1 of Howard's Addition in the Northeast Quarter of Section 22, Township 103 North, Range 54 West of the 5TH Principal Meridian, McCook County, South Dakota, is approved and that the Auditor is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon.

Adopted 12th day of July 2022.

Chairman Planning Commission

Following review of the 2nd plat review form, motion was made by Dick to approve the following County Commission Resolution. Second by Liesinger. Motion carried.

Be it resolved by the County Commission of McCook County, South Dakota, that the Plat of Tract 1 of Versteeg Farm Addition in the Southeast Quarter of Section 32, Township 101 North, Range 53 West of the 5TH Principal Meridian, McCook County, South Dakota, be and the same is hereby approved.

Adopted 12th day of July 2022.

Chairman Planning Commission

The Board reconvened as Board of County Commissioners.

Mike Anderson, ICAP Chief Operating Officer, met with the Commission to request a portion of the County's ARPA funds to put towards a new ICAP Administrative Building. Anderson reviewed list of client services provided by a caseworker in McCook County, adding that he feels it is his due diligence to make the request; and any amount would be appreciated. Anderson thanked the Board for their time.

Kacee Regan & Darla McGuire, LifeQuest employees for 20+ years, met with the Commission to present the 2023 budget request for LifeQuest and to share insight into staff duties and the people they support. About half of the people supported by LifeQuest have competitive employment in the Mitchell community. LifeQuest is thankful for the County support and hopes the support of \$2880 will continue for 2023.

Michelle Stubkjaer, Alternative HR, and Mic Kreutzfeldt, Hwy Supt, met with the Board to review the Hwy Dept Pay Plan that was previously approved. Stubkjaer suggested paying Travis Raap at grade E for hours worked as mechanic until the shop manager position is filled. Motion made by Liesinger to authorize differential pay of \$1.45/hour when Rapp is performing mechanic duties. Second Dick. Motion carried.

Motion was made by Koch to enter Executive Session at 12:00 p.m. for personnel discussion, SDCL 1-25-2 (1). Michelle Stubkjaer, Alternative HR, was present. Second by Mehlbrech. Chairman Gordon declared out of Executive Session at 1:15 p.m.

Mehlbrech left the meeting at this time.

Michele Eichacker, Deputy Auditor I, and Becky Hoiten, Deputy Auditor II, met with the Commission to provide budget information/background to them prior to meeting with department heads next week. Michelle Stubkjaer, Alternative HR, was present.

Motion made by Liesinger, second Dick, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 7/9/2022: Commissioners 1980.75 mileage 115.92; Auditor 5365.27; Treasurer 3955.54; States Attorney 2925.25; Custodian 1249.50; Dir of

Equalization 2461.15; Register of Deeds 3036.57; Veterans Service Officer 279.90; GIS 1564.50; Sheriff 12055.95; Contract Law 8052.42; Care of Poor 198.03; Welfare 278.72; Community Health Nurse Secretary 1451.80; 4-H Youth Assistant 1491.13; Weed 191.05; Drainage 278.41; Planning & Zoning 557.35. Grand Jury, fees & mileage 463.00; SD Dept of Revenue, SD Developmental Center-Redfield 60.00; Reemployment Assistance Division of SD, 2nd Qtr reemployment contribution 1652.79; A & B Business, monthly copier contract 70.83; Alternative HR, June HR services (partial month) 1127.50 July HR services 5500.00; AutoEx, vehicle maintenance 348.53; Avera Medical Group, pre-employment exam 55.86; Avera Queen of Peace Hospital, blood alcohol 123.00; Card Service Center, flags 155.55 books 140.00 supplies 2034.75; Central Farmers Coop, lawn mower gas 35.57 law enforcement fuel 145.52; Century Business Products, 3 monthly copier contracts 304.11; Chesterman Co, water 187.00; City of Bridgewater, July ambulance appropriation 3741.67; Dakota Data Shred, shredding service 113.56; Dakota Pro Striping, striping Courthouse parking lots 1071.43; Davison County Sheriff, June jail services 9785.00; Election Systems & Software, ballot coding & layout 1982.55; Mike Fink, June expenses 422.02; Gordon Flesch Co, monthly copier contract 24.00; Kathryn Heumiller, blood alcohol 125.00; Inter-Lakes Community Action, July CSW hours 794.67; Carol Johnson, grand jury transcript 212.80; Corissa Kaufmann, conference lodging & travel expense 869.51; Lewis Family Drug, prisoner care 22.19; Lincoln County Treasurer, reimburse mental health expenses 535.37; McCook Conservation District, 3rd Qtr appropriation 3750.00; McCook County EMS, July ambulance appropriation 11172.73; McCook County Treasurer, postage 450.56; McCormick Motors, law enforcement vehicle maintenance 799.87; McLeod's Printing, office supplies 178.94; New Century Press, publishing 296.05; ODP Business Solutions, office supplies 332.48; Pennington County Jail, prisoner transport 187.00; Presto-X, pest control-food pantry 41.00; Salem City, utilities 115.58; SD Achieve dba LifeScape, services for 6 residents 360.00; SD Public Health Laboratory, lab services 160.00; SDACC, 3rd Qtr CLERP assessment 425.00; Michael D Sharp, CAA for Peter King 430.70; Southeastern Behavioral HealthCare, 3rd Qtr allotment 1404.50; Tech Solutions, Managed IT services 3593.00 supplies 285.00; Triotel Communications, telephone/internet service 709.40 renewal of firewall protection 2360.81; Two Way Solutions, radio 150.00; Verizon Wireless, Pad service 40.01 cell phone service 422.10 cell phone 429.99; Vital Records Control, vault box storage 41.23; Xcel Energy, utilities 926.80.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 7/9/2022: Hwy Dept 20993.69. Reemployment Assistance Division of SD, 2nd Qtr reemployment contribution 661.18; Appera, towel & mat rent 105.66; Butler Machinery, parts 1134.95; Card Service Center, office supplies 57.47 Adobe Acrobat 175.82; Central Farmers Coop, fuel & truck parts 22136.27 truck repairs 465.25; Century Business Products, monthly copier contract 125.97; Chesterman Company, water 48.50; Dakota Fluid Power Inc, parts 344.43; Diesel Machinery Inc, broom rent 2600.00 broom parts 813.00; Dustbusters Enterprise, magnesium chloride 3207.90; Flint Hills Resources, asphalt 15455.45; Gessner Welding & Repair, parts 172.00; Istate Truck Center parts 698.65; Lyle Signs, signs 53.79; McCormick Motors, vehicle parts & repair 1530.63; Pheasantland Industries, safety clothing 109.35; Pomp's Tire Service, rim 70.00 tires 1385.00; Puthoff Sales & Service, parts 75.84; Ramkota Hotel – Pierre, training conference 154.00; Salem Body Shop, glass repair 253.50; Salem City, utilities 167.55; Salem Lumber, supplies 410.96; Sioux International, parts 222.60; Southeastern Electric, utilities 33.00; Spencer Quarries, hot mix 500.48 chips 5920.38; Sturdevant's Auto Supply, parts & supplies 1041.56; Tracker Software Corp, Pubworks annual support 3531.00; Triotel Communications, telephone/internet service 272.66; Xcel Energy, utilities 391.42; Zapp Hardware, supplies 104.42.

911 SERVICE FUND: Golden West Telecommunications, 911 telephone service 400.00; Triotel Communications, 911 telephone service 211.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 7/9/2022: EDS Director 1454.68. Reemployment Assistance Division of SD, 2nd Qtr reemployment contribution 84.68; Triotel Communications, telephone & internet service 88.50.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 7/9/2022: Sheriff Secretary/Dispatcher 197.89.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging System, scanning equipment rent 569.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 7/9/2022: Dir of IRS, county share of FICA 4035.19, Medicare 943.70; SD Retirement System, county share of retirement contribution 4080.90; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 6239.11.

The Auditor's Account with the County Treasurer for the month of June 2022: deposits in banks, \$7,876,928.41; cash to deposit, \$614.00; checks to deposit, \$17,633.30; CC payments, \$2,431.35; Cash Items (postage) \$450.56; Treasurer's Cash, \$1,119.44; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$8,700,127.06.

Cori Kaufmann, Dir of Equalization, joined the meeting. Kaufmann updated the Board on a conference that she recently attended. Kaufmann asked the Board if they would consider hiring another employee (certified county appraiser) for the Dir of Equalization office. Kaufmann stated that her plate is beyond full, especially with the planning and zoning duties that she is responsible for and now with the need to review all properties because of the derecho storm. Kaufmann again asked the Board to just please consider the request, thanking them for their time.

The following building permits were issued the month of June 2022:

2022-068	Kurth Living Trust	replace roof on MH	NE4 12-102-56
2022-069	Mike & Kasey Entwisle	replace roof, siding, gutters	Tract 1 of Klueber's Addition in SE4SW4 7-102-53
2022-071	George & Beatrice Leitheiser	bathroom remodel	E2NE4 18-101-56
2022-072	Ryan & Alicia Neururer	finish basement	Tract 1 Stockwell Addition SE4 7-101-54
2022-073	Cordell & Sheryl Hofer	replace grain bins	SE4 8-102-55
2022-074	Jeff & Connie Gortmaker	replace steel roof	Lot 2 Gortmaker's Addition SW4 16-101-53
2022-075	Dale Shumaker Trust	replace 2 bins/metal on shed	SW4 20-102-53
2022-076	Gerald Buck	move house back on fndation	Tract 1 Painter's Addition in NE4 24-104-54
2022-077	Mark Jorgenson	replace 4 grain bins	SE4 6-101-53
2022-078	Edward & Edith Gray	replace garage & fix sheds	Lot A SW4 4-102-55
2022-079	Golden View Hutterian Br	cement silo	S385' of W550' of N1020" SW4 28-103-55
2022-081	Alex & Brittany Dawson	new home and shed	Tract 1 of Dawson's Addition S2NW4 22-102-53
2022-082	Meadow View Hutterian Br	mobile home	Tract 1 of I-90 Pork Add lying therein SE4 28-102-55

Auditor Sherman presented statement of resignation from Robert Jandl, effective July 7, 2022, to the Board. Motion made by Koch to accept the resignation. Second Liesinger. Motion carried.

The SEFP June Facilitator's Report was noted and filed.

The June Law Enforcement Report was noted and filed.

Auditor Sherman presented vision plan renewal information from Optilegra to the Board. Rates will not be raised for next year and if there are no changes wanted for the current plan design, renewal will be automatic, and no action is necessary by the Board. Motion made by Liesinger to renew the vision plan as is, no changes. Second Dick. Motion carried. Sherman will notify Optilegra.

Auditor Sherman presented Joint Powers Agreement for Juvenile Detention Services from Minnehaha County. The agreement is set-up between sixteen counties for juvenile detention services. Motion made by Liesinger to authorize Chair Gordon to sign the two signature pages for the agreement. Second Koch. Motion carried.

Auditor Sherman reviewed Care of Poor files and a list of lien payment received the month of June with the Board. Avera McKennan Hospital is appealing the denial of payment for 3 claims (2014-36, 2016-17, 2016-43). A request for burial assistance is being negotiated with family members (2022-24). A Notice of Hospitalization was received from Avera McKennan Hospital (2022-26). A Financial Assistance Application was received and reviewed by Sherman and States Attorney Fink and based upon information provided, the applicant is eligible for county assistance. The claim will be sent to Dept of Social Services for Medicaid pricing.

The meeting adjourned subject to call.

Dated this 12th day of July 2022.

Steve Gordon _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County