

June 9, 2022

A Special meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon. Members present: Marc Dick, Dean Koch, and Charles Liesinger. Member absent: Chuck Mehlbrech.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the agenda. Motion made by Koch to add an Executive Session, per Sheriff Norris request, to the end of the meeting and approve the agenda as amended. Second by Dick. Motion carried.

Public input: none.

Conflict of Interest: none noted.

The canvass of votes from the June 7th, Primary Election, was held. The Poll Books were reviewed by Commission members. The number of voters who voted (1631) was verified by matching the total ballots counted by the tabulator, by precinct, and matching these numbers to the Recap Sheet for each precinct. Motion was made by Dick to approve the official canvas certification for the Primary Election. Second was made by Liesinger and motion carried.

Auditor Sherman asked the Board if they would approve paying \$75 for the on-call precinct workers, two for Primary Election Day and \$50 for the Resolution Board members who assisted at the Tabulation Center the night of the election. This compensation was not approved in the first meeting of the year. Motion was made by Koch to authorize this compensation for election day. Second by Dick. Motion carried.

Motion made by Koch to enter Executive Session at 9:30 a.m. for the discussion of pending litigation, SDCL 1-25-2 (3). Mark Norris, Sheriff, Mike Fink, States Attorney, Joe Jares, Claims Associates, and William Garry, Cadwell Sanford Deibert & Garry LLP, were present. Second by Dick. Motion carried. Chair Gordon declared out of Executive Session at 9:45 a.m.

Michelle Stubkjaer, Alternative HR, met with the Commission to explain/clarify changes with paying law enforcement deputies an hourly rate vs salary. Mic Kreutzfeldt, Hwy Supt, Laurie Schwans, Register of Deeds, Becky Hoiten, Deputy Auditor II, Mark Norris, Sheriff, and Randy Schwader, Investigator, were present. Stubkjaer questioned how over-time is being paid to Hwy Dept employees and Courthouse employees. Kreutzfeldt noted that over-time is paid after 8 hours are worked in a day. For the most part, Courthouse employees don't receive over-time because not everyone works a 40- hour work week. When applicable it would be paid after 40 hours are worked in a week. Following discussion and input, Law Enforcement employees will receive over-time pay after 40 hours are worked in a week. Sheriff Norris will be paid an extra \$75 when he works a holiday.

Michelle Stubkjaer, Alternative HR, met with the Commission to review updates to the Employee Handbook (2018). Stubkjaer noted that updates were brought before the Board over the past several years, but no formal action has been taken to adopt an updated handbook. Mic Kreutzfeldt, Hwy Supt, Laurie Schwans, Register of Deeds, Becky Hoiten, Deputy Auditor II, Mark Norris, Sheriff, and Randy Schwader, Investigator, were present. There was discussion regarding numerous topics. When completed, an updated Employee Handbook will be provided to all employees.

Motion made by Liesinger to enter Executive Session at 12:30 p.m. for personnel discussion, SDCL 1-25-2 (1). Mark Norris, Sheriff, Randy Schwader, Investigator, and Auditor Sherman were present. Second Koch. Chair Gordon declared out of Executive Session at 12:40 p.m.

With no other business before the Commission, the meeting adjourned at 12:00 a.m., subject to call.

Dated this 9th day of June 2022.

Steve Gordon _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County