

May 9, 2017

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon. Members present: Ralph Dybdahl, Marc Dick, Charles Liesinger and Dean Koch.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the Agenda. Motion made by Dybdahl to approve the Agenda as sent. Second by Liesinger and motion carried.

The minutes from the April 25, 2017 meeting were sent to Board members for review prior to publication. Motion made by Koch to approve the minutes for publication. Second Liesinger and motion carried.

Commissioner Reports: Koch attended the Food Pantry Board meeting and presented the Commissioners with a copy of the Articles of Incorporation that Attorney, Roger Gerlach, has drafted for the Food Pantry. The Commission asked Auditor Sherman to give a copy to States Attorney Fink for his review and input.

Michelle Zelmer, Hwy Dept Administrative Assistant, met with the Board in the absence of Hwy Supt Kreutzfeldt. Zelmer presented utility permits to the Board for approval. Motion made by Dybdahl to approve Electric Utility Permit for Xcel Energy. Scope of project: replacing rotten electrical poles like for like, directly adjacent to existing poles. Second made by Koch and motion carried. Motion made by Dick to approve 2 Telephone Utility Permits for Golden West Telecommunications. Scope of projects: 1. will be accessing an existing vault, boring 447th Ave and taking a service drop to resident at 26568 447th Ave; 2. adjusting cable in advance of bridge replacement. Second made by Koch and motion carried. Zelmer presented the following documents

for BRO 8044(11) PCN 03DQ project (Bridge 44-042-220) in McCook County; Letting Authorization, Utilities Certificate and Right-of-Way Certificate. Motion made by Liesinger to authorize Chairman Gordon to sign same documentation. Second made by Koch and motion carried. The following roofing quotes were received for the west addition of the main shop: Bruns Construction \$15353.30; Klinkhammer Construction \$15976.32; Lauck Construction \$18466.33; Canova Lumber no quote returned.. Bruns Construction was contacted as to being awarded low bid.

Sharon Kinzley, Food Pantry Coordinator, and Pastor Jackie Braun, Ministerial Assn, met with the Commissioners to update them on Food Pantry operations. Kinzley noted that the food distribution is held the 3rd Thursday of each month. Senior boxes are picked up and Food Pantry shopping is completed by seniors between 10:00 a.m. and noon. The volunteers then restock shelves and the Food Pantry doors open again at 1:30 p.m., closing at 7:00 p.m. for other clients to utilize. Pastor Braun added that implementation of a Release of Information form will begin, in order to verify household numbers. Kinzley informed the group that she has written a grant (Salem Foundation) in the amount of \$2000; in need of an upright freezer and a laptop computer. Auditor Sherman noted that Kinzley's three month probation period has ended. Motion made by Dybdahl to increase her hourly pay to \$14.00/hour effective 5/7/2017. Second made by Koch and motion carried.

Missy Lauck, Community Health Nurse, and Jessica Klinkhammer, CHN Secretary, met with the Commission to review the 1st Qtr Public Health Report and discuss the Agency caseload information along with wanting to expand services. Lauck noted that another day is very much needed in McCook County; she only has 3 days here.

Following more discussion, it was decided to draft a letter expressing the concerns, which will be sent to the Regional Manager, Dana Sandine.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in April. One Notice of Hospitalization was received from Avera Queen of Peace Hospital (2017-17). One Notice of Hospitalization was received from Avera McKennan Hospital (2017-19). An Application for County Assistance for a \$1036.21 Xcel Energy bill was denied because the individual hasn't made payments to the account in the past year and there is no guarantee of future payments (2017-18). An applicant has provided more documentation for a hospital claim but residency is now in question (2016-46). Sherman will be discussing this case with States Attorney Fink.

Motion made by Dybdahl, second Liesinger, and carried, to pay claims:

GENERAL FUND: Bi-Weekly Payroll: 5/7/17: Commissioners 1461.55 mileage 77.28; Auditor 2902.04; Treasurer 3777.04; States Attorney 2379.42; Custodian 1231.35; Dir of Equalization 4147.50; Register of Deeds 2930.04; Veterans Service Officer .196.00; Sheriff 8777.92; Contract Law 4580.76; Care of Poor 230.77; Welfare 78.78; Community Health Nurse Secretary 1176.23; Weed 953.55; Drainage 307.69; Planning & Zoning 307.69. Grand Jury, fees & mileage 409.64; SD Remittance Center, lab services 135.00; A & B Business Solutions, office supplies 111.53; American Garage Door, Courthouse gutter repair 159.44; Anderson Publications, help wanted ads 224.00; AutoEx, law enforcement vehicle service, supplies & parts 2947.66; Canistota Senior Citizens, 2017 appropriation 500.00; Card Service Center, dogfood 41.28, vacuum cleaner 323.89, meals 237.36, supplies 704.00; Chesterman Co, water 42.00; Children's Inn, 2017 appropriation

850.00; City of Bridgewater, May ambulance appropriation 3311.92; Dust-Tex Service, dust mop rental 27.17, 3 rugs 196.80; Mike Fink, April expenses 285.38; First Circuit CASA Program, 2017 appropriation 1000.00; Hillyard/Sioux Falls, janitorial supplies 162.75; Inter-Lakes Comm Action, May CSW funds 701.83; Kinzley Funeral Home, care of poor-burial assistance 2000.00; Larry's Food &Auto, law enforcement vehicle service 174.38; Lewis Family Drug, prisoner care 23.39; Lincoln County Treasurer, reimbursement of mental health expenses 275.90; Marco Technologies, monthly copier contract 35.25; McCook County EMS, May ambulance appropriation 8168.37; McCook County Publishers, publishing 973.45; McCook County Treasurer, postage 270.50; McCormick Motors, law enforcement vehicle service, supplies & parts 590.64; Microfilm Imaging Systems, scanning equipment rent 469.00; MidAmerican Energy, utilities 300.01; Mitchell Clinic, prisoner care 119.00; Morgan Theeler LLP, court appt attorney for Aaron Westcott 696.27; Office Depot, office supplies 92.97; RBS Sanitation, garbage service 56.25; Record Keepers Inc, vault box storage 19.25; Salem City, utilities 85.11; Salem Lumber Co, window repair supplies 53.43; Salem Sales, lawn mower fuel 26.81, care of poor-auto fuel 34.50; Salem Special, holiday hours ads 60.00, printed envelopes 154.00, help wanted ads 90.00; SD Achieve, services for 5 residents 300.00; SDPAA, rental tractor insurance 135.07; Sioux Falls Food Bank, delivery charges 70.00; Southeast Enterprise Facility Project, 2017 appropriation 5000.00; Total Stop Food Store, auto fuel 40.72;Triotel Communications, telephone/internet service 649.92; Van Diest Supply, weed spray 3380.40;Verizon Wireless, cell phone service 196.07, internet modem service 255.68; Wash 'N' Go, car wash tokens 70.00; Xcel Energy, utilities 566.66; Zapp Hardware, battery & power strip 9.48.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 5/7/17: Hwy Dept 18389.94. Accruit FBO NCRL, 2011 pneumatic compactor 64774.00; Butler Machinery, install wheel & tire 4148.94; Campbell Supply, lawn mower tires 46.00; Card Service Center, auto fuel 84.91; Central Farmers' Cooperative, grease 52.00; Cranny Sales & Service, CDL testing 90.00; Gessner Welding & Repair, repairs 309.00; McCook County Treasurer, title 11.20; Michael Johnson Construction, sand for roller ball 119.32; Douglas Mokros, travel expenses 89.18; Puthoff Repair, parts 12.88; RBS Sanitation, garbage service 56.25; Salem City, utilities 94.00; Salem Farmers Market, supplies 14.97; Salem Lumber Co, supplies 122.20; SD Dept of Transportation, share of State projects 2442.81; Servall Towel & Linen, towel & mat rental 44.46; Southeastern Electric, utilities 28.00; Sturdevant's Auto Supply, supplies 225.83; Triotel Communications, telephone/internet service 99.45; TrueNorth Steel, culverts 17204.00; Xcel Energy, utilities 554.09; Zapp Hardware, mailbox & numbers 43.98.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Lyle Signs, 911 address sign supplies 150.82; Sioux Falls Two Way Radio, repeater programing 386.99; Triotel Communications, 911 telephone service, 223.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 5/7/17: EDS Director 1351.85, travel expense 11.77. Triotel Communications, telephone & internet service, 86.66.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 5/7/17: Sheriff Secretary/Dispatcher 173.08.

DOMESTIC ABUSE PROGRAM: Children's Inn, 2016 collections 1300.00.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging Systems, scanning equipment rent 123.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 5/7/17: Dir of IRS, county share of FICA 3125.05 Medicare 730.87; SD Retirement System, county share of retirement contribution, 3250.53; Wellmark Blue Cross/Blue Shield of SD, county share of health insurance contribution 5438.08.

The Auditor's Account with the County Treasurer for the month of April, 2017: deposits in banks, \$8,414,293.34; cash to deposit, \$5,971.85; checks to deposit, \$528,390.35; CC payments, \$1,747.44; Cash Items (postage) \$281.70; Treasurer's Cash, \$1,288.30; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$9,752,922.98.

Brad Kranz, Salem Lumber Co, and Jerry Olinger met with the Board to discuss flooring options for Courthouse offices located on 1st and 2nd floor, the breakroom and the Community Room in the Courthouse basement. The Board asked that quotes be presented at their May 23rd meeting. Laurie Schwans, Register of Deeds, was present.

Al Smit, Thornton Carpets, also met with the Board to discuss flooring options for Courthouse offices located on 1st and 2nd floor, the breakroom and the Community Room in the Courthouse basement. The Board asked that quotes be presented at their May 23rd meeting. Laurie Schwans, Register of Deeds, and Dwayne McIntyre, Custodian, were present.

Motion made by Dybdahl, to enter into Executive Session at 12:20 p.m. to discuss personnel issue with Mark Norris, Sheriff. Second made by Liesinger and motion

carried. Mike Fink, States Attorney, joined the meeting at 12:40 p.m. Chairman Gordon declared out of Executive Session at 1:00 p.m.

Commissioner Dybdahl left the meeting at this time.

Auditor Sherman presented the following items to the Commission for approval.

Motion made by Koch to authorize Chairman Gordon to sign Election Services Agreement between Election Systems & Software and McCook County (3 year period).
Second made by Liesinger and motion carried.

Motion made by Dick to authorize Chairman Gordon to sign the Alcoholic Beverage License Application for Retail (on-off sale) Malt Beverage, for Battle Creek Steakhouse. Second made by Liesinger and motion carried.

Motion made by Koch to authorize Chairman Gordon to sign 2 originals of FY2017 WIC Contract Amendment. Second made by Liesinger and motion carried.

Motion made by Liesinger to approve Abatement #18, applicant Roger Marken, amount \$ 1374.73, reason for adjustment – house assessed twice (on leased site). Second made by Dick and motion carried.

Motion made by Koch to approve Abatement #19, applicant Steven & Catherine Peterson, amount to be abated \$2378.76, reason for adjustment – keying error on house valuation. Second made by Liesinger and motion carried.

Motion made by Dick to declare a Dell 3550 laptop as surplus as it is no longer operational, fixed asset #969-A. Second made by Liesinger and motion carried.

Motion made by Koch, second Liesinger, and carried, to approve the following resolution:

RESOLUTION 2017-03

APPOINTMENT OF APPLICANT AGENT

For the Hazard Mitigation Grant Program

WHEREAS, McCook County is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and

WHEREAS, McCook County is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that McCook County appoints Brad Stiefvater as the authorized Applicant Agent.

Dated this 9th day of May, 2017.

Appointing Authority

Name: Steve Gordon
Title: McCook County Commission Chairman

Signed: _____

Date:

Appointed Agent

Name: Brad Stiefvater
Title: McCook County Emergency Management Director

Signed: _____

Date:

The following building permits were issued the month of April, 2017:

17-007	James & Barbara Nelson SE4 34-101-53	new home
17-008	Joseph & Angela Hamm Tr 1 Schaefer's Addn in SW4 31-101-53	30x32 addition to home
17-009	Ryan & Ann Holman Lot 1 Eagle Ridge Addn W2SW4 35-102-53	finish bedroom in basement
		17-010 Maurice Versteeg
	30x48x10 pole building	SE4 32-101-53
17-011	Jeffrey Niedert Lot 1 of Dylbrook Addn SW4 9-102-54	hog barns
17-012	Heartland Partners SD SE4 26-104-56	2 48x48 grain bins
17-013	Peter & Dianna Begeman SE4 22-101-53	27x27 grain bin

17-014	Michael & Carie Stiefvater	48x60x14 pole building
	W977.42' of S621' Ex Lot H-1& N1953' of	
	S2574' of W375' & E56' of W1433.42' of	
	S621' Ex Lot H-1 & N204' of S825' of E1058.42' of W1433.42' in SE4 18-103-54	
17-015	Vivian & John Sabers	6x13 bathroom addition
	SW4 34-103-55	
17-016	Daniel & Maria Swartos	30x30 garage & 20x12 mudroom
	W375' of S800' of E1133' of SE4 34-104-55	
17-017	Nancy & Michael Laufman	30x64x13 pole shed
	E2N2/3 NE4 4-101-54	
17-018	Steve Jorgenson	12x12 storage shed
	Tract 2 Lauck's Addn in SW4 19-103-54	
17-019	Nicholas Seiter	23x24 addition to home
	Tract 6 Vermillion Heights Estates an Addn S2	

11-101-53

The April SEFP Report was noted and filed.

The April Law Enforcement Report was noted and filed.

The meeting adjourned subject to call.

Dated this 9th day of May, 2017.

Steve G Gordon

County Commission Chairman, McCook

ATTEST:

Geralyn Sherman _____
Auditor, McCook County