

McCook County Building Permits

Building permit applications are accepted by the Department of Planning and Zoning, 130 W Essex Avenue, Salem SD, 57058. Hours of operation are Monday through Friday 8:30 am to 4:30 pm.

The applicant for the permit must be the property owner or authorized agent of the owner.

All fees must be submitted along with application

All applications will receive an application processing number. This number is used to track your application through the process for approval.

Building permit applications take a minimum of 2 business days for review. Any permit applied for after 3pm will begin review on the following business day.

Application processing time for small additions such as small sheds, decks, attached garages is approximately 2 business days. More detailed or complex applications have an estimated processing time of 2 to 5 business days. Permits can take longer when special approvals are required (i.e. variances, conditional uses)

Submission Requirements

Along with the application, the following items are required:

One copy each of-

Building Plan or House Plan

Site Plan which should include streets or roads, driveways, existing buildings and proposed buildings, distance proposed building is from surrounding buildings on site, distance from the right of way,

And any building within 5 feet of the property line on adjoining properties which may affect setbacks

If an email address is included on the application, the applicant will receive a copy of the results of the review by email, otherwise the results will be sent by regular mail. The results will include a copy of your application with the required signature for approval, or if not approved, information on why the application was not approved.

All building permits will be considered abandoned if work has not begun on the property within 6 months of the issuance of the building permit. The building permit may be extended for no more than 180 days if the request for extension is made before the expiration date of the permit.

Please direct questions to McCook County Planning and Zoning 605-425-3281

McCook County Planning and Zoning
130 West Essex Ave, PO Box 38, Salem, SD 57058
(605) 425-3281

MCCOOK COUNTY BUILDING PERMIT APPLICATION

APPLICANT:

Name: _____ Phone: _____

Address: _____ City: _____ State/Zip: _____

PROJECT SITE/LOCATION:

Property Owner (If NOT the applicant): _____

Site Address (If DIFFERENT from applicant): _____

Legal Description: _____

PROJECT COST/ESTIMATE (Materials & Labor) \$ _____

DESCRIPTION OF PROPOSED WORK (Size of buildings, type of construction, etc.):

Completion Date: _____

Proposed Building or Use: _____

Type of Construction/Additional Information: _____

Size _____ X _____ Wall Height _____ #Bushels _____

If animal confinement building, present Class _____. If Class B, will this expand you to a Class A? _____

Will the proposed improvement change the current number of animal units? Yes No

Current number of animal units: _____ Proposed number of animal units: _____

Will building be 50' from Right of Way? Yes No

Will property owner be doing: Electrical wiring Yes No Plumbing Yes No

ATTACH HOUSE/BUILDING PLAN & SITE PLAN (1 Copy of Each)

APPLICANT SIGNATURE: I agree to comply with all provisions of the Zoning Regulations, County Ordinances, all other County Regulations and also with the attached plans and specifications.

Signature _____ Date _____

APPLICATION TYPE

____ Permit (New Residence) ____ Permit (Accessory Structure) ____ Permit (Remodel)

____ Rural Address ____ Other (Specify Type) _____

****The balance to be completed by the Planning & Zoning Office****

ACTION: ____ Approved ____ Denied

Signature of Official _____ Title _____ Date _____

Building Permit # _____ Paid \$ _____ Check # _____ Cash _____

Map # _____

COMMENTS/CONDITIONS:

Contractor: _____

Street/PO Box: _____

City/State/Zip: _____

Phone: _____

Request for Contractor information was approved at 07/19/2011 Commission Meeting