

April 11, 2023

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Chuck Mehlbrech, Dean Koch, Charles Liesinger, and Steve Gordon.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the agenda. Motion made by Gordon to approve the agenda as posted. Second by Liesinger. Motion carried.

The minutes from the March 28<sup>th</sup> meeting were sent to Board members for review prior to publication. Motion made by Mehlbrech to approve the minutes for publication. Second Liesinger. Motion carried.

Public input: Roger Hofer presented a copy of a letter from the Office of Attorney General to the Board. The letter was regarding questions that Hofer had about McCook County's vote to join the Vermillion Basin Water Development District. Hofer referenced SDCL 46A-10A, County Drainage, and read sections from the county drainage ordinance, stating that the county isn't following State law and needs to get rid of this ordinance. It was noted that the county can have additional regulations in its ordinance.

Cori Kaufmann, Zoning Administrator, read the following letter from David A Simonson (per his request). Per Chapter 11.08(G) McCook County Planning & Zoning, no Class A nor Class B CAFO shall be placed within 2640 feet of my home at 45377 264 Street, Humboldt SD 57035. Legal description: Tract 2 of Ginsbach Tracts in NE4 13-101-53. Simonson wanted to go on record showing that he will not sign a setback waiver.

Auditor Sherman informed the Board that Stanley Sperling sent a letter to them regarding the Grant Solar project. It reads (in part), a few years ago, I was contacted by Grant Solar who was interested in leasing my land to assess the property for a possible solar farm. My family and I agreed to the lease and saw it as a great opportunity to solidify future income for our family. Grant Solar has spent significant time and effort to assess the property and this opportunity could lead to the development of the first solar farm in eastern South Dakota. Allowing Grant Solar to continue assessment and development will ensure the property rights of the landowners on which this project is to be located. Thank you for approving the applicable permits.

Commissioner Reports: none.

Conflict of Interest: none noted.

Mic Kreutzfeldt, Hwy Supt, Travis Raap, Lead Equipment Operator, and Michelle Stubkjaer, HR Coordinator, met with the Board to discuss job positions within Hwy Dept. Stubkjaer explained that by promoting Raap to Hwy Supt, to learn and be included in the 2024 budget process beginning in May. Kreutzfeldt and Raap will be co-superintendents until Kreutzfeldt's retirement and change to PT status on 6/23/2023. Kreutzfeldt suggested keeping regular office hours, Tuesday, Wednesday, and Thursday, for drainage permitting, staying within 1250-hour restriction of SDRS. Motion made by Gordon, to change Raap's Job Classification to Highway Superintendent effective date 4/30/2023. Salary \$65,913.87. Second Liesinger. Motion carried. Stubkjaer also noted that instead of hiring a lead equipment operator at this time, the plan is to hire a maintenance worker. Request approved.

Kreutzfeldt informed Board that on May 3<sup>rd</sup> SDDOT training will be provided for new Hwy Supt & Administrative Assistant and on May 4<sup>th</sup> a meeting is planned with area counties regarding cooperative road striping projects. Kreutzfeldt presented a utility permit for approval. Motion made by Koch to approve Electric Utility Permit for Southeastern Electric to install 1ph URD to eliminate overhead line, 2560' S of 244<sup>th</sup> St on 442<sup>nd</sup> Ave. Second Mehlbrech. Motion carried. McCook County is among the Bridge Improvement Grants (BIG) recipients to replace bridge on 448<sup>th</sup> Ave near 251<sup>st</sup> St (Grant \$1,179,900). County is responsible for 20% matching funds. Construction engineering agreement (bridge 44-010-1850) with IMEG, \$174,602.09. Quote for a new Gasboy Islander System is \$16,138.19 will be accepted. Two-way radios are being phased out in September, cost to replace Hwy Dept radios is approximately

\$84,000; \$3,500/radio. Comm Koch & Kreutzfeldt will research other options. Keystone Pipeline will be conducting testing on their line. Current projects include pulling shoulders, washing bridge decks, sign inspection, and begin replacement of culvert on 453<sup>rd</sup> Ave.

Motion made by Gordon to convene as Drainage Commission. Second Dick. Motion carried.

Mic Kreutzfeldt, Drainage Administrator, presented drainage permit applications to the Board, noting that downstream landowner signatures were obtained, and he has signed off on them. All permits are available for inspection at the Hwy Dept Office.

D23-001      Van Winkle Dairy                      N2NE4 36-102-54

Kreutzfeldt informed the Board that Lawrence Arbeiter has requested a drainage hearing for Permit #D20-007 due to lack of downstream signatures. Motion made by Mehlbrech to set 11:00 a.m., May 9<sup>th</sup>, as time to hold the hearing. Second Liesinger. Motion carried.

Motion made by Mehlbrech to convene as Planning Commission. Second Liesinger. Motion carried.

At 10:30 a.m. a public hearing was held to receive input concerning request for variance. Applicant: Patrick Scheier. Legal description: SE4 18-104-54. Reason: reduce setback for grain bin site. Cori Kaufmann, Zoning Administrator, informed Board that Scheier was unable to attend. There were no interested parties in attendance. Kaufmann noted that she didn't receive any written or verbal opposition to this request. Kaufmann added the placement of a conveyor system will put the site 12' from R-O-W. Motion made by Koch to approve the variance request. Second Gordon. Ayes: Koch, Gordon, Mehlbrech, Liesinger, and Dick. Nays: none. Motion carried.

The Board reconvened as Board of County Commissioners.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed the list of lien payments received in March. Sherman informed the Board that she has gone through all Care of Poor cases, destroying (shred bin) documentation from files that the county aid liens have been paid, or released due to bankruptcy or death. And per SDCL 28-13-32.4, an application made by a hospital on behalf of a medically indigent person shall be submitted to the county auditor within one year of the discharge of the indigent. All cases/files that did not contain an application from the hospital were also put in the shred bin.

The following building permits were issued in March:

2023-006	Greg & Patricia Decramer	40x50 storage building	Lot 22 Eagle Ridge Addn W2SW4 35-102-53
2023-007	George & Linda Weber	replace w upgrade grain bin	SE4 7-102-53
2023-008	Sun Prairie Baptist Church	classroom addition	N583.5' of W469.3' in NW4NW4 2-104-55
2023-009	Jason & Jennifer Hofer	replace grain bins (derecho)	SW4 Ex 1.02AC Hwy & Ex Lot H2 12-101-55

The March SEFP Facilitator Report was noted and filed.

The March Law Enforcement Report was noted and filed.

Auditor Sherman presented Letter of Agreement for the approved 2024 Weed & Pest Grant for Chairman signature. The grant amount is \$5700, and the agreement begins July 1, 2023, and ends June 1, 2024. Motion by Liesinger to authorize Chair Dick to sign the agreement. Second Gordon. Motion carried.

Motion made by Gordon, seconded by Mehlbrech, and carried, to pay claims. 4/1/2023: Commissioners 1980.75 mileage 93.84; Auditor 6560.38; Treasurer 3243.33; States Attorney 3155.92; Custodian 1324.40; Dir of Equalization 4410.61; Register of Deeds 3437.72; Veterans Service Officer 309.75; Sheriff 13145.08; Contract Law 7869.92; Care of Poor 217.30; Welfare 321.64; Community Health Nurse Secretary 1451.80; 4-H Youth Assistant 1411.20; Drainage 293.28; Planning & Zoning 599.48. Reemployment Assistance Div of SD, 1<sup>st</sup> Qtr contribution 2983.77. A&B Business Solutions, monthly copier contract 73.60; Alternative HR LLC, April HR support 5692.50; Alvine Law Firm, court appt attorney for Delviny Feliciano Urbine 647.80; Avera Medical Grp Sioux Falls, employee physical 290.00; Blindert Insurance Agency, food pantry rent 200.00; Card Service Center, care of poor-lodging 80.00 use firing range 30.00

supplies 1149.43; Century Business Products, 4 monthly copier contracts 420.23; Chesterman Co, water 136.00; City of Bridgewater, April ambulance appropriation 3866.67; Corporate Translation, interpreter service 6.56; Dakota Data Shred, shredding service 60.47; Dean Schaefer, court reporting 60.00; Feeding South Dakota, March food pantry deliveries 70.00; Mike Fink, March expenses 751.46; Gordon Flesch Co, monthly copier contract 24.00; Hillyard/Sioux Falls, Courthouse supplies 825.53; Inter-Lakes Community Action, April CSW funds 836.33; Jack's Uniform's & Equipment, Deputy uniforms 273.74; Jessica Klinkhammer, WIC expenses-Minnehaha County 114.50; Lentsch Tree Service, snow removal 270.00; Lewis & Clark BHS, mental health services 368.00; Lincoln County Auditor, reimburse mental health expenses 473.80; McCook Conservation District, 2<sup>nd</sup> Qtr appropriation 3750.00; McCook County EMS, April appropriation 11559.09; McCook County Treasurer, postage 102.70; McCormick Motors, vehicle maintenance 386.70; McLeod's Printing, office supplies 158.40 traffic tickets 159.60; Microfilm Imaging Systems, monthly scanning equipment rent 626.00; Mid-American Research, Courthouse supplies 1068.88; Minnehaha County SD JDC, 4 days juvenile care 1112.28; Minnehaha County Auditor, reimburse mental health expenses 84.64; Mitchell Regional 911, 2<sup>nd</sup> Qtr traffic services 2870.12; Morgan Theeler LLP, court appt attorney for Natasha Aaron Laroche (2 claims) 1220.41; New Century Press, publishing 693.10; ODP Business Solutions, office supplies 33.43 2 computers 1841.98; Pioneer Designs, striping/lettering law enforcement vehicle 425.00; RBS Sanitation, garbage services 98.00 food pantry service 56.50; Salem City, utilities 122.92; SD Achieve dba LifeScape, services for 6 residents 360.00; SD Public Health Laboratory, lab services 40.00; Silencer Central, 11 Banish silencers 7920.00; Tech Solutions, Managed IT services 3578.00; Triotel Communications, telephone/internet service 693.33; United Laboratories, Courthouse supplies 624.55; Verizon Wireless, iPad service 40.01 cell phone service 421.47; Dava Wermers, court appt attorney for Gregory Leon King 451.35; Xcel Energy, utilities 596.55.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 4/1/2023: Hwy Dept 27663.83. Appeara, mat & towel rental 74.28; Auto Value, parts & supplies 434.58; Butler Machinery, parts 1886.92; Card Service Center, fuel 91.11; Central Farmers Coop, fuel & part 34513.08 labor 178.00; Century Business Products, monthly copier contract 135.28; Chesterman Company, water 23.00; CHS Inc, lp gas 528.94; Gessner Welding & Repair, supplies & parts 200.50; Istate Truck Center, parts 398.68; The Lodge at Deadwood, lodging 20.00; Matheson Tri-Gas Inc, welder and torch supplies 151.68; McCormick Motors, parts 290.92; New Century Press, publishing 6.86; Pomp's Tire Service, disposal fee 540.00; Puthoff Sales & Service, parts & supplies 300.74; RBS Sanitation, garbage service 74.00; Salem City, utilities 180.32; Salem Lumber, parts 79.17; Southeastern Electric, utilities 86.04; Stan Houston Equipment, supplies 1268.60; Stern Oil Co, DEF 1176.00; Triotel Communications, telephone/internet service 109.52; Verizon Wireless, cell phone service 81.81; Xcel Energy, utilities 827.16; Zapp Hardware, supplies 136.88.

911 SERVICE FUND: Golden West Telecommunications, 911 telephone service 200.00; Mitchell Regional 911, 2<sup>nd</sup> Qtr 911 services 19884.14; Triotel Communications, 911 telephone service 187.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 4/1/2023: EDS Director 1454.68. Stan Houston Equipment, tools 668.00; Brad Stiefvater Jr, March expenses 245.93; Total Stop, S&R fuel 184.67; Triotel Communications, telephone & internet service 143.24.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 4/1/2023: Sheriff Secretary/Dispatcher 204.58. PharmChem, sweat patch analysis 63.90.

AMERICAN RESCUE PLAN FUND: Puetz Design & Build, building design fees 2500.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 4/1/2023: Dir of IRS, county share of FICA 4614.25, Medicare 1079.10; SD Retirement System, county share of retirement contribution, 4622.57; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 5656.60.

The Auditor's Account with the County Treasurer for the month of March: deposits in banks, \$5,769,225.49; cash to deposit, \$586.27; checks to deposit, \$67,634.12; CC payments, \$2,119.78; Cash Items \$102.70; Treasurer's Cash, \$1,467.30; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$6,642,085.66.

Stacey Sieverding, 4-H Youth Program Coordinator, requested an intern to assist with summer programs/projects. This is an SDSU Freshman who will work 1 day/week for 10 weeks/\$12.50/hour for total \$1375.00 plus taxes for total of \$1480.19. Michelle Stubkjaer, HR Consultant, was present. SDSU pays nothing towards the intern program, County totally responsible. Koch asked who the intern is. Megan Stiefvater. Motion made by Koch to approve the internship. Second Mehlbrech. Motion carried.

Sieverding informed Commission that construction of the 4-H beef building is moving forward.

Next item for discussion, swapping office space between Dir of Equalization and Extension offices. Stacey Sieverding, 4-H Youth Program Coordinator, Cori Kaufmann, Dir of Equalization, and Anna Flogstad, Staff Appraiser, were present.

Auditor Sherman informed the Board that a motion is needed to add Shelly McCorkell, Deputy Treasurer, to the bank signature card for the county checking account, authorizing her to sign checks on behalf of the Treasurer's Office and removing Robyn Koch. Motion made by Liesinger to add Shelley McCorkell to the bank signature card. Second Koch. Motion carried.

Jesse Fonkert, Executive Director-Sioux Metro Growth Alliance, and Sheldon Jensen, Economic Development Specialist-Sioux Metro Growth Alliance, met with the Commission to explain how the organization can assist county officials in economic development (marketing the county). Auditor Sherman asked if they work with Heather Broehm, Enterprise Facilitator, Southeast Enterprise Facilitation Project. Jensen stated the organizations are structured differently but do complement each other.

Time was spent reviewing the current building plans and cost estimate of \$3.8 to \$4.1 million. Commission requested the plans be reduced to stay within a budget of \$2.8 to \$3.0 million. Present: Mic Kreutzfeldt, Hwy Supt, Brad (BJ) Stiefvater Jr, Beth Skaff, Food Pantry Coordinator, Laurie Norris, Sheriff's Office, and Becky Huiten, Deputy Auditor II. Koch informed rest of the group that he and Gordon along with Auditor's Office personnel met with Tom Grimmond, Senior VP/Public Finance, Colliers Securities, to get information about financing options.

The meeting adjourned subject to call.

Dated this 11<sup>th</sup> day of April 2023.

Marc Dick \_\_\_\_\_  
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County