

February 8, 2022

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.

Members present: Chuck Mehlbrech, Marc Dick, Charles Liesinger, and Dean Koch.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the agenda. Motion made by Koch to approve the agenda as posted. Second by Liesinger. Motion carried.

The minutes from the January 25, 2022, meeting were sent to Board members for review prior to publication. Motion made by Dick to approve the minutes for publication. Second Koch. Motion carried.

Public input: none.

Commissioner Reports: Mehlbrech attended a Sioux Metro Growth Alliance meeting with Salem City representatives, reviewing current and long-term goals and discussing the need for housing and where to put it. Koch asked if any other Board members are following House and/or Senate Bills, adding that there has been good discussion on several that he is following.

Conflict of Interest: none noted.

Hwy Supt, Mic Kreutzfeldt, presented two utility permits to the Board for approval. Motion made by Mehlbrech to approve Electric Utility Permits for Xcel Energy and authorize Chair Gordon to sign same. Scope of Projects: replace existing deteriorating power poles & equipment with new. Location of Installations: poles P1-P4 & P6 in 451st Ave right-of-way and poles P1-P5 along 263rd St. Second Liesinger. Motion carried. Motion made by Koch to change 438th Ave & 252nd St from a 4-way stop to 2-way with stops on 252nd St. Second Mehlbrech. Motion carried. Kreutzfeldt noted that four weed applicator licenses have been renewed by Hwy Dept employees. Kreutzfeldt reported year-end budgets for County Road & Bridge, Weed and Drainage to the Board. Kreutzfeldt informed Board of issues with two culverts, 60"x182' and 54"x226'. Subsurface Inc, Moorhead MN, will inspect and provide options for repair. Kreutzfeldt informed the Board that a March 2nd bid letting will be held for removal of bridge 44-110-137. Current projects include annual sign inspections and cutting brush from ditches.

Hwy Supt Kreutzfeldt, noted that bids for annual supplies to be furnished to the Hwy Dept were opened on Friday, February 4th, at 11:00 a.m. Hwy Supt Kreutzfeldt, Michelle Zelmer, Hwy Dept Administrative Assistant, Commissioner Gordon, and Auditor Sherman were present, along with 4 vendor representatives. Bids were opened & reviewed. Motion made by Mehlbrech, second Koch, and carried, to award bids as follows: Item #1 Liquid Asphalt – Flint Hills Resources; Item #2 Asphalt Concrete for County Patching – Concrete Material and Commercial Asphalt based on work locations; Item #3 Reinforced Concrete Culverts – Forterra Concrete Products; Item #4 Precast Concrete Box Culverts – Forterra Concrete Products; Item #5 Concrete Bridge Beams – Forterra Concrete Products; Item #6 Quartzite Materials – Spencer Quarries Inc; Item #7 Bridge Construction/Repair – Hollaway Bridge & Culvert; Item #8 Magnesium Chloride – Dustbusters Enterprise; Item #9 Deicing Sand – Michael Johnson Construction; Item #10 Overlay Patching – Commercial Asphalt; Item #11 Diesel Fuel & Gasoline – Central Farmers; Item #12 Joint Sealant Materials – Brock White; Item #13 Corrugated Metal Culverts – Contech Engineered Solutions. All bids are on file in the Auditor's Office for public inspection.

No drainage permits.

Julie Nelson, Alternative HR, met with the Commission to discuss updating the current Pay Grade Plan. Mic Kreutzfeldt, Hwy Supt, Michele Eichacker, Deputy Auditor, Becky Hoiten, Deputy Auditor II, and Mark Norris, Sheriff, were present. Comm Koch explained that a 3% pay increase was given to employees except the two new law enforcement deputies. Nelson will put the 3% increase into the current plan to see how it compares to the pay raises that were received and then hold a follow-up meeting with the Board and department heads to explain the updated Pay Grade Plan.

Motion made by Koch to enter Executive Session at 10:30 a.m., SDCL 1-25-2 (3) pending litigation. States Attorney, Mike Fink, and Sheriff, Mark Norris, joined the meeting. Second by Mehlbrech. Motion carried. Chair Gordon declared out of Executive Session at 10:45 a.m.

Motion made by Mehlbrech to enter Executive Session at 10:45 a.m. for personnel discussion, SDCL 1-25-2 (1). Cori Kaufmann, Dir of Equalization/Zoning Administrator, and Paula Kroger, Equalization/Zoning Clerk were present. Second by Koch. Motion carried. Kaufmann left the meeting. Chair Gordon declared out of Executive Session at 10:55 a.m. Motion made by Koch to accept the resignation of Paula Kroger, effective February 23, 2022. Second Dick. Motion carried. Kaufmann shared information regarding the number of applicants for the GIS Technician and the Equalization/Zoning Clerk positions, noting that an hourly pay rate needs to be determined for these positions. Auditor Sherman noted that Julie Nelson, Alternative HR, will be putting the pay grade information together in the next few days and bringing it back to the Commission.

David Weidler, Dept of Legislative Audit, met with the Commission to review comments/findings from the 2019/2020 Audit. Present: Michele Eichacker, Deputy Auditor, Becky Hoiten, Deputy Auditor II, Cori Kaufmann, Dir of Equalization/Zoning Administrator, and Kurt Stiefvater. Weidler noted that distress warrants were not issued on delinquent taxes for the year 2019 payable 2020. Also noted, that at the end of 2020 the Board assigned \$1,500,000 for future budgets. These funds are not assigned to a specific project or purchase, and that the assignment is for the general expenditures of the County in the future. It was recommended that the Board assign funds for specific projects or purchases.

Motion made by Koch to move the \$1,500,000 from assigned to future budgets to assigned for road purposes. Second Mehlbrech. Motion carried.

Michele Eichacker, Deputy Auditor, met with the Commission to review the 2021 Annual Report and supporting documentation. Becky Hoiten, Deputy Auditor II, Cori Kaufmann, Dir of Equalization, and Kurt Stiefvater were present. The Board thanked Eichacker for the reports that she provided, great job.

Auditor Sherman presented 2010 and 2020 Census figures to the Commission with reference to redistricting. The total population noted for McCook County in the 2020 Census is 5682. The population in the 2010 Census was 5618. There will be no changes in the boundaries of the commissioner districts because each district is compact in form. Sherman noted that McCook County remains inclusive in Legislative District 19.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in January. Medicaid pricing was received for an Avera McKennan Hospital claim that will be paid today (2021-33). A bankruptcy notice was received from the Trustee informing the County that real estate property is being abandoned because said property is of no value (2014-03). A Notice of Hospitalization was received from Avera McKennan Hospital (2022-05).

Auditor Sherman presented a letter from SD Dept of Public Safety, Wildland Fire Division, requesting updated contact information for a designee who can request fire suppression assistance, to the Board. Sherman also presented the Board with an updated resolution appointing a county designee who can request fire suppression assistance. Motion was made by Mehlbrech, to designate Brad (BJ) Stiefvater, Jr., as the county designee, and approve the resolution appointing Stiefvater. Second Liesinger. Motion carried.

RESOLUTION 2022-03
COUNTY RANGELAND FIRE PROTECTION

WHEREAS, pursuant to SDCL 41-20A, Fire Prevention and Suppression, a person designated by a Board of County Commissioners may request assistance for suppression of any range fire within the County; and

WHEREAS the County agrees to pay reasonable costs for the direct fire suppression assistance from the State specifically requested by the County on any range fire, as set forth in SDCL 41-20A-11; and

WHEREAS, the State agrees to provide rangeland fire suppression assistance, pursuant to SDCL 41-20A-11; and

WHEREAS, the County agrees to provide to any Incident Management Team (IMT), which is managing a large fire within the county, a point of contact (POC) to work with the Incident Management Team on fire related issues.

THEREFORE, BE IT RESOLVED,

Brad (BJ) Stiefvater, Jr.
McCook County Emergency Management Director
PO Box 309
Salem SD 57058
605-421-8392

is appointed County Rural Fire Coordinator for McCook County. The County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of McCook County, in dealing with administrative matters such as burn bans, billings, or questions about the Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the McCook County Board of Commissioners.

Dated this 8th day of February 2022.

Steve Gordon
McCook County Board Chairman

ATTEST:

Geralyn Sherman
McCook County Auditor

The following building permits were issued the month of January 2022:

2022-013	Phillip Wollman	60x100 new home	Tract 1 Kluebers Add SW4 11-102-54
2022-016	Meadow View Colony	82x260 stick hog barn	S660' of E660' SW4 16-101-55

The January 2022 Law Enforcement Report was noted and filed.

The Southeast Enterprise Facilitation Project Facilitator's Report for January was noted and filed.

Motion made by Koch, second Liesinger, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 2/5/2022:

Commissioners 1980.75 mileage 77.28; Auditor 5365.22; Treasurer 4086.79; States Attorney 2925.25; Custodian 1249.50; Dir of Equalization 2587.42; Register of Deeds 3106.58; Veterans Service Officer 279.90; Sheriff 11128.23; Contract Law 6794.78; Care of Poor 198.08; Welfare 252.59; Community Health Nurse Secretary 1451.80; 4-H Youth Assistant 1115.88; Weed 309.13; Drainage 304.96; Planning & Zoning 560.88. SD Dept of Revenue, SD Developmental Center-Redfield 60.00; Alternative HR, HR support 1332.50; Aumentum Technologies, Marshall & Swift Rate Table Data 1537.97; AutoEx LLC, law enforcement vehicle service 3823.81; Avera McKennan Hospital, care of poor-hospital claim 4318.03; Avera Queen of Peace Hospital, blood alcohols 123.00; Card Service Center, commercial applicator training 220.00 registration 143.52 law enforcement gas & flashlight 314.71 uniform clothing 91.57; Central Farmers Coop, auto fuel 44.54; Chesterman Co, water 119.00; City of Bridgewater, February ambulance appropriation 3741.67; Dakota Data Shred, shredding service 53.82; Mike Fink, January expenses 296.92; G&D Viking Glass, repair automatic door 496.99; Gordon Flesch Co, monthly copier contract 21.00; Hillyard/Sioux Falls, janitorial supplies 707.94; Ilchuk Enterprises, annual website hosting 240.00; Inter-Lakes Community Action, February CSW funds 794.67; Jack's Uniforms & Equipment, deputy uniforms 2032.65; Lauck & Koepsell Construction, labor to replace window sashes 255.10; Lentsch Tree Service, sweep sidewalks 235.00; Marco Technologies, monthly copier contract 162.74; McCook County EMS, February ambulance appropriation 11172.73; McCook County Treasurer, postage 1009.51; McCormick Motors, law enforcement vehicle service 86.10; McLeod's Printing, office supplies 34.30 zoning signs 300.00; MidAmerican Energy, utilities 1893.90; Mitchell Clinic, prisoner care 40.00; New Century Press, publishing 1797.10; Office Depot, office furniture 1401.97 3 filing cabinets 359.97; Pennington County Jail, prisoner transport 261.73; RBS Sanitation, garbage service 77.00; Salem City, utilities 113.65; SD Achieve/dba LifeScape, services for six residents 360.00; SD Public

Health Laboratory, lab services 160.00; SDACC, 1st Qtr CLERP assessment 425.00; Michael D Sharp, court appt attorney for Stephanie Baysinger 906.36; Tech Solutions, Managed IT services 3584.55; Triotel Communications, telephone/internet service 657.61; United Laboratories, janitorial supplies 263.50; Verizon Wireless, iPad service 40.01 cell phone service 412.19; Williams Office Equipment, IBM typewriter & supplies 630.00; Xcel Energy, utilities 669.56; Zapp Hardware, supplies 81.97.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 2/5/2022: Hwy Dept 19376.39 mileage 55.98. Appeara, towel & mat rental 70.00; AutoEx, tires 1422.00; Avera Occupational Medicine, drug screen 264.00; Brock White Company, parts & supplies 2425.66; Butler Machinery, parts 618.78; C&B Operations, parts 84.04; Capital One Trade Credit, parts 152.51; Card Service Center, supplies 187.28; Chesterman Company, water 31.50; CHS Inc, lp gas (utilities) 497.50; Cole's Petroleum, fuel 15898.21; Dakota Fluid Power, parts 235.35; Gessner Welding & Repair, oxygen & acetylene 127.00; I-State Truck Center, parts 373.11; McCook County Treasurer, title transfer 15.00; MidAmerican Energy, utilities 616.98; New Century Press, bid letting notice 118.58; Puthoff Sales & Service, parts & supplies 349.83; RBS Sanitation, garbage service 68.00; Ryan Roling, rear hitch parts 50.00 labor 800.00; Salem City, utilities 164.33; Salem Lumber, parts & supplies 261.38; SD Dept of Transportation, county share of bridge project 771.00; Sign Solutions, red solar flashers 1092.37; Sioux Equipment, air compressor repair 412.54; Southeastern Electric, utilities 42.88; Stern Oil Co, supplies 316.41; Sturdevant's Auto Supply, parts & supplies 2650.29; Triotel Communications, telephone/internet service 109.83; Wheelco Truck & Trailer, labor 668.75 parts & supplies 930.82; Xcel Energy, utilities 558.77; Zapp Hardware, supplies 23.06.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service 371.72; Triotel Communications, 911 telephone service 187.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 2/5/2022: EDS Director 1454.68. Triotel Communications, telephone & internet service 87.48.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 2/5/2022: Sheriff Secretary/Dispatcher 199.13. PharmChem, sweat patch analysis 157.25.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 2/5/2022: Dir of IRS, county share of FICA 3669.06, Medicare 858.06; SD Retirement System, county share of retirement contribution, 3773.75; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 7194.24.

The Auditor's Account with the County Treasurer for the month of January 2022: deposits in banks, \$6,340,755.62; cash to deposit, \$993.73; checks to deposit, \$207,172.25; CC payments, \$1,859.36; Cash Items (postage) \$1,024.51; Treasurer's Cash, \$545.49; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$7,353,300.96.

The meeting adjourned subject to call.

Dated this 8th day of February 2022.

Steve Gordon _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County