

January 10, 2023

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Steve Gordon.

Members present: Chuck Mehlbrech, Dean Koch, Marc Dick, and Charles Liesinger.

Chairman Gordon led the Pledge of Allegiance.

Chairman Gordon called for approval of the agenda. Motion made by Koch to approve the agenda as posted. Second by Mehlbrech. Motion carried.

The minutes from the December 20, 2022 & December 29, 2022, meetings were sent to Board members for review prior to publication. Motion made by Mehlbrech to approve the minutes for publication. Second Dick. Motion carried.

Public input: Roger Hofer read a portion of Section 103, Purpose, from the 2011 Revised Drainage Ordinance of McCook County, "these regulations are in place to protect the tax base". Hofer gave a copy of Section 103 to Auditor Sherman and left the meeting at this time. Comm Koch then read the entire section. "These regulations shall govern the drainage of water within the unincorporated area of McCook County and are designed to enhance and promote the physical, economic and environmental management of the county; protect the tax base; prevent inordinate adverse impacts on servient properties; encourage land utilization that will facilitate economical and adequate productivity of all types of land; lessen government expenditure; conserve and develop natural resources; and preserve the important benefits provided by wetlands".

Cori Kaufmann, Zoning Administrator, read a letter from Ray Townsend, SF SD, expressing support for development of the Grant Solar project proposed by National Grid Renewables. The letter is on file in the Auditor's Office.

Auditor Sherman said she took a call from Sara Swanson regarding condition of the county road past the Lake Time Steakhouse.

Commissioner Reports: none.

Conflict of Interest: none noted.

Old business: none.

At this time, the meeting was turned over to Auditor Sherman to reorganize as the 2023 Board of County Commissioners. The Auditor called for nominations for a chairman.

Koch nominated Dick as Chairman. Second Mehlbrech. Gordon moved that nominations cease, and Dick be declared Chairman. All voted aye.

Koch nominated Liesinger as Vice-Chairman. Second Gordon. Gordon moved that nominations cease, and Liesinger be declared Vice-Chairman. All voted aye.

Mehlbrech nominated Gordon as Official Stamper. Second Liesinger. Koch moved that nominations cease, and Gordon be declared Official Stamper. All voted aye.

Chairman Dick assumed control of the meeting.

Motion made by Koch, second Gordon, and carried, to make the following appointments and designations for 2023. Authorize all county officials to attend meetings and workshops within the State of South Dakota, which are beneficial to McCook County.

Commissioner Meetings will be held the 2nd and 4th Tuesday of each month, unless otherwise noted.

APPOINTMENTS: Gordon: 4-H Youth Advisory Board and VBWDD Board. Mehlbrech: Inter-Lakes Community Action Board liaison. Liesinger: Bridgewater Ambulance Board and Weed Board. Dick: Southeast Enterprise Facilitation Project (SEFP) Board and Southeastern Behavioral Healthcare, Volunteers of America, Dakotas. Koch: Minnehaha County Regional Juvenile Detention Center Board, Food Pantry Board and South Eastern Council of Governments Board. County Health Board: SD Department of Health and States Attorney Mike Fink. Planning & Zoning Board: Board of County Commissioners. Drainage Board: Board of County

Commissioners. Public Health Physician: State Health Board. Highway Superintendent: Michael Kreutzfeldt. Custodian: John McCormick. Weed Supervisor: Brian (BJ) Havard. County Coroner: Andrew Kinzley.

DESIGNATIONS: Official County newspapers: The Special. Depositories for county monies: Rivers Edge, Bridgewater; The Security State Bank, Canistota; Security State Bank, Montrose; First Dakota National Bank, Salem; Security State Bank, Spencer.

Election Board workers will receive \$200.00 compensation for Election Day and \$25.00 for attending the election school.

Mileage will be paid at State rate (\$.51/mile) and receipts will be required for meal reimbursement which will be paid at State rates; breakfast \$6, dinner \$14 and supper \$20.

McCook County does not discriminate based on handicapped status in the admission or access to, treatment of employment in, its programs or activities.

The wage scale for McCook County employees for fiscal year 2023 follows:

Salaried:

Dean Koch, Commissioner	\$10,299.90 + \$150 longevity
Charles Liesinger, Commissioner	\$10,299.90 + \$150 longevity
Marc Dick, Commissioner	\$10,299.90 + \$550 longevity
Steve Gordon, Commissioner	\$10,299.90 + \$250 longevity
Charles (Chuck) Mehlbrech, Commissioner	\$10,299.90 + \$150 longevity
Geralyn Sherman, Auditor/Welfare Director	\$62,774.78 + \$950 longevity
Carol Lauer, Treasurer	\$51,306.26 + \$550 longevity
Laurie Schwans, Register of Deeds	\$54,927.93 + \$850 longevity
Corissa Kaufmann, Dir of Equalization/Planning & Zoning Administrator	\$50,219.82+ \$150 longevity
Mike Fink, States Attorney	\$52,066.29 + \$250 longevity
Michael Kreutzfeldt, Hwy Supt/Drainage Administrator	\$70,926.23 + \$1150 longevity
Mark Norris, Sheriff	\$65,913.51 + \$1150 longevity
Bradley Stiefvater Jr, EDS Director	\$37,821.68 + \$150 longevity

Hourly:

Michele Eichacker, Deputy Auditor	\$28.48 + \$850 longevity
Rebecca Hoi ten, Deputy Auditor II	\$25.03 + \$350 longevity
Robyn Koch, Deputy Treasurer	\$19.30
Beth Skaff, Deputy Treasurer/Food Pantry Coordinator	\$18.92
Victoria Buchanan, Deputy Register of Deeds	\$18.93
Angela McCormick, Equalization/Zoning Clerk	\$18.75
Rena e Slaughter, GIS Technician	\$21.90
Stacey Sieverding, 4-H Youth Program Assistant	\$20.16 + \$150 longevity
Jessica Klinkhammer, CHN Secretary	\$20.74 + \$150 longevity
Annette VanEmmerik, Sheriff Secretary/Dispatch	\$21.58 + \$250 longevity
Randall Schwader, Deputy Sheriff/Investigator	\$25.87 + \$250 longevity
Anna Misar, Deputy Sheriff/School Resource Officer	\$24.55 + \$250 longevity
Hayley Mayou, Deputy Sheriff	\$24.11 + \$150 longevity
Troy Rempfer, Sergeant Deputy Sheriff	\$23.67 + \$150 longevity
Tonya Mayou, Deputy Sheriff	\$23.23 + \$150 longevity
Tim Simmermon, Deputy Sheriff	\$21.90
John McCormick, Custodian	\$18.92 + \$150 longevity
Michelle Zelmer, Hwy Dept Administrative Assistant/Drainage Secretary	\$25.34
Valerie Krempges, Hwy Dept Administrative Assistant/Drainage Secretary	\$19.49
Brian Weber, Operations Supervisor	\$26.86 + \$950 longevity
Tyler Mays, Auto/Diesel Technician	\$21.90
Travis Raap, Lead Equipment Operator	\$25.34 + \$150 longevity
Kevin Anderson, Maintenance Worker	\$21.43 + \$150 longevity
Jerry Heumiller, Maintenance Worker	\$21.04 + \$150 longevity
Ron Heumiller, Maintenance Worker	\$24.15 + \$350 longevity
Donnie Theel, Maintenance Worker	\$25.34 + \$750 longevity
Joshua Zens, Maintenance Worker	\$24.93 + \$450 longevity
Brian Havard, Maintenance Worker/Weed Supervisor/Veteran Service Officer	\$20.65 + \$150 longevity

Part-Time

Tammera Hofer, States Attorney Secretary	\$29,987.57 annual
Laurie Norris, Sheriff Secretary	\$17.33/hour
James Lentsch, Sheriff Deputy	\$21.90/hour

Hwy Supt Kreutzfeldt and the Board reviewed the 2023 pit royalties/material rates, equipment rates and moving permit rates.

Following review, motion was made by Gordon to set gravel materials \$1.15/ton; with black dirt & clay negotiated as needed; to set \$10.00 per ton for asphalt millings (none currently available for sale); to set \$38.00 per hour for labor rate; to follow the current FEMA

hourly rates for equipment rental rates except for the following unlisted items: trash pump \$50/day; Brillion seeder/tractor \$35/hour; broadcast seeder \$25/day and moving permit pricing scale remains same. Second Liesinger. Motion carried. All rates are on file in the Hwy Dept Office.

Hwy Supt Kreutzfeldt and Emergency Manager Stiefvater met with the Board to provide an update on the winter storm/blizzard that hit the area. Stiefvater noted that for 8 to 12 hours, it was a no go. After filling up the motel with stranded motorists, there were ten individuals who were housed in the Courthouse basement. Stiefvater stated that we need to update shelter supplies because the cots we have were manufactured in the 1960's and blankets were thrown away in the Armory clean-out.

Cori Kaufmann, Zoning Administrator, informed the Board and Kreutzfeldt that Hanson County is refusing to sign the Haul Road Agreement for the Alan Schmeichel Pit. Kaufmann will be working with States Attorney Fink to respond if they continue to refuse this condition of the permit, adding that a Stop Order may need to be issued to Hanson County if they are non-compliant.

Hwy Supt Kreutzfeldt presented 4 utility permits for approval. Motion made by Liesinger to approve four Electric Utility Permits for Xcel Energy. #1 replacing hardware/equipment & communication equipment install at approximately 44102 SD42; #2 pole replacement, replacing hardware/equipment, & communication equipment install at approximately 45183 263 St; #3 replacing existing power pole & hardware & transfer conductors at approximately 44628 261st St; and #4 pole replacement, replacing hardware/equipment & communication equipment install at approximately 26275 453rd Ave. Second Gordon. Motion carried. Kreutzfeldt informed the Board that Federal Motor Carrier Safety Admin requirement to register CDL holders in the clearinghouse prior to January 6, 2023, has been completed by the Hwy Dept employees. Current project is continued snow removal.

Fred Butzke, McCook County Soil Conservation District, joined the meeting to let Board know that he will be attending the Vermillion Basin Water Development District (VBWDD) meetings, representing the conservation district. Gordon noted that he will be representing the McCook County Commission. Dick told the group that he doesn't feel that the whole of McCook County should be in the VBWDD. Butzke noted that the VBWDD is an organization to assist with issues on State and Federal programs/projects and offer local support on projects. Auditor Sherman referenced an email sent by Brad Preheim, Manager VBWDD, which stated that holding a special election this summer to seat a new Board for the entire new VBWDD will not be possible and we will hold off legislation to annex in the portions of Lake, Kingsbury, and Miner counties until January 2024.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases and the list of lien payments received in December 2022. An Application for County Assistance requesting \$2500 for water and electric bills was denied because no documentation was provided with the application and a flat amount of money is never paid to an individual, vendors are paid directly (2023-01). An application for funeral assistance was tabled because information needs to be verified (2023-02). Avera Heart Hospital is appealing denial of payment for a claim (2022-43).

Motion made by Koch, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 1//2023: Commissioners 3080.75 mileage 93.84; Auditor 7159.42; Treasurer 4147.42; States Attorney 3405.92; Custodian 1324.40; Dir of Equalization 2645.78; Register of Deeds 4287.71; Veterans Service Officer 154.88; GIS 1642.50; Sheriff 12206.61; Contract Law 7159.10; Care of Poor 217.30; Welfare 312.18; Community Health Nurse Secretary 1451.80; 4-H Youth Assistant 1411.20; Drainage 300.50; Planning & Zoning 598.25. Reemployment Assistance Division of SD, 4th Qtr 2022 contribution 109.20; A&B Business, monthly copier contract 73.60; Affordable Auto Body, 2 windshields & supplies 1945.55; Alternative HR, January HR services 5692.50; Aumentum Technologies, annual maintenance 7657.00; Auto Value, supplies 3.99; Avera Queen of Peace Hospital, blood alcohol 130.00; John Barnett, 1st Qtr storage unit rent 270.00; Card Service Center, key fob holders 59.98 auto fuel-cuff pouches-totes 286.82 late fees & interest 100.31; Century Business Products, 3 monthly copier contracts 359.78; Chesterman Co, water 170.00; City of

Bridgewater, January ambulance appropriation 3866.67; Corporate Translation, interpreter service 9.57; Dakota Data Shred, shredding service 56.78; Feeding South Dakota, Food Pantry delivery charges 70.00; Mike Fink, December expenses 455.38; Gordon Flesch Co, monthly copier contract 24.00; IWorQ Systems, annual software support 3000.00; Carol Johnson, transcription service 133.00; Jessica Klinkhammer, WIC expenses-Minnehaha County 108.44; Lentsch Tree Service, snow removal 545.00; McCook Conservation District, 1st Qtr appropriation 3750.00; McCook County EMS, ½ 2023 appropriation 127150.00; McCook County Treasurer, postage 426.00; McCormick Motors, law enforcement vehicle service 1201.20; McLeod's Printing, assessment notices 259.90 deposit stamp 28.23; Meyer Motor, law enforcement vehicle service 1046.60 2 2022 Ford Explorers 84000.00; McLeod's Printing, office stamp 91.99 ticket books 130.87; Microfilm Imaging Systems, monthly scanning equipment rent 594.00; Minnehaha County Auditor, reimburse mental health expenses 349.23; Mitchell Clinic, prisoner care 272.00; Mitchell Regional 911, 1st Qtr Traffic Services 2870.12; MOCIC, 2023 membership dues 100.00; National Sheriff's Assn, NSA 2023 dues 71.00; New Century Press, publishing 403.06; ODP Business Solutions, office supplies 84.36; Peters Distributing dba Safe N Secure, alarm monitoring package 562.32 troubleshoot panic buttons 248.74; Salem City, utilities 117.60; Schneider Geospatial, annual Beacon maintenance 16902.00; SD Achieve/dba LifeScape, services for six residents 360.00; SD Assn of Weed & Pest Board, 2023 dues 75.00; SD Public Health Laboratory, lab services 140.00; SD Sheriff's Assn, 2023 dues 670.46; SD State's Attorneys Assn, 2023 dues 835.00; SDACC, 2023 dues 1352.00, NACO dues 450.00; SDACO, 2023 dues 944.98; SDML Work Comp Fund, 2023 work comp renewal 14360.44; Michael D Sharp, court appt attorney for Elias Cardenas (3 claims) 769.09 for Christopher Tassler 789.41 for Prosper Berry 2380.59 for Gregory Speer 2212.76; South Eastern Council of Governments, 2023 membership dues 12646.00; Southeastern Behavioral HealthCare, 1st Qtr allotment 1404.50; Tech Solutions, Managed IT services 3578.00; Triotel Communications, telephone/internet service 685.85; TriTech Software Systems, annual software maintenance 11650.30; Verizon Wireless, iPad service 40.01 cell phone service 421.29; Xcel Energy, utilities 647.18.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 1/7/2023: Hwy Dept 25800.48. Reemployment Assistance Division of SD, 4th Qtr 2022 contribution 186.74; Auto Value, parts & supplies 1100.50; Butler Machinery, parts 4878.65; Capital One Trade Credit, parts 84.83; Card Service Center, supplies 134.71; Central Farmers Coop, fuel & parts 25583.90 utilities 300.63; Century Business Products, monthly copier contract 132.90; Chesterman Company, water 23.00; Equipment Blades Inc, snow plow blade 15000.00; Gessner Welding & Repair, parts & supplies 4790.90; Istate Truck Center, parts 283.72; Michael Johnson Construction, 6 loads concrete sand 1827.84; New Century Press, publishing 219.84; Puthoff Sales & Service, parts & supplies 834.52; RBS Sanitation, garbage service 74.00; Salem City, utilities 170.89; Salem Lumber, parts & supplies 136.62; SDACHS, 2023 dues 350.00; SDML Work Comp Fund, 2023 work comp renewal 19938.47; Southeastern Electric, utilities 79.47; Stan Houston Equipment, parts 229.00; Triotel Communications, telephone/internet service 107.26; Verizon Wireless, cell phone service 81.84; Xcel Energy, utilities 504.09; Zapp Hardware, supplies 46.96.

911 SERVICE FUND: Golden West Telecommunications, 911 telephone service 406.00; Mitchell Regional 911, 1st Qtr services 19884.14; Triotel Communications, 911 telephone service 181.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 1/7/2023: EDS Director 1454.68. SDML Work Comp Fund, 2023 work comp renewal 912.29; Total Stop, fuel 63.75; Triotel Communications, telephone & internet service 144.22.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 1/7/2023: Sheriff Secretary/Dispatcher 232.04. PharmChem, sweat patch analysis 62.90; SDML Work Comp Fund, 2023 work comp renewal 12.80.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 1/7/2023: Dir of IRS, county share of FICA 4618.30, Medicare 1080.10; SD Retirement System, county share of retirement contribution, 4429.18; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 5656.60.

The Auditor's Account with the County Treasurer for the month of December 2022: deposits in banks, \$5,450,811.62; cash to deposit, \$0; checks to deposit, \$10,186.95; CC payments, \$272.48; Cash Items (postage) \$426.00; Treasurer's Cash, \$1,144.00; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$800,000.00. The total deposits on hand: \$6,263,791.05.

Motion made by Mehlbrech to convene as Planning Commission. Second Koch. Motion carried.

Mike Fink, States Attorney, and Cori Kaufmann, Zoning Administrator, joined the meeting for continued discussion on proposed Ordinance 2023-01, an Ordinance Amending the Definition of "Lot of Record" as contained in Chapter 19.02 – Definitions Section – of the 2014 Revised Zoning Regulations for McCook County. Kaufmann asked the Board if they want to proceed with a first reading. Fink noted that this verbiage clarifies adding the date of November 7, 2007, which is in line with the historic changes that have been made in zoning regulations. This date reflects when the county moved from 20 acres with clustering to Quarter Quarter requirement for building eligibilities. Motion made by Mehlbrech to hold the 1st reading of proposed Ordinance 2023-01 on February 14, 2023, at 11:00 a.m. Second Liesinger. Motion carried.

Cori Kaufmann, Zoning Administrator, told the Board that she'd like to make a word change on the conditional use permit application. Kaufmann would like the parcel number noted on the application instead of a building permit number. Motion made by Gordon to change building permit number to parcel number. Second Mehlbrech. Motion carried.

The Board reconvened as Board of County Commissioners.

Auditor Sherman presented the Davison County 2023 Jail Contract to the Board for approval. Motion made by Koch to approve and authorize Chairman Dick to sign the contract. The daily jail rate is \$100 per inmate day. Second Gordon. Motion carried.

The following building permits were issued the month of December 2022:

2022-168	Bradley & Kathryn Dale	move in house	Tr 2 Nugteren Add NE4 33-101-53
2022-170	Todd Pollman : Sherry Trustee	replace livestock bldg.	NE4 33-101-56
2022-171	Cordell & Sheryl Hofer	replace pole barn	NE4 8-102-55
2022-172	Lois Hofer	replace 3 buildings	NE4 7-102-55
2022-173	Jason & Jennifer Hofer	replace grain handling equipment	SW4 Ex 1.02 AC Hwy & Ex Lot H2 12-101-55
2022-176	Janice Heumiller	telecommunications tower	leased site on E2NW4 14-104-53
2022-177	Anthony & Morgan Gerken	replace garage	Tract 1A Ortman Add NE4 8-101-54
2022-178	Douglas & Kay Koch	storage	S2NE4NE4 Ex N302' & N2SE4NE4 Ex S523' 17-103-54
2022-179	Douglas & Audrey Zeeb Rev Trust	replace pole barn	E2E2 31-101-56
2022-180	Abram & Brenda Hotz	addition to home	Nugteren's Add in W2NW4 22-101-53
2022-181	Peter & Dianna Begeman	dwelling	E2E2 Ex Lot H1 in SE4 & Lot H2 15-101-53
2022-182	Peter & Dianna Begeman	dwelling	E2E2 Ex Lot H1 in SE4 & Lot H2 15-101-53
2022-183	Kent & Cynthia Peterson Drew & Lauren Peterson	replace Ag storage	Tract A of Pearson Add in SW4 12-104-55 Ex Lot H2 & Land Deeded for Road in 109D396
2022-184	Charles & Cathleen Gordon	finish 3 rooms in basement	S150' of N860.84' of E895' of NE4SE4 2-103-53
2022-185	Jonathan & Denise Schmidt	new cabinets & flooring	Tract 1 of Schmidt Add SE4 17-101-53
2022-186	David & Jolene Eichacker	replace machine storage bldg.	NW4 30-104-54
2022-187	Gerald & Jayne Eichacker	replace 2 pole barns	NW4 Ex 1.02 AC Hwy & Lot H2 & Ex N670' of W545' of NW4 25-104-55

The Board reconvened as Board of County Commissioners.

The December 2022 Law Enforcement Report was noted and filed.

The Southeast Enterprise Facilitation Project 2022 Client Stats Report was noted and filed.

Auditor Sherman presented 2 abatements to the Board for approval. Motion made by Gordon to approve the following abatements and authorize Chairman Dick to sign same. Abatement #1, parcel 10.80.1101, Joseph & Wendy Kleinsasser, reason-mobile home left property in 2020, \$1438.72; and Abatement #2, parcel 17.74.100101, Russell Mette & Tracy Franco, reason-mobile home tax paid in prior year, \$379.36. Second Liesinger. Motion carried.

Michelle Stubkjaer, HR Consultant, introduced Synova Nicolaisen, Alternative HR Consultant, Rapid City area, to the Board. Mark Norris, Sheriff, was also present. Discussion was held regarding the schools' requests for another SRO. Norris noted that this new

hire will be a Deputy Sheriff/SRO, working 4 days/week with the schools and 1 day/week as court security. With 2 SRO's, McCook Central will have 3 days/week, Montrose 1 day/week, Canistota 3 days/week, and Bridgewater/Emery 1 day/week. To not waste more time, Koch suggested the Auditor's Office and HR put numbers together for 2 SRO's and present this to the Board at their next meeting, for review, prior to sending information to the school superintendents to present to their respective school board.

In other business, Stubkjaer informed the Board that Jacob Croghan accepted a deputy sheriff position. Motion made by Mehlbrech to approve the hiring of Jacob Croghan, 01/23/2023 hire date, \$20.66 uncertified officer. Second Liesinger. Motion carried.

Auditor Sherman told Board that a motion is needed to approve pay increase for Deputy Simmermon, since completing his law enforcement training. Motion made by Liesinger to approve pay increase for Tim Simmermon from uncertified officer (\$19.68) to certified officer (\$21.90), effective 11/18/2022. Second Mehlbrech. Motion carried.

The meeting adjourned subject to call.

Dated this 10th day of January 2023.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County