

January 9, 2024

The meeting of the McCook County Commission was called to order in their Meeting Room by Vice-Chairman Dean Koch. Members present: Chuck Mehlbrech, Steve Gordon, and Charles Liesinger. Member absent: Marc Dick.

Vice-Chairman Koch led the Pledge of Allegiance.

Vice-Chairman Koch called for approval of the agenda. Auditor Sherman noted 2 deletions due to weather, Kim Allison, 1st Circuit Court Administrator, at 11:00 a.m. and Michelle Stubkjaer, Alternative HR, at 11:30 a.m., both moved to the January 23rd meeting. Motion Mehlbrech to approve the agenda with changes noted. Second Koch. Motion carried.

The minutes from the December 28, 2023, meeting were sent to Board members for review prior to publication. Motion Gordon to approve these minutes for publication. Second Mehlbrech. Motion carried.

Commissioner Reports: Gordon noted that Salem City and TM Rural Water will be receiving funds from the Vermillion Basin Water Development District for upcoming projects.

Conflict of Interest: none noted.

Public input: Roger Hofer – CAFO's should be ½ mile from dwellings, send attorneys back to Sioux Falls, and 200 pigs smell the same as 400 pigs.

Old business: none.

At this time, the meeting was turned over to Auditor Sherman to reorganize as the 2024 Board of County Commissioners. The Auditor called for nominations for a chairman.

Gordon nominated Liesinger as Chairman. Second Koch. Koch moved that nominations cease, and Liesinger be declared Chairman. All voted aye.

Gordon nominated Koch as Vice-Chairman. Second Liesinger. Gordon moved that nominations cease, and Koch be declared Vice-Chairman. All voted aye.

Gordon nominated Mehlbrech as Official Stamper. Second Liesinger. Liesinger moved that nominations cease, and Mehlbrech be declared Official Stamper. All voted aye.

Chairman Liesinger assumed control of the meeting.

Motion made by Koch, second Mehlbrech, and carried, to make the following appointments and designations for 2024. Authorize all county officials to attend meetings and workshops within the State of South Dakota, which are beneficial to McCook County.

Commissioner Meetings will be held the 2nd and 4th Tuesday of each month, unless otherwise noted.

APPOINTMENTS: Gordon: 4-H Youth Advisory Board and VBWDD Board. Mehlbrech: Inter-Lakes Community Action Board liaison and Sioux Metro Growth Alliance liaison. Liesinger: Bridgewater Ambulance Board and Weed Board and Southeast Enterprise Facilitation Project (SEFP) Board. Dick: Southeastern Behavioral Healthcare, Volunteers of America, Dakotas. Koch: Minnehaha County Regional Juvenile Detention Center Board, Food Pantry Board and South Eastern Council of Governments Board. County Health Board: SD Department of Health and States Attorney Mike Fink. Planning & Zoning Board: Board of County Commissioners. Drainage Board: Board of County Commissioners. Public Health Physician: State Health Board. Highway Superintendent: Travis Raap. Custodian: John McCormick. Weed Supervisor: Brian (BJ) Havard. County Coroner: Andrew Kinzley.

DESIGNATIONS: Official County newspapers: The Special. Depositories for county monies: Rivers Edge, Bridgewater; The Security State Bank, Canistota; Security State Bank, Montrose; First Dakota National Bank, Salem; Security State Bank, Spencer.

Election Board workers will receive \$240.00 compensation for Election Day and \$40.00 for attending the election school. Resolution Board members will receive \$25.00 compensation for election night ballot counting.

Mileage will be paid at State rate (\$.51/mile) and receipts will be required for meal reimbursement which will be paid at State rates; breakfast \$6, dinner \$14 and supper \$20.

McCook County does not discriminate based on handicapped status in the admission or access to, treatment of employment in, its programs or activities.

The wage scale for McCook County employees for fiscal year 2024 follows:

Salaried:

Dean Koch, Commissioner	\$10,815.00 + \$150 longevity
Charles Liesinger, Commissioner	\$10,815.00 + \$150 longevity
Marc Dick, Commissioner	\$10,815.00 + \$550 longevity
Steve Gordon, Commissioner	\$10,815.00 + \$250 longevity
Charles (Chuck) Mehlbrech, Commissioner	\$10,815.00 + \$150 longevity
Geralyn Sherman, Auditor/Welfare Director	\$65,913.52 + \$950 longevity
Carol Lauer, Treasurer	\$53,871.57 + \$550 longevity
Laurie Schwans, Register of Deeds	\$57,674.33 + \$850 longevity
Corissa Kaufmann, Dir of Equalization/Planning & Zoning Administrator	\$52,730.81 + \$150 longevity
Mike Fink, States Attorney	\$62,066.29 + \$250 longevity
Mark Norris, Sheriff	\$69,209.19 + \$1150 longevity
Bradley Stiefvater Jr, EDS Director	\$38,928.78 + \$150 longevity
Travis Raap, Hwy Supt/Lead Equipment Operator	\$69,209.19 + \$150 longevity

Hourly:

Rebecca Hoiten, Deputy Auditor	\$26.28 + \$350 longevity
Rhonda Olinger, Deputy Auditor	\$23.16
Beth Skaff, Deputy Treasurer/Food Pantry Coordinator	\$20.66 + \$150 longevity
Shelly McCorkell, Deputy Treasurer	\$19.49
Victoria Buchanan, Deputy Register of Deeds	\$19.88 + \$150 longevity
Angela McCormick, Equalization/Zoning Clerk	\$19.69
Anna Flogstad, Appraiser	\$23.00
Stacey Sieverding, 4-H Youth Program Assistant	\$21.17 + \$150 longevity
Jessica Klinkhammer, CHN Secretary	\$21.73 + \$250 longevity
Annette VanEmmerik, Sheriff Secretary/Dispatch	\$22.66 + \$250 longevity
Randall Schwader, Deputy Sheriff/Investigator	\$28.21 + \$250 longevity
Anna Misar, Deputy Sheriff/School Resource Officer	\$25.78 + \$250 longevity
Hayley Mayou, Deputy Sheriff	\$25.32 + \$150 longevity
Troy Rempfer, Sergeant Deputy Sheriff	\$27.44 + \$150 longevity
Tim Simmermon, Deputy Sheriff	\$23.00
Christopher Mailloux, Deputy Sheriff/School Resource Officer	\$23.00
Jacob Croghan, Deputy Sheriff	\$23.00
Remi Master, Deputy Sheriff	\$23.00
John McCormick, Custodian	\$19.87 + \$150 longevity
Valerie Krempeges, Hwy Dept Administrative Assistant/Drainage Secretary	\$20.46
Brian Weber, Operations Supervisor	\$28.20 + \$950 longevity
David Massey, Auto/Diesel Technician	\$21.90
Kevin Anderson, Maintenance Worker	\$22.50 + \$250 longevity
Gaige Basche, Maintenance Worker	\$19.91
Ron Heumiller, Maintenance Worker	\$25.36 + \$350 longevity
Kevin Mentele, Maintenance Worker	\$19.49
Adam Puthoff, Maintenance Worker	\$20.91
David Massey, Maintenance Worker	\$20.66
Dylan Warren, Maintenance Worker	\$20.91
Joshua Zens, Maintenance Worker	\$26.18 + \$450 longevity
Brian Havard, Maintenance Worker/Weed Supervisor/Veteran Service Officer	\$21.68 + \$150 longevity

Part-Time

Tammera Hofer, States Attorney Secretary	\$31,486.95 annual
Michael Kreutzfeldt, Drainage Administrator/Hwy Maintenance Worker	\$25.33/hour
Michele Eichacker, Deputy Auditor	\$28.48/hour
Michelle Zelmer, Hwy Secretary	\$25.34/hour
Laurie Norris, Sheriff Secretary	\$17.33/hour
James Lentsch, Sheriff Deputy	\$21.90/hour

Hwy Supt Raap and the Board reviewed the 2024 pit royalties/material rates, equipment rates and moving permit rates. Following review, motion made by Koch to set gravel materials \$1.15/ton; with black dirt & clay negotiated as needed; to set \$13.00 per ton for asphalt millings (none currently available for sale); to set \$38.00 per man per hour for labor rate; to follow the current FEMA hourly rates for equipment rental rates except for the following unlisted items: trash pump \$50/day; Brillion seeder/tractor \$35/hour; broadcast seeder \$25/day and moving permit pricing scale remains same. Second Gordon. Motion carried. All rates are on file in the Hwy Dept Office.

Hwy Supt Raap informed the Board that we need to set date for bid letting for annual supplies. Motion Mehlbrech to set 10:00 a.m., Thursday, February 8th, as time for annual supply bid letting. Second Gordon. Motion carried. Raap noted that a bid letting will be held on February 7th, by Minnehaha County Hwy Dept, for a Striping Project for 13 area counties. This Board will have to provide approval of the bid that is awarded. Our annual township meeting will be held on February 9th beginning at 1:30 p.m. Raap asked the Board to increase the cost for over-weight permits by \$100/permit. Motion Gordon to approve this increase. Second Koch. Motion carried. Raap asked the Board if they would consider charging the culvert cost to individuals who request widening an approach. Motion Gordon to charge cost of culvert/s for widening approaches. Second Koch. Motion carried.

Auditor Sherman presented a list of the townships that will be receiving ½ of their RAIF Grant monies for culvert projects, to the Board, asking for a motion approving same. The total appropriation is \$75,643.00. Motion Koch to approve these payments. Second Mehlbrech. Motion carried.

Motion Koch to enter Executive Session at 9:45 a.m. for personnel discussion, SDCL 1-25-2 (1). Second Gordon. Motion carried. Hwy Supt Raap met with the Board. Chair Liesinger declared out of Executive Session at 10:00 a.m.

Motion Gordon to convene as Planning Commission. Second Koch. Motion carried.

Cori Kaufmann, Zoning Administrator, presented a plat for approval. Following review of the plat review form, motion by Koch approve the plat. Second Gordon. Motion carried.

Be it resolved by the County Planning Commission of McCook County, South Dakota, that the plat showing Tract 1, 2, & 3 of Glanzer Addition in the Southwest Quarter of Section 30, Township 102 North, Range 54 West of the 5TH Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 9th day of January 2024.

Chair, County Planning Commission
McCook County, South Dakota

Board reconvened as Board of County Commissioners.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed the list of lien payments received in December 2023.

Sherman and the Board reviewed financial information for an application for burial assistance which was approved.

The following building permits were issued the month of December 2023:

2023-142	Jacob Glanzer Trust	replace cold storage 42x72	S2SW4 25-101-56
2023-144	Travis & Rebecca Grace	new garage	Tr 1 & Tr 2 Rayman Add in N1502' of E858' SE4 33-104-55
2023-145	David & Alejandra Habetler	finish basement	N702' E952' of NE4 29-102-54
2023-146	Michael Bartmann	pole shed 45x60	SW4SW4 & W4W2SE4SW4 22-102-53
2023-147	Judy Schock	replace cattle shed 25x27	NE4 Ex Lot H1 & Ex Lot H2 11-102-55
2023-148	Rosemont Valley Farms	storage shed/garage 24x24	Tr 1 Smith's Addn in SE4 22-103-53 & SW4 23-103-53

The Southeast Enterprise Facilitation Project Monthly Facilitator Report providing a recap of 2023 was noted and filed.

The December 2023 Law Enforcement Report and a report showing the breakdown of calls made, and hours worked in each community in 2023 was noted and filed.

Auditor Sherman presented the 2024 Memorandum of Understanding between SDSU and McCook County to the Board for approval and signature, noting that it was reviewed by States Attorney Fink. Motion Koch to approve the MOU and authorize Chair Liesinger to sign same. Second Gordon. Motion carried.

Mehlbrech left the meeting at this time.

Auditor Sherman presented 2 abatements to the Board for approval. Motion Koch to approve the following abatements and authorize Chair Liesinger to sign same. Abatement #1, parcel 06.22.3001, David Fendrich Trust, reason-Assessor error, \$90.86;

Abatement #2, parcel 09.35.400401 (mobile home), Dennis & Debra Stoffel, reason-mobile home tax paid in prior year, \$717.04; and Abatement #3, parcel 09.35.400401 (land), Dennis & Debra Stoffel, reason-mobile home tax paid in prior year, \$747.28. Second Gordon. All members voted aye. Motion carried.

Motion by Mehlbrech, second Gordon, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 1/6/2024: Commissioners 3179.80 mileage 97.92; Auditor 5540.91; Treasurer 4617.82; States Attorney 3848.21; Custodian 1390.90; Dir of Equalization 4627.21; Register of Deeds 4459.84; Veterans Service Officer 325.20; Sheriff 16603.03; Contract Law 8578.20; Care of Poor 217.30; Welfare 268.58; Community Health Nurse Secretary 1521.11; 4-H Youth Assistant 1481.91; Drainage 197.11; Planning & Zoning 629.05. Reemployment Assistance Division of SD, 4th Qtr 2023 contribution 93.83; Grand Jury, fees & mileage 524.46; A&B Business, monthly copier contract 76.65; Alternative HR, January HR services 6175.0; AutoEx, vehicle maintenance 221.53; Avera Queen of Peace Hospital, blood alcohol 411.00 prisoner care 1038.83; Axon Enterprise, annual taser bundle 12076.40; John Barnett, storage unit rent for food pantry 1080.00; Blindert Insurance Agency, January food pantry rent 200.00; Card Service Center, prisoner meals 107.31 dog food 90.65 fuel & supplies 1476.23 GIS training conference 550.00 commercial applicator training 126.75; Century Business Products, 3 monthly copier contracts 465.72; Chesterman Co, water 119.00; City of Bridgewater, January ambulance appropriation 3866.67; Corporate Translation, interpreter service 21.50; Dailey Law Prof, court appointed attorney for Tia Robinson 1450.00; Dakota Data Shred, shredding service 60.47; Davison County Sheriff, December jail services 9100.00; Ilchuk Enterprises, annual website hosting 240.00; Jack's Uniforms & Equipment, Stringer spike system 619.95; Kansas Highway Patrol, 2 2022 Dodge Durango w accessories 70350.00; Kinzley Funeral Home, care of poor-cremation 1200.00; KW Electrical LLC, wiring for stairlift to basement 425.00; Manatron Inc, Proval Plus support 8423.00; McCook Conservation District, 1st Qtr appropriation 3750.00; McCook County Coroner, services & mileage 283.65; McCook County EMS, ½ 2024 appropriation 152150.00; McCormick Motors, vehicle maintenance 3472.45; Meyer Motor, vehicle maintenance 1575.27; Mitchell Regional 911, 1st Qtr Traffic Services 3100.24; Morgan Theeler LLP, court appointed attorney for Tanisha Bruguier 474.10 for Kurtis Hansen 570.00 for Tyler Sherod 1414.50 (2 claims); New Century Press, publishing 1343.99; Noll Collection Service, lien collection fee 109.42; Presto-X, food pantry pest control 44.28; Salem City, utilities 135.50; Schneider Geospatial, annual Beacon hosting 13650.00 GIS system support 17712.00; SD Achieve/dba LifeScape, services for six residents 360.00; SD Assn of Weed & Pest Board, 2024 dues 200.00 conference registration 315.00; SD Assn of Weed & Pest Supervisors, 2024 membership dues 75.00; SD Planners Assn, 2024 membership dues 50.00; SD Public Health Laboratory, lab services 355.00; SD Sheriff's Assn, 2024 dues 670.46; SD State's Attorneys Assn, 2024 dues 835.46; SDACC, 2024 dues 1352.00, NACO dues 450.00; SDACO, 2024 dues 961.40; SDML Work Comp Fund, 2024 work comp renewal 18627.91; SDSU Extension, envelopes 91.76; Sioux Metro Growth Alliance, 2024 membership dues 1500.00; South Eastern Council of Governments, 2024 membership dues 12945.00; Tech Solutions, Managed IT services 3501.00; Triotel Communications, telephone/internet service 718.92; TriTech Software Systems, annual software maintenance 6225.17; Verizon Wireless, iPad service 40.01 cell phone service 469.20; Xcel Energy, utilities 704.21; Zapp Hardware, supplies 65.14.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 1/6/2024: Hwy Dept 24179.66 mileage 40.94 phone reimbursement 200.00. Reemployment Assistance Division of SD, 4th Qtr 2023 contribution 105.74; Appera, mat & towel rental 81.60; Auto Value, parts & supplies 2378.18; Bierschbach Equipment, supplies 249.17; Butler Machinery, parts & repairs 2692.48; Card Service Center, commercial applicator training 110.00; Mike Carpentier, CDL testing 150.00; Central Farmers Coop, tire repair 353.00 supplies 65.72 utilities-lp 204.86; Century Business Products, monthly copier contract 141.24; Chesterman Company, water 6.00; Cole's Petroleum, supplies 878.56; Core & Main, culverts 27418.00; Dakota Fluid Power, pump & motor repair 2000.00; IMEG Corp, engineering design 2302.39; McCormick Motors, parts 46.64; Kevin Mentele, CDL testing 33.00; Michael Johnson Construction, 220 ton of sand 3113.04;

New Century Press, publishing 34.96; Puthoff Sales & Service, parts 127.50; RBS Sanitation, garbage service 77.00; Salem City, utilities 194.83; Salem Lumber, supplies 186.52; SDACHS, 2024 NACE dues 275.00 SDACHS dues 75.00; SDML Work Comp Fund, 2024 work comp renewal 28167.76; Southeastern Electric, utilities 26.68; Stern Oil, supplies 1639.17; Triotel Communications, telephone/internet service 106.19; Wheelco Truck & Trailer, parts 152.57; Xcel Energy, utilities 523.79.

911 SERVICE FUND: Active911, alerting subscription 285.00; Golden West Telecommunications, 911 telephone service 200.00; Mitchell Regional 911, 1st Qtr services 21418.28; Triotel Communications, 911 telephone service 193.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 1/6/2024: EDS Director 1497.26. SDML Work Comp Fund, 2024 work comp renewal 1058.29; Brad Stiefvater Jr, December expenses 98.11; Total Stop, fuel 56.16; Triotel Communications, telephone & internet service 143.62.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 1/6/2024: Sheriff Secretary/Dispatcher 243.49. PharmChem, sweat patch analysis 127.80; SDML Work Comp Fund, 2024 work comp renewal 15.04.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging System, scanning equipment rent 626.00.

RURAL ACCESS INFRASTRUCTURE FUNDING: ½ RAIF Grant funds for culvert projects: Bridgewater Township 6000.00; Canistota Township 5993.00; Grant Township 13952.00; Greenland Township 14018.00; Pearl Township \$14313.50; Spring Valley Township 21366.50.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 1/6/2024: Dir of IRS, county share of FICA 4909.93, Medicare 1148.28; SD Retirement System, county share of retirement contribution, 4860.03; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 5009.28.

The Auditor's Account with the County Treasurer for the month of December 2023: deposits in banks, \$5,656,086.20; cash to deposit, \$298.34; checks to deposit, \$26,623.21; CC payments, \$698.19; Cash Items (postage) \$.00; Treasurer's Cash, \$1,570.00; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$700,000.00. The total deposits on hand: \$6,386,225.94.

Auditor Sherman asked the Board for a motion to add Rhonda Olinger, Deputy Auditor, to the bank signature card for the county checking account, authorizing her to sign checks on behalf of the Auditor's Office. Motion Koch to add Rhonda Olinger to the bank signature card. Second Gordon. Motion carried.

Mehlbrech returned to the meeting.

Motion Mehlbrech for McCook County Commission to convene as Planning Commission. Second Koch. Motion carried.

Cori Kaufmann, Zoning Administrator, handed out copies of proposed Ordinance 2024-01 (previously 2023-04), an Ordinance Amending the 2014-01 Revised Zoning Regulations for McCook County by Amending Chapter 3, AG: Agricultural District, Section 3.02, Special Permitted Uses; Chapter 3, AG: Agricultural District, Section 3.03 Conditional Uses; Chapter 11, Additional Use Regulations, Section 11.08, Concentrated Animal Feeding Operations (CAFOS); and Chapter 19, Definitions, Section 19.02, Definitions and read it in its entirety. No public comment was taken at this meeting. Motion Gordon to hold the 2nd reading and public hearing at 1:00 p.m. on January 23, 2024. Second Koch. All members voted aye. Motion carried.

The meeting adjourned subject to call.

Dated this 9th day of January 2024.

Charles Liesinger _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County

