

March 28, 2023

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Chuck Mehlbrech, Dean Koch, Steve Gordon, and Charles Liesinger.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the agenda. Motion made by Koch to approve the agenda as posted. Second Mehlbrech. Motion carried.

The minutes from the March 14th meeting were sent to Board members for review prior to publication. Motion made by Gordon to approve the minutes for publication. Second Koch. Motion carried.

Public input: none.

Commissioner Reports: none.

Conflict of Interest: none noted.

Mic Kreutzfeldt, Hwy Supt, and Travis Raap, Lead Equipment Operator, met with the Commission. Kreutzfeldt presented a bridge inspection resolution for approval. Motion made by Liesinger to approve the following resolution, second Gordon, motion carried.

2023-01

BRIDGE REINSPECTION PROGRAM RESOLUTON for use with SDDOT RETAINER CONTRACTS

WHEREAS, 23, CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, McCook County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire IMEG Corporation (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 28th day of March 2023, at Salem, South Dakota.

Board of County Commissioners of McCook County

Chairman of the Board

ATTEST:

County Auditor

Kreutzfeldt presented a utility permit for approval. Motion made by Gordon to approve Communications Utility Permit for Golden West Telecommunications. Scope of Project: fiber to the home for Golden West Communications. Location: Montrose and Humboldt area. Second Koch. Motion carried. Load limits have been posted, following SDDOT course of action. SDDOT plans to no longer oversee the county road striping program after 2023. Kreutzfeldt to investigate grouping with several counties to bid striping projects in the future, instead of as individual county. Requested if an ESRI license could be purchased out of the RAIF fund, approximately \$300/year instead of each township needing to buy their own. Motion made by Koch to purchase a license. Second Gordon. Motion carried. Kreutzfeldt reported that snow removal, since December 9th, has cost the county \$449,000, approximately \$13,000/day of operation. Current projects: crack sealing, annual sign inspection, and opening Union Twp unplowed roads. Kreutzfeldt informed Board that our Gasboy System is obsolete with end of Internet Explorer and checking into options.

Comm Koch asked Kreutzfeldt his thoughts on the FEMA conference call held last week. Kreutzfeldt noted that he wasn't on the call. Koch told group that he was on the call with FEMA, regarding the debris pile. Based on expenses submitted by the county, it seems like FEMA representatives thought the county left the debris pile open for 4 months. EDS Manager, BJ Stiefvater, explained that the site

was closed on June 30, 2022; it just took that many months for H&R Salvage to sort and clean up the debris that was brought to the site. Auditor Sherman stated that the claim for the debris pile clean-up is just under \$356,000.

Cori Kaufmann, Dir of Equalization/Zoning Administrator, joined the meeting. Kreutzfeldt provided the Board with the building plan design noting that one of the offices is for GIS technician and it's been determined that that is probably not the best idea. Kaufmann added that the exit interview held with Renae Slaughter, previous GIS Technician, brought to light that having a GIS office outside of the courthouse is not good. Kaufmann reiterated that this office needs to be on-site in the courthouse. Following discussion of office options, the Board agreed that the most cost-effective thing to do would be for Kaufmann and Stacey Sieverding, 4-H Youth Program Assistant, to swap offices and put the GIS office in the back office of the current Extension space. The breakroom can be cleaned up/organized to accommodate storage space for the 4-H program.

Cori Kaufmann, Zoning Administrator, presented a letter from Tom Gassman to the Board, noting that it was left on her desk while she was in the earlier meeting with them and should probably be noted as public comment. It read: To the McCook County Commissioners. These are some things to keep in mind when changes to neighborhoods are being made. 1. Is the change going to affect others that may be closer to the change than the party making that change? 2. Is this the best location for this change in regard to the majority of neighbors rather than the benefits of the party making the change? 3. Appoint a third party to go and visit the site and report back to the Board. And 4. Anyone closer to the change than the party who proposed the change should be personally contacted by the Board or an appointed third party. Signed Tom Gassman.

In other business, Kaufmann informed the Board that one of the Local Boards of Equalization made drastic changes in valuations, lowering values to below ½ of what they currently are. Kaufmann asked if they want to accept what this local board did. Following discussion, Kaufmann will appeal these decisions to the County Board of Equalization.

Geralyn Sherman, Auditor/Welfare Director, and the Commissioners reviewed Care of Poor cases. Received two Applications for Poor Relief Assistance and Hospital Requests for Payment from Avera McKennan Hospital. Case 2022-31 was offered health insurance through employment and declined coverage; a letter denying payment of the claim was sent to the hospital and the hospital attorney. Payment on Case 2022-58 was denied because the individual has not applied for county assistance. Sherman noted that a small payment was received from the Wesley Cooper Estate (2008-08).

Auditor Sherman presented the 2023 Community Health Services Contract to the Board noting that Chairman Dick's signature was added by Docu-Sign. Motion made by Koch to approve the contract, \$5,914.80 for 2023. Second Mehlbrech. Motion carried.

Auditor Sherman informed the Board that with the resignation of Renae Slaughter they will need to appoint a new cyber security representative for the county. Sherman said they could appoint the Auditor's Office, so we have someone receiving the information. This appointment is necessary for the liability insurance carrier, SDPAA. Motion made by Liesinger to appoint Sherman as the cyber security representative for the county. Second Mehlbrech. Motion carried.

Auditor Sherman presented UNUM renewal information from Randy Sabers to the Board. The Group's Life and AD&D rates will remain unchanged through June 1, 2024, account #399373. Approval needs to be sent to Mutual Med letting them know if the County will be renewing. Motion made by Mehlbrech to approve the UNUM renewal. Second Gordon. Motion carried.

Motion made by Mehlbrech, second Liesinger, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 3/18/2023: Commissioners 1980.75; Auditor 6210.37; Treasurer 4005.88; States Attorney 3155.92; Custodian 1324.40; Dir of Equalization 4368.16; Register of Deeds 3437.71; Veterans Service Officer 309.75; GIS 2337.83; Sheriff 13764.56; *New Hire: Tyler Torres, Deputy Sheriff (uncertified) 3/13/23 start date \$20.66/hour; * Contract Law 7369.17; Care of Poor 217.30; Welfare 255.42; Community Health Nurse Secretary 1451.80; Extension Secretary 1411.20; Weed 994.02; Drainage 293.64; Planning & Zoning 602.78. Callie Kaufmann, Dir of

Equalization-stuffing envelopes 255.00; Transamerica Employee Benefits, March contribution 3325.02; AMG Radiology Mitchell, prisoner care 188.71; Aumentum Technologies, Marshall & Swift, rate table data 1349.83; Century Business Products, 3 monthly copier contracts 500.24; G&D Viking Glass, automatic door repairs 171.97; Headset Advisor, headset 279.99; Iron Wheel Sales & Service, bathroom repairs 117.80; Jack's Uniforms & Equipment, sheriff uniforms 1011.35; Carol Johnson, transcription service 105.45; Val Larson, mental health hearing 15.00; Lucy Lewno, mental health hearing 166.60; Darcy Lockwood, mental health hearing 15.00; McLeod's Printing, office supplies 119.90; MidAmerican Energy, utilities 848.21; Modern Marketing, antimicrobial scrubs 402.70; Morgan Theeler LLP, court appt attorney for Laretta Larsen 752.68; Kristin Nogelmeier, CPR AED Narcan training 100.00; Kristin Norris, CPR AED Narcan training 100.00; ODP Business Solutions, office supplies 237.72; SDACC, 1st Qtr CLERP assessment 584.00; Michael D Sharp Esq, court appt attorney for Amanda Wallenkamp 800.66 for juvenile 4506.86 for Laura Bormann 885.31 for Mary Beth Feterl 2739.07; Stacey Sieverding, travel expense 43.35; Vital Records Control, vault box storage 149.95; Yankton County Sheriff, serving papers 50.00; Zapp Hardware, courthouse supplies 11.47.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 3/18/2023: Hwy Dept 31495.25. Transamerica Employee Benefits, March contribution 1802.96; IMEG Corp, engineering design 35346.22; The Lodge at Deadwood, Hwy Supt Short Course 396.00; MidAmerican Energy, utilities 435.09; Northern Truck Equipment, blade guide 144.64; Stan Houston Equipment, safety clothing 97.87.

911 SERVICE FUND: Sioux Valley Energy, radio tower utilities 62.18.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 3/18/2023: EDS Director 1454.68. Transamerica Employee Benefits, March contribution 96.51.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 3/18/2023: Sheriff Secretary/Dispatcher 202.68.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 3/18/2023: Dir of IRS, county share of FICA 5030.97, Medicare 1176.57; SD Retirement System, county share of retirement contribution, 4943.74; Wellmark Blue Cross/Blue Shield of SD, county share of health insurance contribution 17754.26.

Mike Unke, Attorney, met with the Commission to let them know that he's representing Clyde Sandine and is here to review the process to dissolve Town of Stark/Unityville with them. Laurie Schwans, Register of Deeds, and Cori Kaufmann, Dir of Equalization, were present. Unke quoted SDCL 9-3-29 Dissolution of municipal corporation by Department of Transportation or county and Chapter 9-6 Dissolution of Municipalities. Unke will proceed with the process set forth in statute, keeping the Commission updated.

In other business, Unke updated the Board on the progress of the Creditor's Probate for Customer Account 20087 that he was retained for (8/9/2022 meeting).

Sheriff, Mark Norris, informed the Board that Tonya Mayou has resigned her position as Deputy Sheriff effective April 4, 2023. Christopher Mailloux has accepted the position of Sheriff Deputy/School Resource Officer (uncertified) \$20.66/hour, and his start date is April 17, 2023. Motion made by Mehlbrech to accept the resignation of Mayou and approve the hiring of Mailloux. Second by Gordon. Motion carried.

Auditor Sherman noted that McCook Central has not signed off on the SRO Agreement and read the last communication from Matt Alley, dated March 14th. The email stated that the board and our district have given the ok to proceed with the new SRO agreement. The agreement was not on the school board agenda for the March 13th meeting, but will be added to the Special Meeting on Monday, March 27th. Mr. Alley noted that the County can proceed with hiring because McCook Central is good with this new person and our 3 days for the 23-24 school year. To date there is no signed agreement with McCook Central School District.

Auditor Sherman informed the Board that Shelly McCorkell has accepted the position of Deputy Treasurer, \$18.56/hour, and her start date is April 4, 2023. Motion made by Mehlbrech to approve the hiring of McCorkell. Second Gordon. Motion carried.

The meeting adjourned subject to call.

Dated this 28th day of March 2023.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County