

September 26, 2023

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Steve Gordon, Dean Koch, Chuck Mehlbrech, and Charles Liesinger.

Chairman Dick led the Pledge of Allegiance.

Kris Tott attended the meeting.

Chairman Dick called for approval of the agenda. Motion Koch to approve the agenda as posted. Second Gordon. Motion carried.

Public comments: none.

Commissioner Reports: Mehlbrech attended Sioux Metro Growth Alliance conference held in Brandon.

Conflict of Interest: none noted.

Travis Raap, Hwy Supt, informed the Board that a seal kit has to be made for the snowblower so it will be an estimated 16 weeks before we receive needed parts. TrioTel quoted \$600 to add two cameras onto the existing system in the Salem Shop. Motion Mehlbrech to approve the add on of cameras. Second Gordon. Motion carried. Due to miscommunication, the 5-Year Transportation Plan meeting will be held on October 6th, 9:00 – 10:00, in the Community Room of the Courthouse basement. Cat Loader is at Butler Machinery for replacement of the brake pump. Current projects include hauling gravel, weed spraying, and mowing.

Auditor Sherman told the Board that she reached out to department heads, asking if anyone could make cuts to their proposed 2024 budget requests. Becky Huiten, Deputy Auditor, joined the meeting. Hwy Supt Raap told the Board that he could lower contracted construction \$200,000 if they were willing to try micro-surfacing on 451st Ave south of Highway 42. Yes.

At 10:30 a.m. a public hearing was held by the County Commission to receive input concerning request to rezone property from Ag to Commercial. Applicant: Jared Lynch. Reason: equine facility. Legal description: Tract 1 Cannon's Addition in NE4 20-101-54. Cori Kaufmann, Zoning Administrator, presented site plans to the Board, informing them that Lynch is unavailable for this meeting but will meet with them at the 2nd reading of the ordinance. No public comments. Following discussion and review of the plans, motion by Koch to approve the ordinance to rezone property from Ag to Commercial and hold 2nd reading of Ordinance 2023-03 at 10:30 a.m. on October 10th. Second Gordon. Motion carried.

Cori Kaufmann, Zoning Administrator, presented a plat for approval. Following review of the plat review form, motion made by Liesinger to approve the plat. Second Koch. Motion carried.

Be it resolved by the County Planning Commission of McCook County, South Dakota, that the plat showing Tracts 1, 2, 3, and 4 of Peterson's Addition in the Northeast Quarter of Section 20, Township 104 North, Range 55 West of the 5TH Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Approved this 26th day of September 2023.

Chair, County Planning Commission
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

In other business, Kaufmann told the Board that she would forego the software for Data Cloud Solutions and maintenance for same, lowering the Dir of Equalization supply line \$21,000 and the maintenance line \$5,000.

Geralyn Sherman, Welfare Director, and the Commissioners reviewed Care of Poor cases. A call was received asking if the county would assist with ½ of a downpayment for a trailer home; not something the county does. A Notice of Hospitalization was received from Avera McKennan Hospital (2023-22). A Hospital Request for Payment was received from Avera Queen of Peace Hospital and returned to the hospital because the patient is a Minnehaha County resident.

Motion by Mehlbrech, second Liesinger, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 9/16/2023: Commissioners 1980.75; Auditor 4378.83; Treasurer 4345.96; States Attorney 3155.92; Custodian 1324.40; Dir of Equalization 4410.61; Register of Deeds 2424.55; Veterans Service Officer 815.68; Sheriff 16727.56 Contract Law 8436.73; Care of Poor 217.30; Welfare 326.37; Community Health Nurse Secretary 1451.80; Extension Secretary 1655.64; Drainage 115.39; Planning & Zoning 599.48. SD Dept of Revenue, SD Developmental Center-Redfield 60.00; Grand Jury, fees & mileage 616.28; Transamerica Employee Benefits, September contribution 3365.86; Alvine Law Firm, court appt attorney for Douglas W Deverney Sr 1212.95 for David B Goodwin 2067.53 for James W Neiman 344.43 for Cayla M Sederstrom (2 claims) 725.30 for Jennifer L Jerzewski 793.83; AutoEx, vehicle maintenance/new engine 9186.34; Avera McKennan Hospital, mental health hold 1660.00; Bob's Lock & Key, lock install for boiler room & Sheriff's Office 625.61; Card Service Center, deputy uniforms 183.99 DARE supplies 403.07; Century Business Products, 6 monthly copier contracts 698.08; Chesterman Co, water 136.00; Corporate Translation, translation services 30.39; Dailey Law, court appt attorney for Kevin Renberg 895.00; Davison County Sheriff, August jail services 17700.00 medical transport 113.75; G&R Controls, boiler maintenance 707.52; Inter-Lakes Community Action, September CSW hours 836.33; Jack's Uniforms & Equipment, deputy uniforms 1670.43; Corissa Kaufmann, Assessor school expenses 395.14; Meyer Motor, vehicle maintenance 90.08; MidAmerican Energy, utilities 36.54; Minnehaha County SD JDC, 9 days juvenile housing 2502.63; ODP Business Solutions, office supplies 344.22; Presto-X, food pantry pest control 44.28; RBS Sanitation, garbage service 186.50; Salem City, county share of engineering cost for Salem City sewer project 14000.00; Sanford Health, autopsy 2144.00; Laurie Schwans, convention mileage 48.45; SD Achieve dba LifeScape, services for 6 residents 360.00; SD Dept of Health, 3rd & 4th Qtr allotment 2957.40; SD Dept of Public Safety, 6 months teletype rent 2340.00; SD Public Health Laboratory, lab services 230.00; Michael D Sharp, court appt attorney for Garrett McCoy 950.75 for juvenile (A&N) 2207.06; Geralyn Sherman, convention mileage 73.95; Tim Simmermon, meal expenses/K-9 training 83.41; Sioux Falls Area Humane Society, stray animal service 58.00; Vital Records Control, vault box storage 184.95; Wantoch Law Office, court appt attorney for Cyris D Waldner 109.90; Zapp Hardware, supplies 83.44.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 9/16/2023: Hwy Dept 23645.60. Transamerica Employee Benefits, September contribution 1717.42; American Garage Door, shop door repair 236.74; Century Business Products, copier contract 145.77; Chesterman Co, water 34.50; CHS Inc, lp gas 266.29; IMEG Corp, engineering design 1592.57; MidAmerican Energy, utilities 18.50; Northwestern Energy, utilities 10.00; Pomp's Tire Service, tires & disposal fee 1060.00; Puthoff Sales & Service, parts & supplies 167.69; Reynold's Excavating, equipment rent 8000.00; Safety-Kleen, parts washer solvent 184.18; Stern Oil Co, supplies 771.39; Verizon Wireless, cell phone service 81.89.

911 SERVICE FUND: Sioux Valley Energy, radio tower utilities 63.00.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 9/16/2023: EDS Director 1454.68. Transamerica Employee Benefits, September contribution 96.51.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 9/16/2023: Sheriff Secretary/Dispatcher 215.35. PharmChem Inc, sweat patch analysis 223.65; Annette VanEmmerik, SCRAM training expenses 149.63.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 9/16/2023: Dir of IRS, county share of FICA 4548.24 Medicare 1063.69; SD Retirement System, county share of retirement contribution, 4434.54; Wellmark Blue Cross/Blue Shield of SD, county share of health insurance contribution 18588.58.

Motion by Koch, second Gordon, and carried, to adopt the following resolution:

RESOLUTION 2023-08

Whereas insufficient appropriations were made in the 2023 budget to discharge just obligations of said appropriation.

Whereas SDCL 7-21-32.2 provides that transfers may be made by Resolution of the Board from the Contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations.

Therefore, be it resolved that appropriation of \$27,200.00 be transferred from Contingency as follows: Abused & Neglected Child Defense \$2,200.00, Court Appointed Attorney \$15,000.00, and Jail \$10,000.00.

Dated this 26th day of September 2023.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County

Review of the 2024 Provisional Budget continued.

Stacey Sieverding, 4-H Youth Program Assistant, and Kevin Blagg, Fair Board Member, joined the meeting. Auditor Sherman noted an increase in the salary line which includes OT for Sieverding and additional funds for PT help prior to Achievement Days. Comm Koch asked if the PT help was beneficial. Sieverding noted that it was extremely helpful. Blagg updated the Board on available funds for Phase 3, 4-H Grounds Indoor Building construction. Blagg added that he heard the budget/cash issues when the bills were paid so he wasn't anticipating any extra funds for the fairgrounds from the county budget in 2024.

Budget review to be continued.

Lynne Keller Forbes, Executive Director, Sophie Johnson, Community Development Director, and Sean Hegyi, Planner, members of SECOG staff met with the Commission. Also present were Jeremy Grady, Secog Board Member, and Lori Heumiller, Salem City. Keller Forbes noted that SECOG has existed since 1972 and membership includes 6 counties and 40 municipalities. Services provided include zoning, mapping, ordinances, comprehensive plan, building improvement plans, pre-disaster mitigation plans, loans, and the Governors house program.

Michelle Stubkjaer, Alternative HR Coordinator, presented a recommendation from Lisa Marso, Attorney, to the Board, to approve language to be added to the February 28, 2023, McCook County Commission meeting minutes. Motion by Liesinger to amend to clarify the February 28, 2023, minutes as follows: at the February 28, 2023, McCook County Commission Meeting, the Commission approved that employees being hired with the County will receive up to ½ credit per year of "substantial similar government experience", up to a maximum of 10 years outside experience, or equal to 5 years on the pay plan. Second Mehlbrech. Motion carried.

Auditor Sherman presented the 2024 Law Enforcement Agreements between the municipalities and county, to the Board, for approval and signature. Motion Koch to approve the following agreements and authorize Chair Dick to sign same. Second Liesinger. Motion carried. Salem City, Montrose City, Bridgewater City, and Town of Spencer. Canistota City has not returned their agreement.

The September SEFP Monthly Facilitator Report was noted & filed.

The August Law Enforcement Report was noted & filed.

Motion by Mehlbrech to authorize Chairman Dick to sign Executive Order #2023-13 from Office of the Governor which references Article 3, Section 12 of the SD Constitution which prohibits state legislators from being interested, directly or indirectly, in any contract with the State or any county during their terms in office and for one year thereafter. Second Koch. Motion carried.

Motion by Mehlbrech to approve transfer of \$26,420.09 from General Fund Cash to ARPA Fund Cash to cover FEMA reimbursement (May 2022 derecho). Second Liesinger. Motion carried.

Julie Dykstra, Melissa Berg, and Rhonda Buntrock, Dept of Health, met with the Commission to discuss the restructuring of duties for WIC and CHN due to technology. Jess Klinkhammer, CHN Secretary, and Michelle Stubkjaer, Alternative HR Consultant,

were present. Buntrock noted that the request before the Board is to request a public health assistant who would be FT for WIC. Buntrock told the Board that they can sign the contract today and amend it later. Questions were asked by Klinkhammer, Stubkjaer, and Board members. There would be extensive training for the WIC Public Health Assistant (WPHA), travel, and working some evenings and Saturdays. The county will need to provide space for WIC clients. Dykstra explained the CHN option which Deb Wollmann, CHN, has chosen to pursue. Klinkhammer said she will not do the WIC, but will remain clerical for the Community Health Nurse. Motion by Mehlbrech to authorize Chairman Dick to sign the FY24 Sub-Recipient Agreement so the county can be reimbursed for Klinkhammer's travel expenses to Minnehaha County where she assisted new hires. Second Koch. Motion carried. Buntrock noted that the agreement can be terminated and amended following the decision to do CHN services only.

Back to review of the 2024 Provisional Budget.

Brad (BJ) Stiefvater Jr, McCook County Emergency Medical Services, met with the Board to discuss the ambulance budget. Stiefvater noted that anything less than \$50,000, he can't operate. Comm Koch-whatever the Board decides to give is one time and then budget for McCook County EMS goes back to \$254,300. This gets Stiefvater over the hurdle and provides time to come up with a plan to set funds aside. Comm Dick added that the county can't continue this kind of funding. Auditor Sherman asked about the Bridgewater Ambulance Service, noting the request was for their fair share. Liesinger noted a zero increase, leave at \$46,400.

The Commission continued review of other budgets. Following discussion, the following changes were made from the publication of the 2024 Provisional budget to the adoption of the 2024 Annual budget: additions: Elections \$1,000 (post-election audit), States Attorney \$7,450 (salaries, OASI, retirement), Welfare (Food Pantry) \$1,500 (professional services), Extension \$3800.00 (salaries, OASI, retirement), General Fund Cash Applied \$424,737, General Fund Transfers Out \$500,000, Hwy Rd & Bridge Transfer In \$500,000, Hwy Rd & Bridge \$35,000 (salaries) \$300,000 (machinery), and ARPA Fund \$500,000 (building). Deductions: Revenue: SRO Contracts - \$10,000 (2024 pd 2023), Treasurer -\$5,900 (salary & OASI), Government Building -\$51,250 (salary, building), Dir of Equalization - \$26,000.00 (professional services, maintenance), Register of Deeds -\$3,000 (salaries), Jail -\$30,000, Bridgewater Ambulance -\$3,600, Hwy Rd & Bridge -\$200,000 (contracted construction), Hwy Rd & Bridge Cash Applied -\$357,895. Motion was made by Liesinger, second by Koch, and carried, to adopt the 2024 Provisional Budget as the 2024 Annual Budget with adoption of the following resolution:

RESOLUTION 2023-09

ANNUAL BUDGET FOR MCCOOK COUNTY, SD For the Year January 1, 2024, to December 31, 2024

ADOPTION OF ANNUAL BUDGET FOR McCook County, South Dakota

Whereas (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

Whereas the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR McCook County, South Dakota, and all its institutions and agencies for calendar year beginning January 1, 2024 and ending December 31, 2024 and the same is hereby approved and adopted by the Board of County Commissioners of McCook County, South Dakota, this 26th day of September, 2023.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, McCook County, South Dakota.

The accompanying taxes are levied by McCook County for the year January 1, 2024, through December 31, 2024.

Total Taxes Levied by County: \$4,168,581
County Levy: 3.381/thousand

BOARD OF COUNTY COMMISSIONERS OF McCook County, South Dakota

_____ Chairman
_____ Commissioner
_____ Commissioner
_____ Commissioner
_____ Commissioner
ATTEST: _____ County Auditor

The meeting adjourned subject to call.

Dated this 26th day of September 2023.

Marc Dick _____
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County