

September 7, 2023

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Dean Koch, Steve Gordon, Chuck Mehlbrech, and Charles Liesinger.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the agenda, requesting an Executive Session at end of meeting. Motion Gordon to approve the agenda with change noted. Second Koch. Motion carried.

The minutes from the August 22<sup>nd</sup> & August 29<sup>th</sup> meetings were sent to Board members for review prior to publication. Motion Koch to approve these minutes for publication. Second Mehlbrech. Motion carried.

Public comment: none.

Commissioner reports: Comm Gordon noted that if a solar farm in another State isn't used, no payment is made to the landowner.

Conflict of Interest: none noted.

Motion Liesinger to enter Executive Session at 8:45 a.m. for personnel discussion, SDCL 1-25-2 (1). Second Koch. Motion carried. Michelle Stubkjaer, Alternative HR Consultant, and Auditor Sherman were present. Travis Raap, Hwy Supt, joined the meeting at 9:30 a.m. Chair Dick declared out of Executive Session at 10:00 a.m.

Travis Raap, Hwy Supt, presented two utility permits for approval. Motion Koch to approve Electric Utility Permit for Southeastern Electric to install (bore) 1ph URD for new service at 245<sup>th</sup> St, 1800' W of 447<sup>th</sup> Ave. Second Gordon. Motion carried. Motion by Liesinger to approve Electric Utility Permit for Southeastern Electric to install (bore) 1ph URD for new service at 257<sup>th</sup> St, 2600' E of 431<sup>st</sup> Ave. Second Koch. Motion carried. Raap informed Board that the wrong parts were sent for the snowblower, the broom is down again \$11800 for repairs, and new Gasboy pumps have been installed. The 5-Year Transportation Plan meeting is scheduled for September 28<sup>th</sup>. Received the award letter for the 2019 spring blizzard and flooding disaster (DR-4440-SD), total award \$161,681.89. Motion Liesinger to transfer \$203,698.19 from Assigned to Road Purposes to Assigned to Capital Outlay-STP Funds. Second Gordon. Motion carried. Bridge grant program awarded a pre-engineering grant for bridge #44-210-103. Raap explained that the micro surfacing project in Yankton County had a dip in it because of the way it was engineered. Raap asked about purchasing 2 cameras for the Salem Shop because without a mechanic this area isn't under surveillance, per se. Discussed purchase of a truck tire machine, \$23,000 for new one. No action taken.

At 10:30 a.m. the Board of Adjustment held a variance hearing. Applicant: Don & Amy Tuschen. Legal description: S300' of W310' of SW4SW4 18-103-55 Ex Lot H1, Ex ROW. Reason: reduction of setback for shed. Cori Kaufmann, Zoning Administrator, presented variance application to the Board, noting that the neighbor has no issue with the request. Motion Koch to approve the request for reduction of setback. Second Liesinger. Motion carried.

Cori Kaufmann, Zoning Administrator, presented a plat for approval. Following review of the plat review form, motion made by Gordon to approve the plat. Second Liesinger. Motion carried.

Be it resolved by the County Planning Commission of McCook County, South Dakota, that the Plat showing Tract 1C of Reynolds' Addition in the Southwest Quarter of Section 33, Township 104 North, Range 53 West of the 5<sup>TH</sup> Principal Meridian, McCook County, South Dakota, having been examined, is approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments thereof.

Adopted this 7<sup>th</sup> day of September 2023.

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Chair, County Planning Commission  
McCook County, South Dakota

The Board reconvened as Board of County Commissioners.

Auditor Sherman presented copies of the OHE hearings to the Board; noted & filed.

Geralyn Sherman, Welfare Director, presented a list of lien payments received the month of August, to the Commission.

The following building permits were issued in August:

2023-095	Jeffrey & Sheryl Johnson	new siding/replace 1 door	E477' of S916' NE4 32-104-53
2023-096	Triple L Farms	replace storage shed 80x128x20	All portions of NW4 13-102-55 which lie W of Highway 81
2023-097	Doug & Rose Marie Hoiten	machine shed 42x64	W500' of E1595' of S784.08' SE4 35-103-54
2023-098	Jerry & Donna Hetland	shouse	NW4 13-104-54
2023-099	Kayla Copeland & Nancy Ruland	replace barn	Kasten's Tract an Add N2NE4 Ex Lot 1 Kasten's Tract 27-101-53
2023-100	Kenneth & Joan Raap	replace 2 windows	S2NW4 & NW4NW4 28-103-53
2023-101	Kenneth & Joan Raap	replace 2 windows	SE4 28-103-53
2023-102	Charles Deckert	Ag storage	E2NE4 Ex 1.02Ac & Ex H2 & Ex H3 35-101-55
2023-103	Bernard Stockwell	34x14 prefab home (rental)	N2SE4 Ex E175' of W545' of S484' & NE4SW4 14-101-53
2023-104	Lloyd Stockwell	34 x 14 prefab home (rental)	Tract 3B Bevers Add N2 14-101-53
2023-105	Zachary Anderson	storage shed 60 x 80	Tract 1 of Evangelical Covenant Church Add NW4 13-104-55
2023-106	Taylor Osterberg	85 x 112 shed, 15' sidewall	Tract 1 of Pearson's Add SW4 5-104-54
2023-107	Randy & Bonnie Sabers	36 x 56 pole shed	N290' of S356' of E300' of W1754.9' in SW4 18-103-54
2023-108	Lincoln & Gail DeKramer	shouse	NE4 Ex W1200' of N726' and Ex S313' of N682' of E325' 7-101-53
2023-109	Christopher & Kjerstin Lifto	new home	Tr 1 Battle Creek Farms Addn SE4 24-102-54
2023-110	K&W Farm	replace grain bin 36' x 22'	W2SW4NW4 29-101-54
2023-111	Van Winkle Dairy LP	hay shed 40 x 230	Tract 2A of Van Winkle Dairy Add in the S2NE4 36-102-54
2023-012	McCormick Living Trust	hay storage (replacement)	E2NE4 22-102-55 Ex SE4SE4NE4

At 11:00 a.m. the Provisional Budget hearing was held as advertised. Present: Mark Norris, Sheriff, Beth Skaff, Food Pantry Coordinator, Laurie Schwans, Register of Deeds, Becky Hoiten, Deputy Auditor, Michelle Stubkjaer, Alternative HR Consultant. Norris and Skaff met with the Board to verify that the building for emergency services, law enforcement, and the food pantry is still being considered in the proposed 2024 budget. Yes, it is but currently, there is no specific plan. Auditor Sherman noted that the ARPA funds have to be spent by 12/31/2026. Deputy Auditor Hoiten reported a balance of \$517,028.66 in the ARPA Fund. Mike Fink, States Attorney, joined the meeting. Fink told the Board that the workload for States Attorney is more like  $\frac{3}{4}$  time instead of  $\frac{1}{2}$  time. Fink offered comparisons of court cases and department salaries using Lake, Turner, Brule, and Hanson counties. No action was taken. Brad (BJ) Stiefvater, Jr, Emergency Manager, joined the meeting to answer any questions regarding the requested ambulance appropriation for McCook EMS. No action taken. The 911 Emergency Services Fund and Emergency Management Fund were also reviewed.

In other business, Stiefvater and the Board discussed the 2024 Local Emergency Management Performance Grant (LEMPG) Agreement. Counties may participate in the grant annually or decide not to participate. Stiefvater told the Board that he did inform SD Dept of Public Safety that McCook County would not be participating. Motion Koch to not participate in the grant program. Second Gordon. Motion carried.

Motion by Mehlbrech to enter Executive Session at 12:30 p.m. to discuss pending litigation, SDCL 1-25-2 (3). Second Koch. Motion carried. Mike Fink, States Attorney, Mark Norris, Sheriff, Michelle Stubkjaer, Alternative HR Consultant, and Auditor Sherman were present. Chair Dick declared out of Executive Session at 12:45 p.m.

Auditor Sherman asked the Board if they had a decision on the estimate from AAA Lawn Care and Maintenance, for lawn care services. This includes prep and hydroseeding, removal of 3 evergreen trees, removal of rock and bushes along south side of courthouse, fabric, and labor: \$6758.20. Following discussion, motion by Mehlbrech to accept the quote. Second Dick. Motion carried.

Motion Mehlbrech, second Liesinger, and carried, to pay claims. Salary by Department: 9/2/2023: Commissioners 1980.75 mileage 324.36; Auditor 4074.37; Treasurer 4317.49; States Attorney 3155.92; Custodian 1324.40; Dir of Equalization 4406.35; Register of Deeds 2511.20; Veterans Service Officer 309.75; Sheriff 14922.51; Contract Law 7893.16; Care of Poor 217.30; Welfare 288.53;

Community Health Nurse Secretary 1451.80; 4-H Youth Assistant 1809.36; Drainage 210.37; Planning & Zoning 599.07. A&B Business Solutions, monthly copier contract 76.65; Access Elevator & Lift, annual maintenance 515.00; Alternative HR LLC, September HR support 5692.50; Alvine Law Firm, court appt attorney for Brenda C Garza-Veldez 853.95 for David J Degen 1446.00 for Matthew J Hintz 753.58; Auto Value, parts 61.46; Avera McKennan Hospital, mental health hold 830.00; Avera Queen of Peace Hospital, blood alcohols 822.00; Blindert Insurance Agency, food pantry rent 200.00; Card Service Center, training expenses 218.38 dogfood 37.16 law enforcement supplies & gas 531.53 speaker & microphones 101.28; Central Farmers Coop, lawn mower gas & tire tube 94.70; City of Bridgewater, September ambulance appropriation 3866.66; Dakota Data Shred, shredding service 60.47; Feeding South Dakota, food pantry deliveries 187.65; Mike Fink, August expenses 430.95; Gordon Flesch Co, monthly copier contract 27.00; Jack's Uniform's & Equipment, law enforcement uniforms 675.07; Lentsch Tree Service, trim 28 trees 3500.00; McCook County EMS (ambulance), September appropriation 11559.09; McCook County Treasurer, postage 303.60; McCormick Motors, vehicle maintenance 2959.77; McLeod's Printing, office supplies 128.18; Meyer Motor, vehicle maintenance 2662.50; MidAmerican Energy, utilities 36.77; Mitchell Clinic, prisoner care 374.00; New Century Press, publishing 855.41; Office of Fire Marshal, boiler inspection 80.00; RBS Sanitation, courthouse garbage service 105.00 food pantry service 81.50; Salem City, utilities 123.40; SD Sheriff's Assn, conference registration 242.10; Michael Sharp, court appt attorney for David Lee Johnston 4225.85; Stacey Sieverding, State Fair expenses 1235.35; Stephanie Moen & Assoc, transcription service 63.70; Tech Solutions, Managed IT services 3652.00; Triotel Communications, telephone/internet service 696.29; Verizon Wireless, iPad service 40.01 cell phone service 468.10; Vital Records Control, vault box storage 149.95; Wash 'N' Go, car wash tokens 200.00; Xcel Energy, utilities 1255.33; Zapp Hardware, supplies 130.10.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 9/2/2023: Hwy Dept 24012.83 phone allowance 225.00. Appeara, mat & towel rental 77.55; Auto Value, parts & supplies 765.58; Blackstrap Inc, road salt 6580.51; Butler Machinery, repairs & parts 6238.86; Card Service Center, supplies 383.48 safety conference registration 150.00; Central Farmers Coop, fuel & tires 35684.07; Dakota Fluid Power Inc, cylinder repair 1094.44; Dakota Riggers & Tools, parts 614.00; Gessner Welding & Repair, repairs 150.00 tank oxygen 44.00; I-State Truck Center, parts 205.15; Knife River-SD, asphalt 3587.20; McCormick Motors, vehicle maintenance 2020 F250 Ford 70.20; MidAmerican Energy, utilities 17.98; Midwest Petroleum Equipment, gas pump supplies 15036.33; PowerPlan OIB, broom repairs 11809.73; RBS Sanitation, garbage service 77.00; Salem City, utilities 171.81; Salem Lumber, supplies 13.46; SD Dept of Transportation, share of State projects 573.25; SDPAA, insurance on 2016 screen machine 115.18; SDSU-SDLTAP, local road conference registration 125.00; Sign Solutions, signs 1118.01; Sioux Falls Truck & Trailer Inc, parts 171.60; Triotel Communications, telephone/internet service 115.44; Xcel Energy, utilities 490.27.

911 SERVICE FUND: Golden West Telecommunications, 911 telephone service 200.00; Triotel Communications, 911 telephone service 171.20.

EMERGENCY MANAGEMENT FUND: Bi-Weekly Payroll: 9/2/2023: EDS Director 1454.68. Brad Stiefvater Jr, August expenses 306.62; Triotel Communications, telephone & internet service 142.97.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 9/2/2023: Sheriff Secretary/Dispatcher 204.58.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging Systems, scanning equipment rent 601.00.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 9/2/2023: Dir of IRS, county share of FICA 4390.85, Medicare 1026.89; SD Retirement System, county share of retirement contribution, 4275.27; Wellmark BlueCross/BlueShield of SD, county share of health insurance premium 5217.47.

The Auditor's Account with the County Treasurer for the month of August: deposits in banks, \$5,083,434.01; cash to deposit, \$0; checks to deposit, \$6,174.38; CC payments, \$2,184.36; Cash Items \$303.60; Treasurer's Cash, \$1,266.40; Register of Deeds, \$450.00; Sheriff, \$500.00; CD's, \$700,000.00. The total deposits on hand: \$5,794,312.75.

The meeting adjourned subject to call.

Dated this 7<sup>th</sup> day of September 2023.

Marc Dick \_\_\_\_\_  
Chairman, McCook County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County